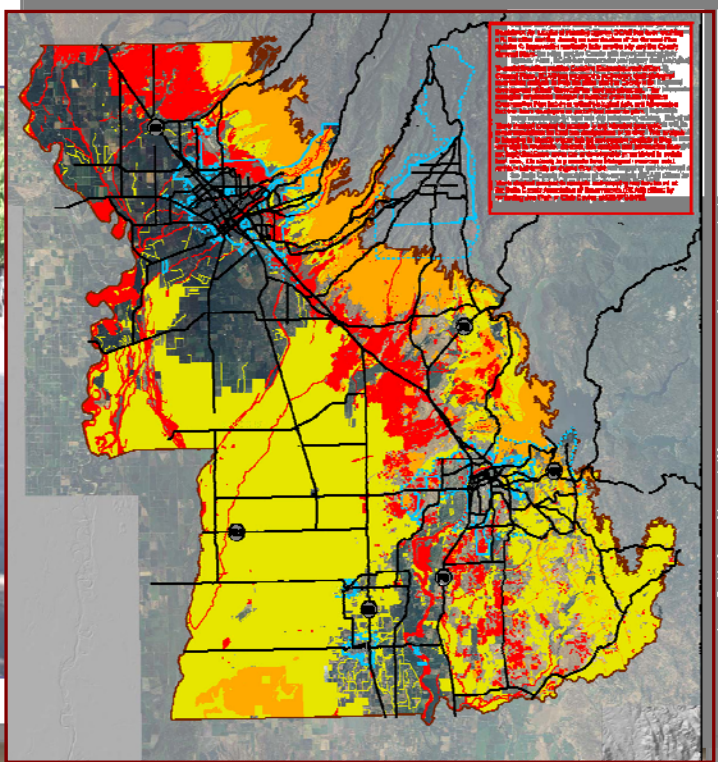




BUTTE COUNTY ASSOCIATION OF GOVERNMENTS (BCAG)

FISCAL YEAR 2008/09

DRAFT OVERALL WORK PROGRAM & BUDGET



Planning

Transit

Coordination

Funding

Project Delivery



BCAG's Mission

“To implement a comprehensive transportation planning program that provides for public participation in the planning & decision making process; to develop transportation projects and programs that have thoroughly addressed state and federal environmental requirements; and deliver projects and programs that ensure the safety of people and goods movement in and through the Butte County region.”

BCAG Board of Directors

**Bill Connelly
(Vice-Chair)**
Butte County Supervisor
District 1

**Jane Dolan
(Chair)**
Butte County Supervisor
District 2

Maureen Kirk
Butte County Supervisor
District 3

Curt Josiassen
Butte County Supervisor
District 4

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Butte County Supervisor
District 5

Doug Arnold
City of Biggs

Scott Gruendl
City of Chico

Jerry Ann Fichter
City of Gridley

Steve Jernigan
City of Oroville

Alan White
Town of Paradise

BCAG Member Agencies

County of Butte
City of Biggs
City of Chico
City of Gridley
City of Oroville
Town of Paradise

Butte County Association of Governments

Draft

Fiscal Year 2008-09 Overall Work Program & Budget

Scheduled Adoption
May 22, 2008

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BCAG's draft 2008/09 Overall Work Program & Budget (OWP) identifies the specific state, federal and regional transportation planning documents and projects that will be prepared by BCAG during the 2008/09 fiscal year.

Implementation of BCAG's OWP will be done in consultation with the local, Tribal, state and federal transportation planning partners. In addition, the 2008/09 OWP will be implemented in compliance with BCAG's adopted Public Participation Procedures which will include noticed public meetings, hearings and workshops for the appropriate work elements.

The 2008/09 OWP has been prepared as a basis of state and federal transportation planning grants administered by the following agencies:

Federal Highway Administration (FHWA)
Federal Metropolitan Planning Funds (PL)
Congestion Mitigation Air Quality Funds (CMAQ)



Federal Transit Administration (FTA)
Section 5303 Metropolitan Planning
Section 5313(b) Transit Planning Funds



California Department of Transportation (Caltrans)
Regional Improvement Program (RIP) Funds
Planning, Monitoring and Maintenance (PPM) Funds
Blueprint Planning Grant Funds



Some of the Work Elements included in the 2008/09 OWP are funded in part by grants and funding contributions made by the following agencies:

US Fish & Wildlife Service
Section 6 Habitat Conservation Planning Funds



Butte County
SR 99 Neal Rd PSR Funding



City of Oroville
SR 70/Georgia Pacific PSR Funding



Butte County Air Quality Management District
Transit Planning



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Introduction

The Butte County Association of Governments (BCAG) was formed in 1969 by a cooperative agreement between the County of Butte and the cities of Chico, Gridley, Biggs, and Oroville. In 1978, an amendment to the cooperative agreement was made to include the newly incorporated Town of Paradise. In May 2005, a new Joint Powers Agreement (JPA) was signed by the County and each of the incorporated cities and town for the continuation of BCAG for a ten-year period.

BCAG includes representatives from the County and from the five incorporated cities/town located within the political boundary of Butte County, California. Incorporated cities include: Biggs (population 1,780), Chico (Population 79,091), Gridley (population 5,949) Oroville, the County Seat (population 13,550), and Town of Paradise (population 26,516). Unincorporated Butte County has a population of 90,323 making the **total county population 217,209**.¹

Responsibilities

BCAG is the Metropolitan Planning Organization (MPO) for Butte County, in accordance with the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU). The designation as the MPO for Butte County is made in agreement with the Department of Business, Transportation & Housing Agency for the State of California. BCAG's MPO planning area boundary includes the entire geographic area of Butte County.

BCAG is also the Regional Transportation Planning Agency (RTPA) for Butte County, as designated by the Secretary of the Business Transportation & Housing Agency for the State of California. BCAG and the State of California Department of Transportation (Caltrans) have formally agreed to a comprehensive, continuous, and cooperative transportation planning process by mutually executing a Memorandum of Understanding.

BCAG is the administrator and operator for Butte Regional Transit, "B-Line", a consolidated public transit system serving the cities, town and county. Butte Regional Transit provides fixed route and paratransit service to the Butte County region.

¹January 1, 2006 Department of Finance

BCAG is also the area-wide Clearinghouse as designated by the Office of Management and Budget (OMB) Circular A-95, "Evaluation, Review and Coordination of Federal and Federally Assisted Programs and Projects." Under this designation, BCAG is responsible for local review of proposed federal financial assistance, direction of federal development activities and environmental documents, and coordination with state plans.

BCAG is the regions affiliate data center within the California State Data Center Program for census-related services to the residents of Butte County. Census information is for the public and can be found on the BCAG website.

BCAG Board of Directors

BCAG is governed by a ten member Board of Directors. The BCAG Board of Directors includes the five representatives from the Butte County Board of Supervisors and five representatives, one each, from the five incorporated cities/town within Butte County.

The BCAG Board of Directors is responsible for all policy decisions under the authority of BCAG, as the designated Metropolitan Planning Organization, the Regional Transportation Planning Agency and for Butte Regional Transit.

Butte Regional Transit *B-Line*

BCAG assumed the administrative and operating authority for the regions consolidated public transit system, Butte Regional Transit or the *B-Line* at the end of the 2004 calendar year. The responsibility for administration and policy making for *B-Line* was also included in BCAG's new ten-year Joint Powers Agreement (JPA) which was ratified by the cities, town and county for the continuation of BCAG in July 2005.

BCAG maintains a transit planning work element in the 2008/09 OWP which identifies the transit planning activities that will be carried out by BCAG during the fiscal year as the RTPA and MPO. These transit planning activities are outside the administrative and operating responsibilities of Butte Regional Transit. BCAG prepares a separate work program and budget for Butte Regional Transit administration and planning responsibilities that are funded by the cities, town and county under the Butte Regional Transit budget.

Urbanized Area Boundary

The City of Chico was designated by the Bureau of Census as an Urbanized Area (UA) — an area with a population greater than 50,000 after the 1980 census. As a result, Butte County was designated a Metropolitan Statistical Area (MSA).

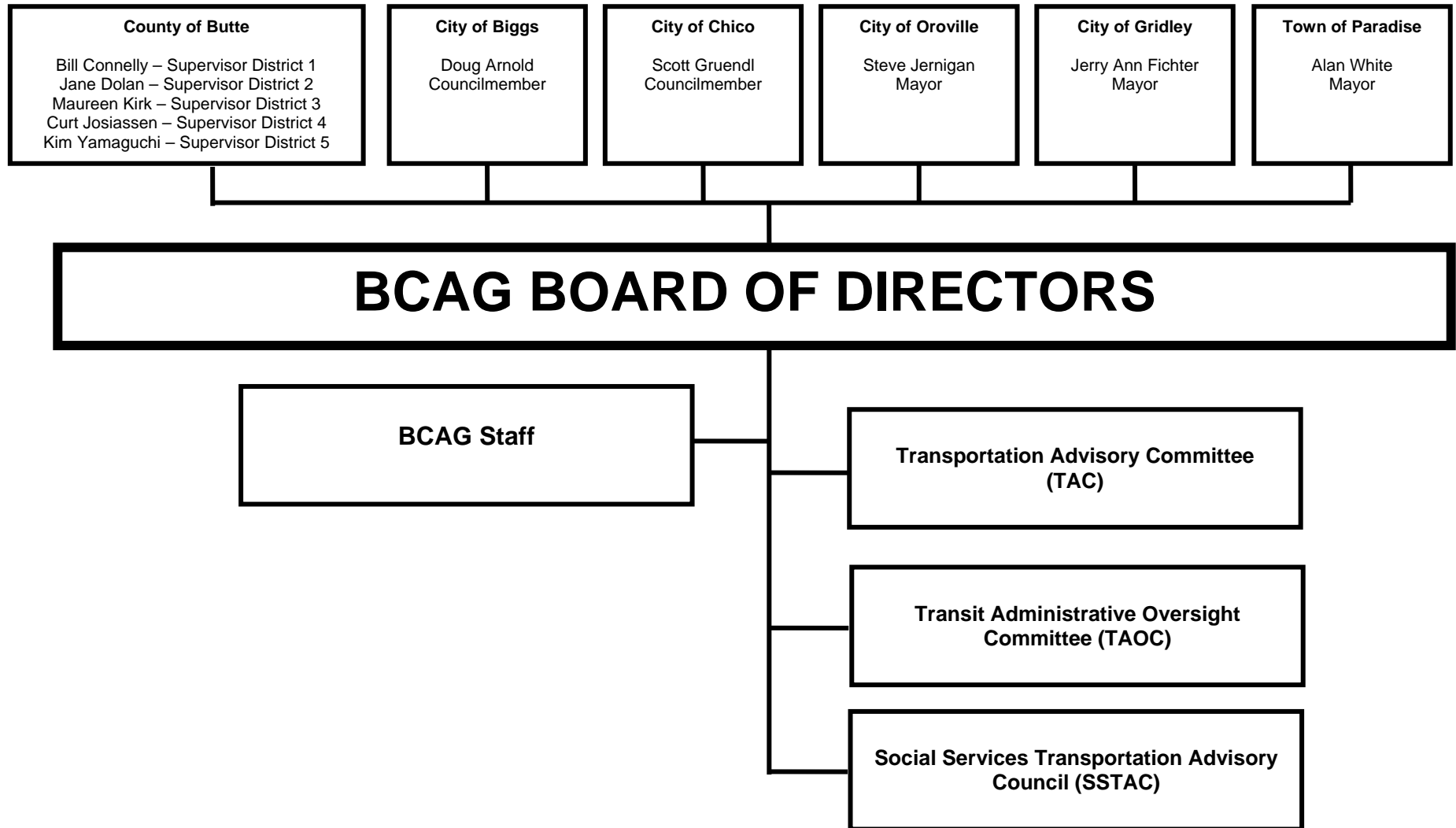
Designation of the Urbanized Area also provided for BCAG to be designated the Metropolitan Planning Organization (MPO) for Butte County. The MPO designation provides BCAG with additional transportation planning responsibilities and funding, and the local

control to ensure that a comprehensive, cooperative, and continuing transportation planning process is being implemented in Butte County. Included within the Appendix is a map showing the current Urbanized Area boundary as defined by the 2000 census.

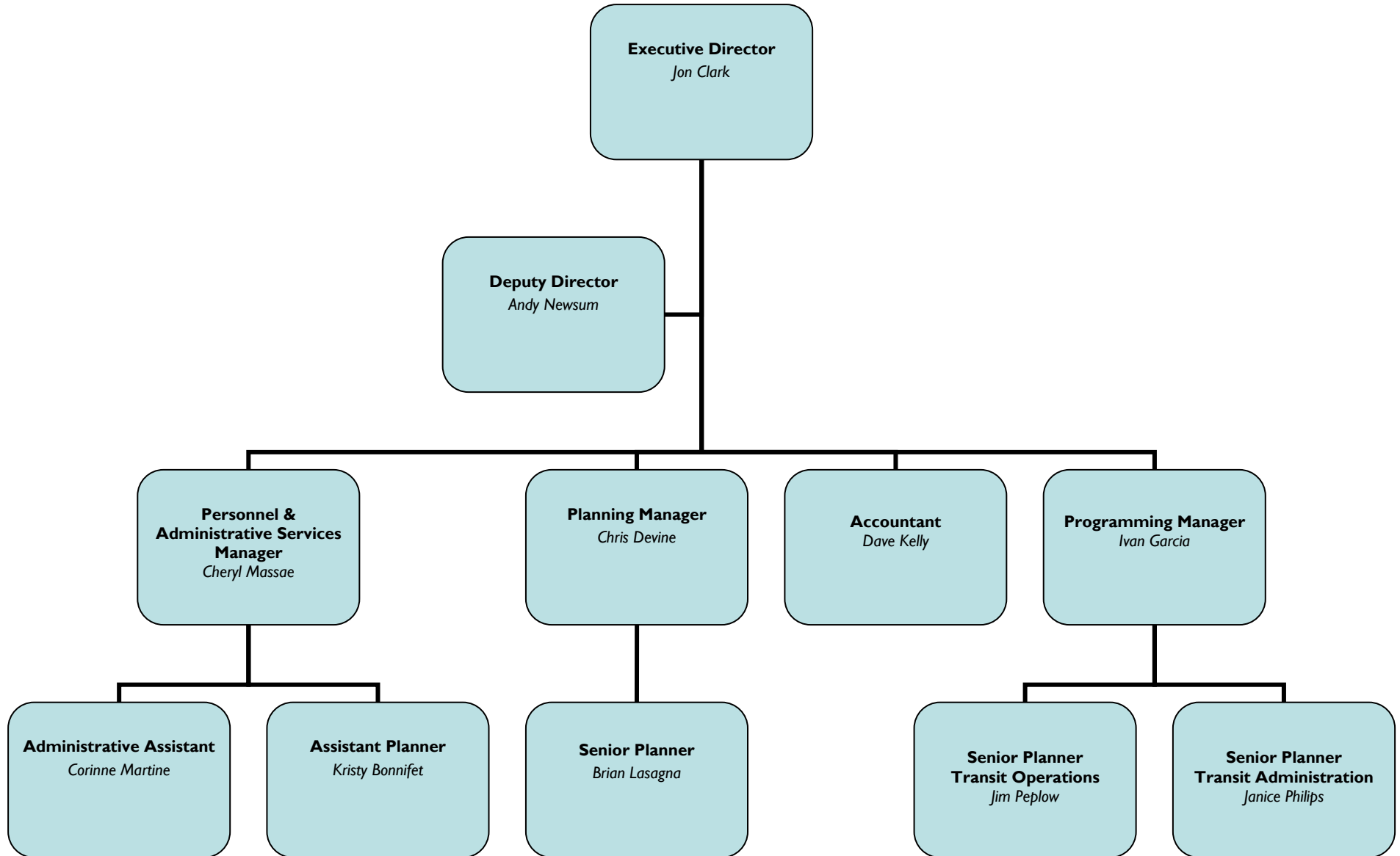
Metropolitan Planning Area Boundary

The Statewide and Metropolitan Planning Regulations promulgated in October 1993, provide the criteria to be used in defining the planning area of the MPO or "Metropolitan Planning Area." At a minimum, the Metropolitan Planning Area is to cover the Urbanized Area and the contiguous geographic area likely to become urbanized within the next twenty years. Further, for geographic areas designated as non-attainment or maintenance areas under federal air quality standards, the Metropolitan Planning Area boundary must include the non-attainment area. The map of the Metropolitan Planning Area Boundary Map is included in the Appendix.

BCAG ORGANIZATIONAL STRUCTURE



BCAG STAFF



Tribal Governments within Butte County

Butte County is home to four Tribal Governments (see map, Page 7). These include the Berry Creek Tribal Government, the Mechoopda Tribal Government, Enterprise Tribal Government, and the Mooretown Tribal Government.

As prescribed by CFR 23, Subpart A, §450.104, BCAG has conducted consultation with the regions four Tribal Governments through formal meetings with the Tribal Chairpersons in accordance with their respective consultative procedures. Through this consultation process BCAG has made every effort to consider each of the four Tribal Government Communities transportation planning and programming needs. These factors are part of the required state and federal planning responsibilities, as required by CFR 23, Subpart B, §450.208(b) and §450.312(i).

The following is a brief description of the four Tribal Governments in the Butte County region.

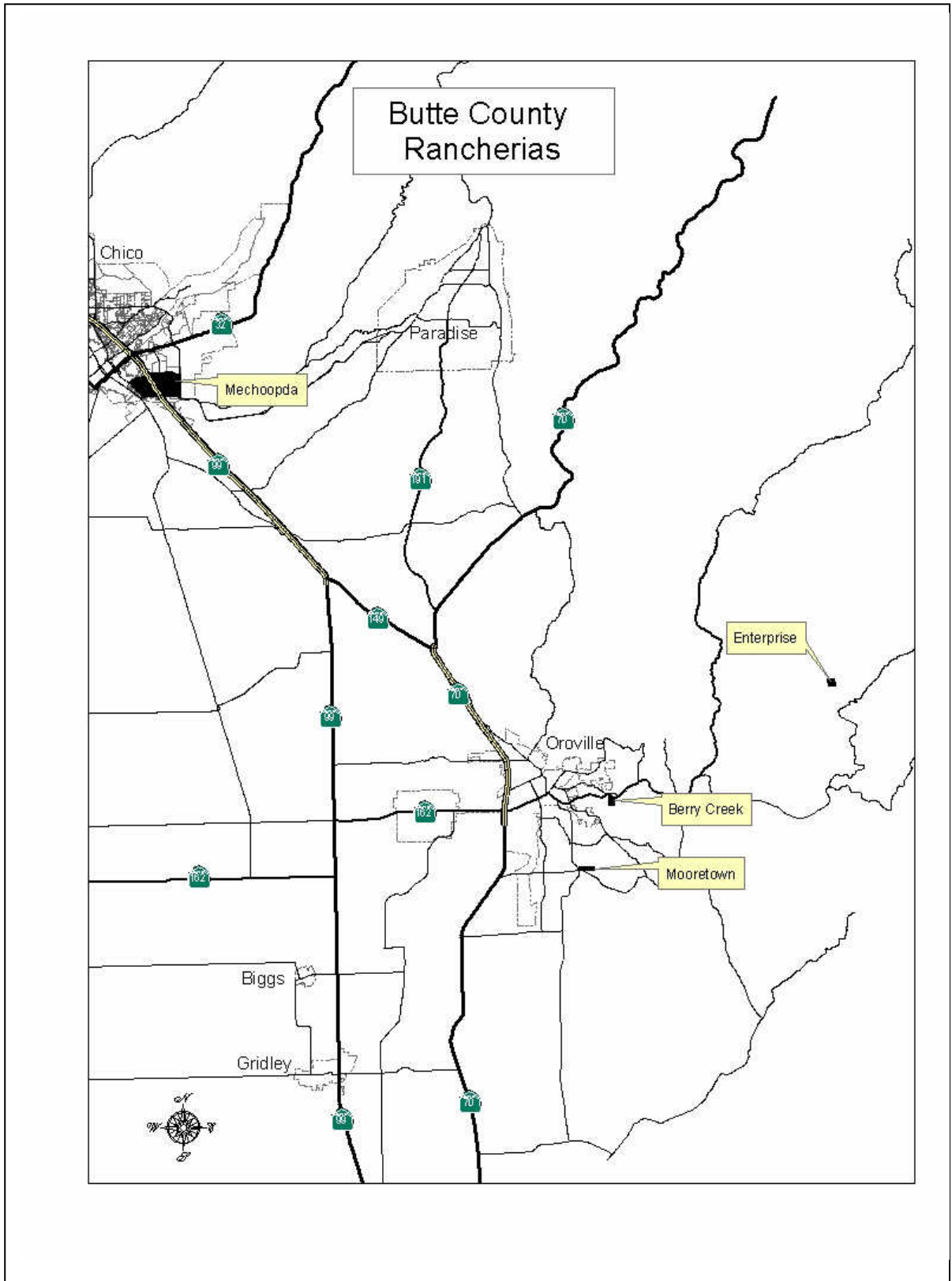
The Berry Creek Tribal Government – The Maidu Indians have an enrollment of 544 members. The tribal lands are situated near State Route 162 near the City of Oroville and occupy 65 acres. The Berry Creek Rancheria operates a casino (Gold Country Casino and Hotel) and other recreational facilities on their tribal grounds located east of the City of Oroville on SR 162.

BCAG has conducted formal consultation with Berry Creek tribal leaders to initiate dialogue on transportation and other issues between the agencies. BCAG also invited tribal leaders or designated representatives to participate on BCAG's Transportation Advisory Committee. To date, Berry Creek has chosen not to participate on the BCAG Transportation Advisory Committee but there have been follow-up meetings with tribal leaders and representatives to discuss recent expansion impacts to the adjacent SR 162. Resolution on traffic issues concerning the pending expansion has not been completed.

Mechoopda Indian Tribal Government – The Mechoopda Tribal Government is located in the City of Chico and has a tribal enrollment of 409.

The Mechoopda are currently a landless tribe and are in the process of securing tribal lands (650 acres) adjacent to SR 149 between Oroville and Chico. Should the land be taken into trust and become a Native American Reservation, the Mechoopda Tribe intends to establish a gaming casino. BCAG will continue to have formal consultative meetings with tribal leaders and representatives to discuss transportation issues concerning their proposed tribal lands and eventual uses. The Mechoopda Tribe has a representative appointed to the BCAG Transportation Advisory Committee.

Mooretown Tribal Government – The Mooretown Tribal Government includes a Maidu enrollment of 1162 and is located in the City of Oroville. Mooretown Rancheria operates Feather Falls Casino.



Representatives of the Mooretown Tribal Government participate on the BCAG Transportation Advisory Committee. During the 2008/09 FY, BCAG will continue working with tribal representatives concerning transit services.

Enterprise Tribal Government – The Enterprise Tribal Government has a Maidu enrollment of 420 and is located near Oroville. BCAG has not yet established formal consultation with the Enterprise Rancheria; tribal leadership has not been provided.

During the 2008/09 FY, BCAG will continue consultation and planning efforts with the Native American Tribal Governments, Communities, organizations, groups and individuals within Butte County in accordance with federal and state transportation planning and programming needs. BCAG's activities with the Native American Communities will be coordinated with the Caltrans Native American Liaison, where appropriate.

Air Quality Status

With the promulgation of the 8-hour ozone standard in 2004, Butte County is now classified as “basic – subpart one non-attainment” for ozone countywide. The urbanized area of Chico is classified as a “maintenance area” for carbon monoxide under the Federal Clean Air Act. Because of these designations, BCAG's transportation planning requirements are subject to the Air Quality Conformity provisions per EPA's Transportation Conformity Rule. Air Quality Conformity is the requirement to quantify and document that all federally funded transportation projects, or projects requiring federal approval as proposed for funding in BCAG's Regional Transportation Plan (RTP), will not further degrade air quality and are consistent with the goals in the appropriate State Implementation Plans (SIPs).

As a result of being non-attainment for ozone and maintenance carbon monoxide, BCAG receives federal Congestion Mitigation and Air Quality (CMAQ) funds to implement projects that reduce vehicle emissions.

BCAG includes a work element in the Overall Work Program (OWP) to identify the transportation-air quality planning activities that will be undertaken for the fiscal year. BCAG staff also works in consultation with the Butte County Air Quality Management District on coordination of transportation-air quality planning activities.

BCAG Planning Responsibilities

As the Metropolitan Planning Organization (MPO) and Regional Transportation Planning Agency (RTPA), BCAG has a responsibility to develop several transportation planning and programming documents that ensure transportation funding for the region. BCAG's transportation planning and programming must also demonstrate compliance with all applicable state and federal air quality statutes and must include a planning process that assures public participation.

BCAG's state and federal planning responsibilities are directed by the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A legacy for Users (SAFETEA-LU) enacted in August 2005. BCAG's specific state and federal transportation planning responsibilities include preparation of the following plans and programs:

- 1) **Overall Work Program (OWP) & Budget** – *BCAG is required to annually prepare an Overall Work Program & Budget to identify the specific state and federal transportation planning requirements for the coming fiscal year. BCAG's OWP also addresses other regional transportation planning issues that require study/resolution. The BCAG OWP is adopted in May of every year.*
- 2) **Regional Transportation Plan (RTP)** – *The Regional Transportation Plan (RTP) is a comprehensive long-range (20-year) transportation plan that covers all transportation modes within Butte County. The RTP evaluates future growth impacts to these transportation systems and includes an action plan for future improvements. The RTP is updated every three years, and must conform to the State Implementation Plan. The 2007 RTP update is expected to be adopted in November 2008.*
- 3) **Regional Transportation Improvement Program (RTIP)** – *The Regional Transportation Improvement Program (RTIP) is a short-range (4-year) plan that identifies all the transportation projects for the region that are eligible for funding in the State Transportation Improvement Program (STIP). The RTIP is updated every two years. The 2008 RTIP was adopted by the BCAG Board in January 2008.*
- 4) **Administration of the Local Transportation Fund (LTF) and State Transit Assistance (STA)** – *BCAG is responsible for the administration of the Local Transportation Fund (LTF) and State Transit Assistance (STA) funds as required under the Transportation Development Act (TDA). LTF funds are derived from local sales taxes, of which a quarter cent are subvented back to BCAG for allocation to the local jurisdiction for transit and other transportation modes. STA funds are allocated to local transit operators. Administration of the LTF and STA funds also includes the implementation of the annual unmet transit needs finding process, which is required annually under the TDA.*
- 5) **Federal Transportation Improvement Program (FTIP)** – *The Federal Transportation Improvement Program (FTIP) is a short-range (3-year) plan that identifies all regionally significant transportation projects that are to be funded during the three year period. The FTIP is also required to include an air quality conformity determination that is adopted as part of the plan. The FTIP is updated every two years with various amendments occurring during the year. The next update is scheduled to be prepared by August 2008.*
- 6) **Air Quality Conformity Determinations** – *In accordance with the Clean Air Act Amendment and the Transportation Conformity Rule, BCAG as the MPO is required to prepare an air quality conformity analysis and determination for the RTP and FTIP. The purpose of the air quality conformity determination is to demonstrate that federally funded projects and/or regionally significant projects within the region will achieve an*

emissions reduction for those pollutants for which Butte County is non-attainment. The emissions analysis between the RTP and FTIP must conform to the applicable State Implementation Plan (SIP). BCAG is the lead agency for development of conformity analysis and determinations in Butte County.

- 7) **Regional Housing Needs Study** – *BCAG is responsible for preparing the Regional Housing Allocation Plan for BCAG member agencies in accordance with Section 65584 of the California Government Code. The next RHNP is scheduled to be adopted by April 2008.*
- 8) **Transportation Studies** – *As the Regional Transportation Planning Agency, BCAG may prepare transportation studies/plans that seek to improve a specific transportation problem within the region, at the request of member agencies or the public.*

BCAG Consultation and Public Participation

One of the most important components to BCAG's transportation planning is consultation and public participation during the development of transportation plans, programs and projects. An open and accessible consultation and public participation process is critical for discussing and resolving regional transportation issues. BCAG has developed specific procedures for consultation and public participation through the "*Public Involvement Procedures*", policies that are implemented on an ongoing basis (see Appendix).

BCAG maintains a continuous and cooperative consultation and public participation process that allows all levels of local government, Caltrans, the Federal Transit Administration, the Federal Highway Administration, local representatives from the regions aviation facilities, the Air Resources Board, the Environmental Protection Agency, Tribal Governments and the public, the opportunity to review and comment on transportation planning activities being prepared by BCAG.

One way that BCAG accomplishes the consultation and public participation dialogue is through the *BCAG Transportation Advisory Committee* and the *Social Services Transportation Advisory Council*.

The BCAG Transportation Advisory Committee (TAC) includes representatives from each of the local jurisdictions public works and planning departments, city, town and county technical staff, up to five citizen representatives, representatives from the Air District, Caltrans, Tribal Governments and other affected agencies that have a technical interest in the BCAG planning process. The TAC is a vital link in the transportation planning process in that, the Committee provides the technical and laypersons analysis and input required in transportation project/program development. The TAC meets on a monthly basis.

The BCAG Social Services Transportation Advisory Council (SSTAC) was established under the requirements of the Transportation Development Act (TDA), to ensure that unmet transit needs are identified within Butte County. The SSTAC meets on an as needed basis during the year to review information on possible unmet transit needs within Butte County, as part of the unmet transit needs process. The SSTAC is a direct advisory

council to the BCAG Board of Directors, and includes representatives as needed by statute.

BCAG encourages public participation at all levels of the planning and project development process by engaging the public participation early in the study and project development process. All BCAG Board of Directors, TAC, SSTAC meetings are open to the public. BCAG also schedules public hearings during the development of the Regional Transportation Plan, Federal Transportation Improvement Program, Unmet Transit Needs process, and Air Quality Conformity process to allow for public review and comments. All public hearings are noticed thirty days in advance in the local media. The BCAG Board of Directors also provides for public comment on all items requesting action included in the monthly board agenda, regardless of whether a public hearing is required by law.

The certification of this planning and public participation process is executed with the adoption of the FY 2008/09 Overall Work Program & Budget and authorizing resolution.

FY 2008/09 California Planning Emphasis Areas

Caltrans annually identifies State Planning Emphasis Areas to promote themes for consideration by the Metropolitan Planning Organizations/Regional Transportation Planning Agencies for consideration in developing the Overall Work Programs (OWP).

There are four California Planning Emphasis Areas for the 2008/09 FY: 1) Financial Planning; 2) Project Monitoring; 3) Regional Congestion Partnerships; 4) SAFETEA-LU Implementation. The table on the following page identifies the California Planning Emphasis Areas and the work elements that will consider and to some degree address the area of emphasis.

PLANNING EMPHASIS AREA	RELATED BCAG WORK ELEMENT
California Planning Emphasis Areas	
<p>1.</p> <p>Financial Planning</p>	<p>08-102 Regional Transportation Model 08-105 Federal Transportation Improvement Program 08-106 Regional Transportation Improvement Program 08-110 ITS Maintenance 08-111 Blueprint Planning 08-112 Regional Transportation Plan 08-114 Butte Regional HCP/NCCP 08-116 Skyway Corridor Study 08-200 SR 99 Auxiliary Lane Project 08-201 SR 99 Gridley Widening 08-203 FH 171 Resurfacing 08-207 Georgia Pacific Interchange Study 08-210 SR 99 Neal Road Interchange PSR 08-211 Oroville Transit Center Project 08-300 TDA Administration 08-301 Public Transit Systems Planning</p>
<p>2.</p> <p>Project Monitoring</p>	<p>08-102 Regional Transportation Model 08-103 Regional GIS 08-105 Federal Transportation Improvement Program 08-106 Regional Transportation Improvement Program 08-110 ITS Maintenance 08-111 Blueprint Planning 08-112 Regional Transportation Plan 08-114 Butte Regional HCP/NCCP 08-116 Skyway Corridor Study 08-200 SR 99 Auxiliary Lane Project 08-201 SR 99 Gridley Widening 08-203 FH 171 Resurfacing 08-205 Fresh Water Marsh Mitigation Maintenance 08-206 Vernal Pool Mitigation Maintenance 08-207 Georgia Pacific Interchange Study 08-208 Ophir Road Safety Mitigation Project 08-210 SR 99 Neal Road Interchange PSR 08-211 Oroville Transit Center Project 08-300 TDA Administration 08-301 Public Transit Systems Planning</p>
<p>3.</p> <p>Regional Congestion Partnership</p>	<p>N/A</p>
<p>4.</p> <p>SAFTEA-LU Implementation</p>	<p>BCAG will continue to ensure that planning, programming and project development activities during the 2008/09 FY are compliant with all SAFTEA-LU requirements. During the 2008/09 FY, BCAG will continue to work with Caltrans, FHWA, and FTA to ensure the plans, programs and projects meet SAFTEA-LU requirements.</p>

SAFETEA-LU Eight Planning Factors

SAFETEA-LU identifies eight planning factors that are to be considered as part of the metropolitan planning process. In general, the Metropolitan Planning Organizations (MPOs) are to provide for consideration of the SAFETEA-LU planning factors in development of their projects and strategies for the metropolitan planning area. The following table identifies the SAFETEA-LU planning factors and the work elements in BCAG's 2008/09 OWP that will consider and address them.

SAFETEA-LU PLANNING FACTOR	RELATED BCAG WORK ELEMENT
SAFETEA-LU Eight Planning Factors	
<p>(A)</p> <p>Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity and efficiency;</p>	<p>08-102 Regional Transportation Model 08-105 Federal Transportation Improvement Program 08-106 Regional Transportation Improvement Program 08-110 ITS Maintenance 08-111 Blueprint Planning 08-112 Regional Transportation Plan 08-114 Butte Regional HCP/NCCP 08-115 Regional Housing Needs Plan 08-116 Skyway Corridor Study 08-200 SR 99 Auxiliary Lane Project 08-201 SR 99 Gridley Widening 08-203 FH 171 Resurfacing 08-207 Georgia Pacific Interchange Study 08-210 SR 99 Neal Road Interchange PSR 08-211 Oroville Transit Center Project 08-301 Public Transit Systems Planning</p>
<p>(B)</p> <p>Increase the safety of the transportation system for motorized and non-motorized users;</p>	<p>08-102 Regional Transportation Model 08-103 Regional GIS 08-105 Federal Transportation Improvement Program 08-106 Regional Transportation Improvement Program 08-110 ITS Maintenance 08-112 Regional Transportation Plan 08-116 Skyway Corridor Study 08-200 SR 99 Auxiliary Lane Project 08-201 SR 99 Gridley Widening 08-203 FH 171 Resurfacing 08-207 Georgia Pacific Interchange Study 08-208 Ophir Road Safety Mitigation Project 08-210 SR 99 Neal Road Interchange PSR 08-211 Oroville Transit Center Project 08-301 Public Transit Systems Planning</p>

SAFETEA-LU PLANNING FACTOR	RELATED BCAG WORK ELEMENT
<p>(C)</p> <p>Increase the security of the transportation system for motorized and non-motorized users;</p>	<p>08-102 Regional Transportation Model 08-103 Regional GIS 08-105 Federal Transportation Improvement Program 08-106 Regional Transportation Improvement Program 08-110 ITS Maintenance 08-112 Regional Transportation Plan 08-116 Skyway Corridor Study 08-200 SR 99 Auxiliary Lane Project 08-201 SR 99 Gridley Widening 08-203 FH 171 Resurfacing 08-207 Georgia Pacific Interchange Study 08-208 Ophir Road Safety Mitigation Project 08-210 SR 99 Neal Road Interchange PSR 08-211 Oroville Transit Center Project 08-301 Public Transit Systems Planning</p>
<p>(D)</p> <p>Increase the accessibility and mobility of people and for freight;</p>	<p>08-102 Regional Transportation Model 08-105 Federal Transportation Improvement Program 08-106 Regional Transportation Improvement Program 08-110 ITS Maintenance 08-112 Regional Transportation Plan 08-116 Skyway Corridor Study 08-200 SR 99 Auxiliary Lane Project 08-201 SR 99 Gridley Widening 08-203 FH 171 Resurfacing 08-207 Georgia Pacific Interchange Study 08-208 Ophir Road Safety Mitigation Project 08-210 SR 99 Neal Road Interchange PSR 08-211 Oroville Transit Center Project 08-301 Public Transit Systems Planning</p>
<p>(E)</p> <p>Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns;</p>	<p>08-102 Regional Transportation Model 08-103 Regional GIS 08-105 Federal Transportation Improvement Program 08-106 Regional Transportation Improvement Program 08-110 ITS Maintenance 08-111 Blueprint Planning 08-112 Regional Transportation Plan 08-114 Butte Regional HCP/NCCP 08-115 Regional Housing Needs Plan 08-116 Skyway Corridor Study 08-200 SR 99 Auxiliary Lane Project 08-201 SR 99 Gridley Widening 08-205 SR 149 Fresh Water Marsh Maintenance 08-206 Vernal Pool Mitigation Maintenance 08-207 Georgia Pacific Interchange Study 08-208 Ophir Road Safety Mitigation Project 08-210 SR 99 Neal Road Interchange PSR 08-211 Oroville Transit Center Project 08-301 Public Transit Systems Planning</p>

SAFETEA-LU PLANNING FACTOR	RELATED BCAG WORK ELEMENT
<p>(F)</p> <p>Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight;</p>	<p>08-105 Federal Transportation Improvement Program 08-106 Regional Transportation Improvement Program 08-110 ITS Maintenance 08-111 Blueprint Planning 08-112 Regional Transportation Plan 08-116 Skyway Corridor Study 08-200 SR 99 Auxiliary Lane Project 08-201 SR 99 Gridley Widening 08-207 Georgia Pacific Interchange Study 08-208 Ophir Road Safety Mitigation Project 08-210 SR 99 Neal Road Interchange PSR 08-211 Oroville Transit Center Project 08-301 Public Transit Systems Planning</p>
<p>(G)</p> <p>Promote efficient system management and operation;</p>	<p>08-102 Regional Transportation Model 08-103 Regional GIS 08-105 Federal Transportation Improvement Program 08-106 Regional Transportation Improvement Program 08-110 ITS Maintenance 08-111 Blueprint Planning 08-112 Regional Transportation Plan 08-116 Skyway Corridor Study 08-200 SR 99 Auxiliary Lane Project 08-201 SR 99 Gridley Widening 08-207 Georgia Pacific Interchange Study 08-208 Ophir Road Safety Mitigation Project 08-210 SR 99 Neal Road Interchange PSR 08-211 Oroville Transit Center Project 08-301 Public Transit Systems Planning</p>
<p>(H)</p> <p>Emphasize the preservation of the existing transportation system.</p>	<p>08-105 Federal Transportation Improvement Program 08-106 Regional Transportation Improvement Program 08-110 ITS Maintenance 08-111 Blueprint Planning 08-112 Regional Transportation Plan 08-200 SR 99 Auxiliary Lane Project 08-201 SR 99 Gridley Widening 08-207 Georgia Pacific Interchange Study 08-208 Ophir Road Safety Mitigation Project 08-210 SR 99 Neal Road Interchange PSR</p>

DRAFT

2008/09 FISCAL YEAR

BUDGET REVENUES & EXPENDITURES

2008/09 REVENUES

FUNDING REVENUES	2007/08 BUDGET	2008/09 BUDGET	CARRYOVER
Federal Transit Administration 5303 Funds	\$66,578	\$49,422	
Federal Transit Administration 5316/5317	\$81,720	\$0	
Federal Transit Administration 5304	\$0	\$160,000	Grant Not Yet Approved
Federal Highway Administration PL Funds	\$1,019,640	\$676,416	
Caltrans Blueprint Planning	\$187,170	\$160,000	06/07 carryover
Congestion Mitigation and Air Quality (CMAQ) Funds	\$661,595	\$0	
SAFETEA-LU Appropriation Funds	\$1,000,552	\$223,841	
Transportation Development Act - Administration (99262 PUC)	\$23,652	\$37,031	
Transportation Development Act - Planning (99233.1 PUC)	\$418,965	\$499,478	
Planning, Programming & Monitoring Funds (PPM)	\$153,539	\$202,632	
State Transportation Improvement Program (STIP) Funds	\$7,155,125	\$17,022,161	
Butte Regional Transit	\$297,915	\$317,819	
USFWS Section 6 Grant Funds	\$346,198	\$681,500	
City of Oroville	\$124,878	\$0	
County of Butte	\$266,261	\$282,110	
Butte County Air Quality Management District	\$35,000	\$15,000	
TOTAL	\$11,838,788	\$20,327,410	

2008/09 EXPENDITURES

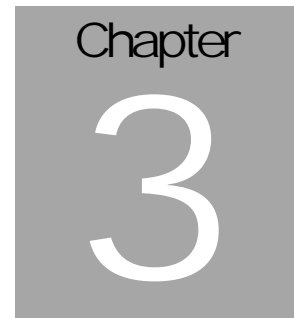
EXPENDITURES	2007/08	2008/09	NOTES
SALARIES & EMPLOYEE BENEFITS			
SALARIES	\$774,222	\$865,053	
BENEFITS	\$362,491	\$363,463	
SUB TOTAL	\$1,136,713	\$1,228,516	
SERVICES & SUPPLIES			
COMMUNICATIONS	\$7,000	\$7,000	
OFFICE EXPENSE - JANITORIAL	\$2,400	\$3,760	
OFFICE EXPENSE - EQUIPMENT	\$10,000	\$20,000	
INSURANCE	\$13,000	\$13,000	
MAINTENANACE COMPUTER	\$5,000	\$8,000	
MEMBERSHIP	\$6,000	\$6,000	
OFFICE EXPENSE	\$35,000	\$35,000	
PROFESSIONAL SERVICES	\$10,442,892	\$18,842,134	
COUNTY AUDITOR	\$12,000		
THE FERGUSON GROUP	\$48,000		
NYSTROM & CO - BCAG & TDA AUDITS	\$45,000		
CSUC- GIS MAINTENANCE	\$45,000		
TRAFFIC MODEL UPDATE	\$55,000		
PADILLA & ASSOCIATES DBE PLAN	\$9,500		
BLUEPRINT PLANNING	\$185,000		
BUTTE REGIONAL HCP/NCCP	\$988,375		
SKYWAY COORIDOR STUDY	\$50,000		
SR 99 CHICO AUXILIARY PROJECT	\$9,425,000		
SR 99 GRIDLEY WIDENING PROJECT	\$4,275,000		
FH 171 PROJECT	\$1,750,000		
SR 149 FRESH WATER MARSH MAINTENANCE	\$220,000		
SR 149 VERNAL POOL MAINTENANCE	\$220,000		
SR 70 GEORGIA PACIFIC INTERCHANGE PSR	\$50,000		
SR 70 SAFETY PROJECT MITIGAITON	\$75,000		
SR 99 RIO BENITO MITIGATION	\$300,000		
SR 99 NEAL ROAD PSR	\$250,000		
OROVILLE TRANSIT CENTER PROJECT	\$135,000		
TRANSIT FIXED ROUTE STUDY	\$171,859		
NEARY RESOURCE PLAN	\$375,000		
DAVE KELLY ACCOUNTANT CONTRACT	\$26,400		
2008 RTP ENVIRONMENTAL DOCUMENT	\$125,000		
GREG EINHORN - LEGAL COUNSEL	\$6,000		
PUBLICATIONS & LEGAL NOTICES	\$6,000	\$15,000	
RENT & LEASE - OFFICE	\$85,350	\$86,500	
RENT & LEASE EQUIPMENT	\$18,000	\$20,000	
SPECIAL DEPARTMENT EXPENSE	\$26,933	\$3,500	
TRANSPORTATION TRAVEL & TRAINING	\$20,000	\$20,000	
UTILITIES	\$9,000	\$9,000	
SUB TOTAL	\$10,686,575	\$19,088,894	
Fixed Assets	\$5,500	\$0	
CONTINGENCIES	\$10,000	\$10,000	
TOTAL	\$11,838,788	\$20,327,410	

REVENUE SOURCE BY WORK ELEMENT

WORK ELEMENT	FHWA PL	FTA 5303	FTA 5304	SAFETEA-LU	BLUEPRINT	PPM	RIP/IIP	LTF PLANNING	LTF ADMIN	CMAQ	COUNTY/OROVILLE	BCAQMD	SECTION 6	BRT	TOTAL
09-999 INDIRECT STAFF COSTS								\$54,000							\$54,000
09-100 ADMINISTRATION OF THE 2008/09 OWP	\$114,389							\$14,820							\$129,209
09-101 INTERGOVERNMENTAL COORDINATION	\$93,785							\$12,151							\$105,936
09-102 REGIONAL TRANSPORTATION MODEL	\$32,237					\$40,000		\$4,177							\$76,414
09-103 REGIONAL GIS COORDINATION	\$68,275							\$8,846							\$77,121
09-104 TRANSPORTATION/AIR QUALITY	\$4,739							\$614							\$5,353
09-105 2009 FTIP						\$36,872									\$36,872
09-106 2008 RTIP						\$15,760									\$15,760
09-109 CENSUS AFFILIATE DATA CENTER	\$18,958							\$2,456							\$21,414
09-110 ITS	\$8,286							\$1,074							\$9,360
09-111 BLUEPRINT PLANNING	\$29,406				\$160,000	\$10,000		\$43,810							\$243,216
09-112 2008 RTP	\$119,197					\$100,000		\$15,443							\$234,640
09-114 BUTTE REGIONAL HCP/NCCP	\$108,660							\$320,749					\$681,500		\$1,110,909
09-116 SKYWAY CORRIDOR STUDY	\$78,484							\$10,168							\$88,652
09-200 SR 99 AUXILIARY LANE PROJECT								\$9,660,933							\$9,660,933
09-201 SR 99 GRIDLEY PROJECT								\$4,293,720							\$4,293,720
09-203 FOREST HIGHWAY 171 PROJECT								\$1,803,927							\$1,803,927
09-205 SR 149 FRESHWATER MARSH - MAINTENANCE								\$229,359							\$229,359
09-206 SR 149 VERNAL POOL - MAINTENANCE								\$229,360							\$229,360
09-207 SR 70 GEORGIA PACIFIC INTERCHANGE PSR							\$59,360								\$59,360
09-208 SR 70 OPHIR SAFETY PROJECT MITIGATION								\$84,360							\$84,360
09-209 SR 99 RIO BONITO MITIGATION								\$322,751							\$322,751
09-210 NEAL ROAD INTERCHANGE PSR											\$282,110				\$282,110
09-211 OROVILLE TRANSIT CENTER PROJECT							\$164,481								\$164,481
09-212 NEARY RESOURCE PLAN								\$397,751							\$397,751
09-300 TDA ADMINISTRATION									\$37,031						\$37,031
09-301 PUBLIC TRANSIT PLANNING		\$49,422	\$160,000					\$11,170				\$15,000			\$235,592
09-302 BUTTE REGIONAL TRANSIT ADMIN														\$317,819	\$317,819
TOTAL FUNDING	\$676,416	\$49,422	\$160,000	\$223,841	\$160,000	\$202,632	\$17,022,161	\$499,478	\$37,031	\$0	\$282,110	\$15,000	\$681,500	\$317,819	\$20,327,410

WORK ELEMENT SCHEDULE & PRODUCTS

09-999	INDIRECT STAFF AND OPERATIONS COSTS	- Work tasks are ongoing throughout the year
09-100	ADMINISTRATION OF THE 2007/08 OVERALL WORK PROGRAM & BUDGET	- Work tasks are ongoing throughout the year
09-101	INTERGOVERNMENTAL COORDINATION & INFORMATION DISTRIBUTION	- Work tasks are ongoing throughout the year
09-102	REGIONAL TRANSPORTATION MODEL	- Products include maintenance of regional traffic model data base;
09-103	REGIONAL GEOGRAPHIC INFORMATION SYSTEM (GIS) COORDINATION	- Parcel database update ongoing
09-104	TRANSPORTATION AIR QUALITY PLANNING	- Work tasks are ongoing throughout the year
09-105	2009 FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM (FTIP)	- The 2008 FTIP will be completed by May 2008, FTIP Amendments made as necessary
09-106	2008 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (RTIP)	- Staff will monitor and process amendments to the 2008 RTIP as necessary
09-109	US CENSUS DATA AFFILIATE CENTER ADMINISTRATION	- Maintain Census Data & Provide Web Page Information for Public throughout the year
09-110	INTELLIGENT TRANSPORTATION SYSTEM MAINTENANCE	- Ongoing maintenance and planning for ITS throughout the year
09-111	BLUEPRINT PLANNING	- BCAG will continue to coordinate the general plan update process, develop a conservation strategy for the preferred land use scenario.
09-112	2008 RTP	- BCAG will complete development of the 2008 Regional Transportation Plan (RTP) by November 2008 and environmental documents by June 2009;
09-114	BUTTE REGIONAL HCP/NCCP	- BCAG will continue development of the HCP/NCCP during the 2008/09 FY
09-116	SKYWAY CORRIDOR STUDY	- BCAG will continue development of the Skyway Study within the Town of Paradise to identify a strategy for future investments, complete by June 2009
09-200	SR 99 CHICO AUXILIARY LANE PROJECT	- Complete construction on Phase 1, continue development of PS&E for Phases 2 and 3
09-201	SR 99 GRIDLEY WIDENING PROJECT	- Construction of the SR 99 Gridley widening will begin in FY 2008/09
09-203	FH 171 RE-SURFACING PROJECT	- BCAG will work to complete R/W acquisition and completion of design
09-205	SR 149 FRESHWATER MARSH MAINTENANCE	- During the 2008/09 FY BCAG and the Consultant will fulfill maintenance requirements for the Marsh
09-206	SR 149 VERNAL POOL CREATION MAINTENANCE	- During the 2008/09 FY BCAG and the Consultant will fulfill maintenance requirements for the Vernal Pools
09-207	SR 70 GEORGIA PACIFIC WAY INTERCHANGE PSR	- During the 2008/09 FY BCAG will work with City of Oroville and Caltrans on development of the SR 70 Georgia Pacific Interchange/Overcross
09-208	SR 70 OPHIR ROAD SAFETY PROJECT MITIGATION	- During the 2008/09 FY BCAG and the Consultant will fulfill maintenance requirements on the SR 70 Ophir Mitigation Site
09-209	SR 99 RIO BONITO PROJECT MITIGATION	- BCAG will work with Caltrans and the Consultant on completion of the required mitigation for the SR 99 Rio Benito Project, completion by June 2009
09-210	SR 99 NEAL ROAD INTERCHANGE PSR	- BCAG will continue coordination of the Neal Road Interchange PSR in coordination with Caltrans, completion estimated by June 2009.
09-211	OROVILLE TRANSIT CENTER PROJECT	- BCAG will continue development of an Oroville Transit Center Conceptual Design Plan, completion scheduled for June 2009.
09-212	NEARY RESOURCE PLAN	- BCAG will continue development of a resource plan for the 377 acre Neary Mitigation Site on behalf of Caltrans District 3
09-300	TDA ADMINISTRATION	- Allocate Funds by December 2008; Unmet Needs by March 2009
09-301	PUBLIC TRANSIT SYSTEM PLANNING	- Develop Fixed Route Market Based Analysis by June 2009; marketing and outreach ongoing throughout the year
08-302	BUTTE REGIONAL TRANSIT ADMINISTRATION & OPERATIONS	- Administer B-Line Transit Services to Public



Transportation Planning Work Program Elements

As the Metropolitan Planning Organization (MPO) and Regional Transportation Planning Agency (RTPA), BCAG is the primary transportation facilitator in Butte County. BCAG's primary responsibility is to implement a comprehensive and continuous regional transportation planning program in consultation with local, Tribal, state and federal transportation partners, and the citizens within Butte County. This regional transportation planning program includes the development of all state and federally required transportation planning documents that identify the transportation policies and investments to be implemented within the region by BCAG and its member agencies. BCAG's 2008/09 Overall Work Program Work Elements are presented in three sections.

Section 1 *Transportation Planning* – presents all of the state and federally required transportation planning and programming documents that will need to be prepared for the fiscal year to ensure transportation funding for the region. This section also includes other transportation studies that have been determined necessary for the upcoming fiscal year.

Section 2 *Transportation Project Development/Management* – identifies the work elements for each of the STIP funded projects that BCAG will be lead agency for development of environmental documents and design.

Section 3 *Transit Planning & Coordination* – includes the work elements that identify BCAG's responsibilities for administration of the Transportation Development Act (TDA) Local Transportation Funds (LTF) and for coordination and planning of the regions transit systems.

WORK ELEMENTS

TRANSPORTATION PLANNING & PROGRAMMING

- 09-999 2008/09 Indirect Costs
- 09-100 Administration of the 2008/09 Overall Work Program & Budget
- 09-101 Intergovernmental Coordination & Information Distribution
- 09-102 Regional Transportation Model
- 09-103 Regional Geographic Information System (GIS) Coordination
- 09-104 Transportation - Air Quality Planning
- 09-105 2009 Federal Transportation Improvement Program (FTIP)
- 09-106 2008 Regional Transportation Improvement Program (RTIP)
- 09-109 Census Affiliate Coordination
- 09-110 Intelligent Transportation System – Regional Architecture Maintenance
- 09-111 Blueprint Planning
- 09-112 2008 Regional Transportation Plan (RTP)
- 09-114 Butte Regional Habitat Conservation Plan / Natural Community Conservation Plan
- 09-116 Skyway Corridor Study

TRANSPORTATION PROJECT MANAGEMENT

- 09-200 State Route 99 Chico Auxiliary Lane Project
- 09-201 State Route 99 Gridley Widening Project
- 09-203 Forest Highway 171 Widening, Reconstruction & Drainage Project
- 09-205 SR 149 Freshwater Marsh Mitigation Maintenance
- 09-206 SR 149 Vernal Pool Mitigation Maintenance
- 09-207 SR 70 Georgia Pacific Interchange PSR
- 09-208 SR 70 Ophir Road Safety Project Mitigation
- 09-209 SR 99 Rio Bonito Project Mitigation

09-210 SR 99/Neal Road Interchange PSR

09-211 Oroville Transit Center Project

09-212 Neary Resource Plan

TDA/TRANSIT COORDINATION & PLANNING

09-300 Transportation Development Act Administration

09-301 Public Transit Systems Coordination & Planning

09-302 Butte Regional Transit Administration & Operations

WORK ELEMENT 09-999

2008/09 INDIRECT COSTS

OBJECTIVE: This Work Element identifies the indirect costs for the 2008/09 Overall Work Program & Budget.

INDIRECT COSTS FOR THE 2008/09 BUDGET

<u>SERVICES & SUPPLIES</u>	<u>TOTAL EXPENDITURES</u>
Communications	\$7,000
Household/Janitorial	\$3,760
Insurance	\$13,000
Maintenance Computer	\$8,000
Office Expenses-General	\$35,000
Office Expenses-Equipment	\$20,000
Professional Services	
<i>Butte County Auditor Controller</i>	\$12,000
<i>Fiscal and TDA Audits</i>	\$45,000
<i>BCAG Accountant</i>	\$36,900
<i>Ferguson Group</i>	\$48,000
<i>Padilla & Associates DBE Plan</i>	\$9,500
Publications & Legal Notices	\$15,000
Rents/Lease Building	\$86,500
Rents/Lease Equipment	\$20,000
Special Department Expenses & Training	\$3,500
Transportation & Travel	\$20,000
Utilities	\$9,000
Contingencies	<u>\$10,000</u>
Sub-Total Services & Supplies	\$402,160
<u>INDIRECT SALARIES AND BENEFITS</u>	
General administration, office functions and allocable staff costs not directly attributable to specific work elements.	\$356,460
INDIRECT COSTS	\$758,620
INDIRECT COST BY WORK ELEMENT	\$704,620
TOTAL INDIRECT COSTS	<u>\$54,000</u>

TASKS

- 1) Prepare agendas for the monthly BCAG Board of Directors meetings;
- 2) Hold monthly meetings of the BCAG Board of Directors;
- 3) Prepare and file DBE and Reports with funding agencies;
- 4) Implement BCAG's Personnel policies including preparation of employee performance evaluations;
- 5) Maintain documentation and administration of BCAG's personnel files and benefit programs;
- 6) Implement administrative tasks for indirect support of the 2008/09 Overall Work Program & Budget.

STAFF TIME

4 = Administrative Assistant I

1 = Executive Director

12 = Accountant

4 = Personnel & Administrative Services Manager

21 Total Person Months

WORK ELEMENT 09-100

ADMINISTRATION OF THE 2008/09 OVERALL WORK PROGRAM & BUDGET

OBJECTIVE: To implement the necessary administrative tasks associated with the administration of the 2008/09 Overall Work Program and Budget.

DESCRIPTION: The administration of the BCAG Overall Work Program (OWP) and Budget entails several support activities that are implemented on an ongoing basis throughout the fiscal year. Tasks and staff time under this work element support the administration of all work elements contained in the 2008/09 OWP. Resources for development of the 2009/10 OWP and Budget are also provided under this work element.

PREVIOUS WORK: BCAG has implemented an OWP and Budget since 1969.

TASKS

- 1) Maintain OWP and Budget files, correspondence, and data files – ongoing;
- 2) Prepare amendments for the 2008/09 OWP – as necessary;
- 3) Administer transportation planning and programming revenues – ongoing;
- 4) Prepare 2009/10 OWP – May 2009;
- 5) Where appropriate, coordinate planning activities with city aviation plans – ongoing;
- 6) Coordinate and consult with all Tribal Governments as necessary.

PRODUCTS

- 1) Completion of administrative tasks for administration of the 2008/09 Overall Work Program & Budget – ongoing;
- 2) Adoption of 2009/10 OWP – May 2009;

STAFF TIME

3 = Administrative Assistant I

1 = Executive Director

3 = Personnel & Administrative Services Manager

1 = Programming Manager

8 Total Person Months

WORK ELEMENT 09-100 BUDGET

REVENUES		EXPENDITURES	
FHW A PL	\$ 114,389	Salary & Benefits	\$ 71,465
LTF Planning	\$ 14,820	Consultant Contracts	
		Other Direct	
		Indirect	\$ 57,744
TOTAL	\$ 129,209	TOTAL	\$ 129,209

WORK ELEMENT 09-101

INTERGOVERNMENTAL COORDINATION & INFORMATION DISTRIBUTION

OBJECTIVE: The objective of this work element is to: 1) Provide staff time for unforeseen transportation issues that arise during the fiscal year that require intergovernmental coordination; 2) provide transportation information and data to member agencies and the public through the BCAG newsletter and through the BCAG internet websites at www.bcag.org, www.blinetransit.com and www.buttehcp.com, 3) provide staff support for meetings of the BCAG Transportation Advisory Committee; 4) provide staff time for other advisory committees including local bicycle and transportation committees.

DESCRIPTION: During the fiscal year various transportation issues arise that require staff coordination with state, federal and local agencies. These transportation issues are unforeseen and are not identified in the Overall Work Program work elements. Staff time is budgeted in this work element to address these projects and program issues. In addition, BCAG staff attends meetings during the course of the year for the RTPA, CTC, Caltrans and other state, federal and local agencies involved with transportation.

Another important role for BCAG is to provide information on transportation projects and programs to its member agencies and the public through distribution of the BCAG Bulletin, a quarterly newsletter. Information on BCAG's transportation planning programs, projects and staff contacts is also available through the BCAG websites.

Staff time has also been budgeted under this work element for support to the BCAG Transportation Advisory Committee (TAC) including information distribution. The TAC includes representatives from the BCAG member agencies, citizens, and state and federal planning partners. Staff support includes preparation of the monthly reports and agendas and noticing of meetings.

PREVIOUS WORK: Transportation Advisory Committee (TAC) since 1993, *BCAG Bulletin Newsletter* since 1994; *BCAG Online* since 1996.

TASKS – INTERGOVERNMENTAL COORDINATION

- 1) Attend local government meetings – as necessary;
- 2) Coordinate meetings with appropriate agencies to resolve unforeseen transportation issues that arise during the fiscal year – as necessary;
- 3) Conduct TAC meetings – as necessary;
- 4) Attend Regional Transportation Planning Agency (RTPA) meetings – as necessary;
- 5) Attend California Transportation Commission (CTC) meetings and workshops – as necessary;

- 6) Attend Airport Land Use Commission (ALUC) meetings – as necessary;
- 7) Participate in Caltrans District 3 meetings and workshops – as necessary;
- 8) Attend transportation conferences and training programs – as necessary;
- 9) Attend local transportation/bicycle advisory committee meetings – as necessary;
- 10) Attend unforeseen meetings on transportation issues – as necessary.
- 11) Coordinate and consult with all Tribal Governments – as necessary.

TASKS – INFORMATION DISTRIBUTION

- 12) Distribute relevant transportation information and legislative updates to member agencies – ongoing;
- 13) Provide Caltrans and other governmental agencies with Butte County transportation information – ongoing;
- 14) Provide local newspapers with informational notices for the public on major transportation projects or programs – ongoing;
- 15) Communicate BCAG planning activities and pertinent transportation information through BCAG quarterly newsletter and through the BCAG websites – ongoing;
- 16) Conduct technical workshops on transportation issues – as necessary;
- 17) Where practical, conduct outreach activities to involve under-represented groups and Tribal Governments within Butte County.

PRODUCTS

- 1) Information distribution – ongoing;
- 2) Intergovernmental coordination – ongoing;
- 3) Meetings and agendas for the Transportation Advisory Committee – as necessary;
- 4) Participation in meetings/conferences on various transportation issues – as needed;
- 5) BCAG Newsletter – quarterly;
- 6) BCAG Internet Web Page – ongoing.

STAFF TIME

2 = Administrative Assistant I

3 = Programming Manager

1 = Personnel & Administrative Services Manager

1 = Associate Planner

1 = Assistant Planner

8 = Total Person Months

WORK ELEMENT 09-101 BUDGET

REVENUES		EXPENDITURES	
FHW A PL	\$93,785	Salary & Benefits	\$58,593
LTF Planning	\$12,151	Consultant Contracts	
		Other Direct	
		Indirect	\$47,343
TOTAL	\$105,936	TOTAL	\$105,936

WORK ELEMENT 09-102

REGIONAL TRANSPORTATION MODEL

OBJECTIVE: To maintain the Regional Transportation Model and database.

DESCRIPTION: The BCAG Regional Transportation Model supports the development of state and federal transportation plans and studies.

As a Federal non-attainment area for ozone and a maintenance area for carbon monoxide as defined under the Federal Clean Air Act Amendments, BCAG must develop an Air Quality Conformity determination for the Regional Transportation Plan (RTP) and the Federal Transportation Improvement Program (FTIP) to demonstrate conformity to the air quality goals established in the State Implementation Plan (SIP) for the area.

The Regional Transportation Model also serves as a planning tool to analyze existing and future traffic conditions on the regional road network and other roadways, as a result of planned or proposed land uses. Traffic counts are updated every three years and incorporated into the traffic model to keep the model current. Counts are also provided to member jurisdictions for transportation planning and engineering uses.

The last traffic model update was completed in 2003, with a base year of 2002. Because federal air quality planning regulations require the latest planning assumptions to be no more than 5 years old, a comprehensive update to the Regional Transportation Model was initiated during the 2007/08 fiscal year – a consultant was obtained and 80% of the work was completed.

As part of the 2008/09 fiscal year, BCAG and the consultant will work to complete the comprehensive update to the traffic model. BCAG staff will continue to coordinate the model update with member jurisdictions and Caltrans through the BCAG Traffic Model Project Development Team (PDT), Transportation Advisory Committee (TAC), and the City/Town/County Planning Directors Working Group.

BCAG staff will also work with the consultant to complete Phase 1 development of a 4-Ds and-on model, to address greenhouse gas (GHG) emissions analysis.

PREVIOUS WORK: BCAG has maintained a countywide transportation model since 1993; a comprehensive update was prepared during the 2001/02-2002/03 FY to include new land use and socioeconomic data and demographic data from the 2000 Census. During the 2007/08 FY, BCAG initiated a comprehensive update to the Regional Traffic Model, a consultant was retained and 80% of the tasks were completed. The last round of traffic counts were completed in 2006.

TASKS

- 1) Maintain traffic model, input data incorporating latest planning data and assumptions – July 2008 through June 2009;

- 2) Document all modeling assumptions and data updates – July 2008 through June 2009;
- 3) Provide member jurisdictions with traffic model analysis as needed – ongoing;
- 4) Provide Caltrans with updated modeling data for Highway Performance Monitoring System (HPMS) update – March 2009;
- 5) Continue and complete development of updated traffic model and land use assumptions through coordination with member jurisdictions and Caltrans;
- 6) Develop Phase I of 4-Ds add-on model – December 2008 through June 2009.

PRODUCTS

- 1) Updated traffic modeling data for Caltrans for HPMS update – March 2009;
- 2) Assistance to cities, town and county on traffic analysis for land use and/or project proposals – ongoing;
- 3) Updated BCAG Traffic Model – August 2008;
- 4) Completed Phase I of 4-Ds add-on model – June 2009.

STAFF TIME

2 = Senior Planner (Lasagna)

2 = Total Person Months

WORK ELEMENT 09-102 BUDGET

REVENUES		EXPENDITURES	
FHW A PL	\$ 32,237	Salary & Benefits	\$ 11,844
LTF Planning	\$ 4,177	Consultant Contracts	\$ 55,000
PPM	\$ 40,000	Other Direct	
		Indirect	\$ 9,570
TOTAL	\$ 76,414	TOTAL	\$ 76,414

WORK ELEMENT 09-103

REGIONAL GEOGRAPHIC INFORMATION SYSTEMS (GIS) COORDINATION

OBJECTIVE: To maintain a parcel-based regional Geographic Information System (GIS) for BCAG and its member agencies for transportation and other planning purposes.

DESCRIPTION: BCAG initiated a regional GIS database program during the 1997/98 FY. The purpose for developing the GIS database was to provide BCAG and its member agencies with a comprehensive parcel based GIS database to support primarily transportation planning, but also support other planning within the region.

BCAG coordinates the development of the regional GIS program in cooperation with our member agencies and other public entities that are interested in GIS. A GIS Working Group was initiated by BCAG in 2000 for the purpose of coordinating GIS planning activities between BCAG, member agencies and other outside government agencies. A primary goal of the Working Group is to coordinate GIS development to ensure that duplication of effort is not occurring and to ensure consistent standards for data are maintained.

During the 2002/03 FY, BCAG completed development of the countywide parcel base map, which is the foundation for all other data layers. An updating process has been established to keep the parcel base map up-to-date.

During the 2008/09 FY, BCAG will continue to maintain and update the GIS parcel base map under a contract with Chico State University, Geographic Information Center (GIC), with data provided by the Butte County Assessors Office.

BCAG staff will also continue to coordinate meetings of the Butte GIS Working Group. The Butte GIS Working Group was initiated during the 2000/01 FY, and meets on a bi-monthly basis to discuss mutual work activities for GIS. During the 2008/09 FY, BCAG staff will prepare agendas and maintain minutes for this committee.

BCAG staff will also continue coordination of meetings of the North Valley Regional GIS Council. This council was one of thirteen Regional GIS Councils developed throughout the state on behalf of the California GIS Council. The intent of the councils is to increase coordination and communication among GIS users throughout the state. The North Valley Regional GIS Council includes members from Butte, Glenn, and Tehama Counties. During the 2008/09 FY, BCAG staff will prepare agendas and maintain minutes for this committee which meets approximately biannually.

Staff will also continue maintaining BCAG's GIS-based transportation project tracking database that is now linked with the California Transportation Information Program (CTIPS). This database link allows BCAG to map transportation projects contained in Caltrans' CTIPS database using the most current information available.

Staff will also contract out with a qualified consultant to complete aerial photography updates for the city and town spheres of influences for each of the incorporated jurisdictions in Butte

County. Aerial photos will be collected at a scale which is appropriate for urban area analysis (1ft resolution). BCAG last collected urban scale aerial photographs in February/March 2002. These aerial photos will be ortho-rectified for incorporation into BCAG's GIS database.

BCAG's Regional GIS program supports transportation planning programs by providing a sophisticated tool to analyze transportation and land use information, to evaluate potential project impacts, and to map project and data layers for decision making. BCAG's GIS data is shared with BCAG member agencies, Tribal Governments, and Caltrans.

PREVIOUS WORK: BCAG has maintained a regional GIS program since the 1997/98 fiscal year; BCAG has coordinated the GIS Working Group since 2000/01.

TASKS

- 1) Coordinate GIS activities with the appropriate city, town and county departments, and BCAG's Transportation Advisory Committee – ongoing;
- 2) Coordinate meetings and agendas for the Butte County GIS Working Group – bi-monthly;
- 3) Coordinate meetings and agendas for the North Valley Regional GIS Council – biannually;
- 4) Continue contract with CSUC for parcel base map maintenance – July 2008 through June 2009;
- 5) Maintain BCAG GIS-based project tracking database– ongoing;
- 6) Contract with qualified firm to develop ortho-photos for city and town sphere of influence areas – January 2009.

PRODUCTS

- 1) Maintenance of the parcel base map – ongoing;
- 2) Coordination of monthly meetings of the GIS Working Group – bi-monthly;
- 3) Coordination of meetings of the North Valley Regional GIS Council – quarterly;
- 4) Tracking of transportation projects – ongoing;
- 5) Cartographic output for transportation and other projects – ongoing;
- 6) Assist public and member jurisdictions with data requests – ongoing;
- 7) Updated ortho-photos for city sphere of influence areas – May, 2009.

STAFF TIME

3 = Senior Planner (Lasagna)

3 = Total Person Months

WORK ELEMENT 09-103 BUDGET

REVENUES		EXPENDITURES	
FHW A PL	\$68,275	Salary & Benefits	\$17,766
LTF Planning	\$8,846	Consultant Contracts	\$45,000
		Other Direct	
		Indirect	\$14,355
TOTAL	\$77,121	TOTAL	\$77,121

WORK ELEMENT 09-104

TRANSPORTATION – AIR QUALITY PLANNING

OBJECTIVE: The purpose of this work element is to ensure that BCAG’s transportation planning and programming responsibilities are in compliance with Federal and State Clean Air Act requirements, and that the BCAG Board of Directors and member jurisdictions are informed on relevant transportation-air quality regulations and issues.

DESCRIPTION: The Transportation Equity Act for the 21st Century (TEA 21), and SAFETEA a Legacy for Users (SAFETY-LU) require that transportation projects and programs address air quality provisions included in the Federal Clean Air Act.

To ensure that BCAG’s transportation planning programs address applicable Federal Clean Air Act goals and objectives, BCAG includes this work element in the Overall Work Program to address the integrated transportation and air quality planning provisions as set forth under federal transportation planning laws.

With the promulgation of the 8-hour ozone standard in 2004, Butte County was classified as “basic – subpart one non-attainment” for ozone countywide. The urbanized area of Chico is classified as “maintenance” for carbon monoxide under the Federal Clean Air Act. Because of these designations, BCAG’s transportation planning requirements are subject to the Air Quality Conformity provisions per EPA’s Transportation Conformity Rule. Air Quality Conformity is the requirement to quantify and document that all federally funded transportation projects, or projects requiring federal approval as proposed for funding in BCAG’s Regional Transportation Plan (RTP), will not further degrade air quality and are consistent with the goals in the appropriate State Implementation Plans (SIPs).

BCAG develops the required Air Quality Conformity Determination in consultation with various federal, state, Tribal and local government entities and the public through the “interagency consultation” process. BCAG reviews all elements of the Conformity Determination process with its Transportation Advisory Committee (TAC), which includes representatives from the public works and planning departments of each city, town and county, as well as representatives from Butte County Air Quality Management District (BCAQMD), Caltrans, Tribal Governments, citizen representatives, and other interested or affected agencies.

BCAG staff also consults directly with Federal Highway Administration (FHWA), Environmental Protection Agency (EPA), Federal Transit Administration (FTA), California Air Resources Board (ARB) and Caltrans in the development of the Conformity Determination through the “interagency consultation” process. A 30-day public review and comment period is provided as well, along with legal notices posted in local papers. The draft document is also made available via BCAG’s website.

Another function under this work element will include keeping BCAG member agencies informed of transportation/air quality issues and regulations that could affect transportation planning or city, town and county transportation programs.

BCAG staff will coordinate all transportation-air quality issues with BCAG member agencies, the Butte County Air Quality Management District, Caltrans, FHWA, FTA and EPA.

PREVIOUS WORK: BCAG has maintained Transportation – Air Quality Elements in the OWP since 1995/96.

TASKS

- 1) Monitor state and federal air quality regulations, plans, and programs as they relate to regional and local transportation planning and programs and advise the BCAG Governing Board and member jurisdictions – as needed;
- 2) Work with the Butte County Air Quality Management District, participate in basin-wide meetings – as necessary;
- 3) Work with the Butte County Air Quality Management District to update State Implementation Plan (SIP);
- 4) Prepare Air Quality Conformity analyses and determinations for planning and development activities that require federal approval- as needed;
- 5) Communicate with state and federal officials to ensure that conformity findings are approved, and to monitor air quality issues – as needed;
- 6) Participate in transportation conformity working group meetings – as needed.

PRODUCTS

- 1) Information on air quality issues provided to the BCAG Board and member jurisdictions – ongoing;
- 2) Air Quality Conformity findings for the RTP and other activities that require federal approval – as required;
- 3) Work with Butte County Air Quality Management District with transportation-air quality related issues – ongoing.

STAFF TIME

.5 = Senior Planner (Lasagna)

.5 = Total Person Months

WORK ELEMENT 09-104 BUDGET

REVENUES		EXPENDITURES	
FHW A PL	\$4,739	Salary & Benefits	\$2,961
LTF Planning	\$614	Consultant Contracts	
		Other Direct	
		Indirect	\$2,392
TOTAL	\$5,353	TOTAL	\$5,353

WORK ELEMENT 09-105

2009 FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM (FTIP)

OBJECTIVE: To administer amendments to the 2009 Federal Transportation Improvement Program (FTIP) for Butte County.

DESCRIPTION: As the Metropolitan Planning Organization (MPO) for Butte County, BCAG is responsible for preparing, adopting and submitting a Federal Transportation Improvement Program (FTIP) to Caltrans, the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA). The FTIP is a programming document that identifies all regionally significant transportation projects and programs for Butte County that will be funded by federal, state, and local funding sources within the short-term horizon. Projects identified in the FTIP include those for streets and roads, highways, transit, safety, bridge reconstruction, enhancements, and other programs that receive federal dollars or require some type of federal approval. The 2007 FTIP has been prepared and will be amended as needed during the 2008/09 fiscal year.

The 2009 FTIP is scheduled to be adopted in July 2009. The FTIP will continue to need to document consistency with the Regional Transportation Plan (RTP) and the Regional Transportation Improvement Program (RTIP) and SAFETEA-LU compliancy. In addition, BCAG's 2007 FTIP identifies the regions updated financial plan as required by 23 CFR 450.324(e). During the 2008/09 FY, BCAG staff assumes that there will be several administrative and formal amendments to the 2007 FTIP for various projects as well as the development of the 2008/09 (FFY 09) FTIP. In the event that the 2007 FTIP needs to be amended, BCAG will make the necessary amendments to the RTP and Air Quality Conformity determination. The Air Quality Conformity Determination for the FTIP will be prepared in accordance with 23 CFR 450.330(b).

Development of the 2009 FTIP and amendments will be done in consultation with the appropriate local, state, federal agencies, Tribal Governments, the BCAG Transportation Advisory Committee, and BCAG Board pursuant to 23 CFR 450.316(b). BCAG's Public Participation Plan (PPP) process and procedures will be followed. All FTIP amendments will be developed electronically utilizing the Caltrans California Transportation Improvement Program System (CTIPs) and posted on BCAG's website at www.bcag.org.

PREVIOUS WORK: 2007 Federal Transportation Improvement Program (FTIP), 2004 Regional Transportation Plan (RTP), and 2008 RTIP.

TASKS

- 1) Work with local jurisdictions and Caltrans to identify projects and funding for the 2009 FTIP;
- 2) Review and ensure consistency with the 2004 Regional Transportation Plan (RTP) and development of the 2008 Regional Transportation Improvement Program (RTIP);

- 3) Prepare air quality conformity determination – as required;
- 4) Process and develop FTIP Amendments – as required;
- 5) Provide public hearing on FTIP Amendments – as required;
- 6) Adopt and submit FTIP amendments to Caltrans, FHWA, FTA, and EPA – as required;
- 7) Maintain and update CTIP System for Butte County FTIP Projects – as required;
- 8) Attend FTIP program manager meetings and subcommittee meetings – as necessary;
- 9) Coordinate with all Tribal Governments – as necessary.

PRODUCTS

- 1) Adopt 2009 FTIP Document – July 2009;
- 2) Manage 2009 FTIP & Amendments – as necessary.

STAFF TIME

.5 = Senior Planner (Lasagna)

2 = Programming Manager

2.5 = Total Person Months

WORK ELEMENT 09-105 BUDGET

REVENUES		EXPENDITURES	
FHW A P L		Salary & Benefits	\$ 20,394
L T F P l a n n i n g		C o n s u l t a n t C o n t r a c t s	
P P M	\$ 36,872	O t h e r D i r e c t	
		I n d i r e c t	\$ 16,478
T O T A L	\$ 36,872	T O T A L	\$ 36,872

WORK ELEMENT 09-106

2008 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (RTIP)

OBJECTIVE: To manage and process amendments to the 2008 Regional Transportation Improvement Program (RTIP) and initiate development of the 2010 RTIP.

DESCRIPTION: As the RTPA for Butte County, BCAG is responsible for preparing, adopting and submitting a RTIP to the California Transportation Commission (CTC) every two years. The RTIP identifies the region's transportation programming recommendations for the State Transportation Improvement Program (STIP) that is adopted by the CTC for the five fiscal year period beginning on July 1, 2006. BCAG's 2008 RTIP was adopted on January 26, 2007 by the BCAG Board of Directors and submitted to the CTC for inclusion into the 2008 STIP scheduled for adoption in April 2008.

As part of the management of the 2008 RTIP, BCAG will likely need to make various programming amendments to the 2008 RTIP and the STIP. These amendments will need to be reviewed with the public prior to adoption by the Board. Amendments to the RTIP will be done in consultation with the cities, town, county, Caltrans, and the public through the BCAG Transportation Advisory Committee. Providing noticed public meetings of the advisory committees and BCAG Board will also provide public participation throughout the planning process in accordance with the BCAG Public Participation Plan (PPP).

In addition, BCAG will begin the development of the 2010 RTIP during the 2008/09 fiscal year. The 2010 RTIP will also be developed in consultation with the cities, town, county, Caltrans, the public, Tribal Governments and the BCAG Transportation Advisory Committee. Public noticed meetings of the advisory committee and BCAG Board will also provide public participation opportunities throughout the planning process. Projects identified in the 2010 RTIP will be consistent with the 2008 Regional Transportation Plan and 2009 Federal Transportation Improvement Program.

PREVIOUS WORK: 2008 Regional Transportation Improvement Program (RTIP), 2004 Regional Transportation Plan.

TASKS

- 1) Work with Caltrans District 3 and member jurisdictions on 2008 RTIP and amendments – as necessary;
- 2) Ensure consistency between the RTIP, FTIP and RTP – as necessary;
- 3) Work with BCAG Transportation Advisory Committee, Caltrans and BCAG Board on development of 2010 RTIP/ document;
- 4) Attend meetings concerning the projects and programming of the 2008 RTIP and 2010 RTIP/STIP - as necessary;

- 5) Coordinate with all Tribal Governments – as necessary.

PRODUCTS

- 1) Amend and monitor the 2008 Regional Transportation Improvement Program (RTIP) and projects – as necessary;
- 2) Adopt 2008 Regional Transportation Improvement Program – December 2008;
- 3) Update the California Transportation Improvement Program System (CTIPS) concerning projects in the RTIP/STIP – as necessary.

STAFF TIME

1 = Programming Manager

1 = Total Person Months

WORK ELEMENT 09-106 BUDGET

REVENUES		EXPENDITURES	
PPM Funds	\$15,760	Salary & Benefits	\$8,717
		Consultant Contracts	
		Other Direct	
		Indirect	\$7,043
TOTAL	\$15,760	TOTAL	\$15,760

WORK ELEMENT 09-109

CENSUS AFFILIATE COORDINATION

OBJECTIVE: To provide U.S. Census data-related services to users in Butte County as a regional data center for Butte County.

DESCRIPTION: BCAG has signed a Joint Statistical Agreement (JSA) with the California Department of Finance to assume Affiliate State Data Center (SDC) responsibilities for Butte County. U.S. Census data is integrated throughout BCAG's regional transportation planning and programming processes, including transportation modeling, Geographic Information Systems (GIS), transit systems planning, air quality conformity, and funding formula development.

BCAG will respond to inquiries and provide technical assistance and data consultation to member jurisdictions and the general public, as well as monitor and integrate Census Bureau estimates and projections into BCAG's regional transportation planning processes. BCAG will also maintain a publicly accessible collection of Census Bureau reference and statistical publications, as well as an internet website providing information on Census data specific to Butte County.

BCAG will participate with the SDC and the Los Angeles/Seattle Regional Office of the Census Bureau in additional Census 2010 preparatory programs. This will include informing the public about the decennial census, the American Community Survey, and other Census Bureau surveys.

TASKS

- 1) Maintain a publicly-accessible collection of Census Bureau reference and statistical publications;
- 2) Develop and maintain a Census data internet website for Butte County Census data;
- 3) Respond to inquiries and provide technical assistance and data consultation to member jurisdictions and the general public – as necessary;
- 4) Refer inquiries to other SDC components – when appropriate;
- 5) Attend SDC program meetings – biannually;
- 6) Monitor and integrate Census Bureau estimates and projections into regional transportation planning processes;
- 7) Complete annual questionnaire, reporting census-related activities during the last year – annually.

PRODUCTS

- 1) Website providing Census-related data for Butte County - ongoing;
- 2) Publicly accessible collection of Census Bureau reference and statistical publications – ongoing.

STAFF TIME

2 = Senior Planner (Lasagna)

2 = Total Person Months

ELEMENT 09-109 BUDGET

REVENUES		EXPENDITURES	
FHW A PL	\$ 18,958	Salary & Benefits	\$ 11,844
LTF Planning	\$ 2,456	Consultant Contracts	
		Other Direct	
		Indirect	\$ 9,570
TOTAL	\$ 21,414	TOTAL	\$ 21,414

WORK ELEMENT 09-110

INTELLIGENT TRANSPORTATION SYSTEM - REGIONAL ARCHITECTURE MAINTENANCE

OBJECTIVE: To maintain the completed North Valley Regional Architecture Intelligent Transportations Systems Plan as required in 23 CFR Parts 655 and 940 – Intelligent Transportation System Architecture and Standards; Final Rule.

DESCRIPTION: BCAG has completed the development of this federal requirement. Butte, Glenn, and Colusa counties represent three north-state counties that did not have an ITS Regional Architecture and SDP conforming to the requirements of 23 CFR Parts 655 and 940. BCAG led the development of a multi-county ITS-SDP in partnership with Glenn County, Colusa County, Caltrans, and FHWA, with the assistance of *Iteris, Inc.* as the ITS Coordinator.

In the Fall of 2003, the three counties, FHWA, and Caltrans met and established a working group committed to working together as a three-county partnership. The working group served as the basis for forming the Project Development Team (PDT) that guided the development of the ITS-SDP. In May of 2004, BCAG received an FHWA Partnership Planning Grant through Caltrans that partially funded the development of the ITS Plan.

In May of 2005, the completed Plan was forwarded to FHWA for their acceptance. As part of the requirements stated in the Final Rule, BCAG has committed to maintaining the architecture in continued consultation with Glenn and Colusa counties.

This work element will provide ongoing monitoring of local projects within the region and will identify those projects with ITS elements that incorporate stated architecture projects.

BCAG will perform project management administration and do a formal update of the Plan with the development of the Regional Transportation Plan on a triennial basis. Other work elements that may contribute to the maintenance of the Regional Architecture are those local and regional roadway and highway projects with elements of ITS built into them. All work accomplished under this work element will be done in partnership with FHWA, Caltrans and the counties of Butte, Glenn, and Colusa.

TASKS

- 1) Conduct quarterly jurisdictional assessments to review ITS project progress through June 2009.

PRODUCTS

- 1) Continued assessment of the North Valley Regional Architecture Maintenance Plan.

STAFF TIME

.5 = Deputy Director

.5 = Total Person Months

WORK ELEMENT 09-110 - FUNDING

REVENUES		EXPENDITURES	
FHW A PL	\$8,286	Salary & Benefits	\$5,177
LTF Planning	\$1,074	Consultant Contracts	
		Other Direct	
		Indirect	\$4,183
TOTAL	\$9,360	TOTAL	\$9,360

WORK ELEMENT 09-111

BLUEPRINT PLANNING

OBJECTIVE: Develop a comprehensive and integrated transportation and land use planning process that brings together a broad range of jurisdictions, including local and Tribal governments, private stakeholders, and the general public to identify a preferred scenario for future land use and development activity that better supports future transportation investment decisions within the region. The end products from this work element will include coordination of the local General Plan updates, coordination with the regional Habitat Conservation Plan (HCP) being prepared in Butte County, both of which will identify a more efficient regional land use pattern, improved mobility, more efficient use of resources, minimization of impacts to valuable habitat and productive farmland, better accommodation of adequate housing supply for the full spectrum of the population, all of which will improve future transportation investment decisions.

DESCRIPTION: Through previous activities under this work element, comprehensive, detailed land cover data was developed to determine the spatial extent of sensitive habitats, agricultural lands, urban lands, etc. within our region. This land cover mapping is almost complete and will be provided to assist member jurisdictions with their future land use and growth area scenarios, which will then be incorporated into General Plan updates.

The consideration of this detailed land cover data in the city, town and county General Plan updates will allow for improved planning and decision making for future growth within the region, which in turn improves our transportation investment decisions. The development of this data was coordinated through the City/Town/County Planning Directors Group, which is comprised of planning directors and staff from BCAG's member jurisdictions, and the City/Town/County Administrators Committee, which is comprised of the chief administrative officers and/or city/town managers from each member jurisdiction. Regional Growth Projections and Regional Guiding Principles were also developed through this group through these meetings, data of which will be used in the General Plans and the Regional Transportation Plan.

By putting the environmental data at the forefront of the planning process, the General Plan and Regional Transportation Plan implementation can occur more seamlessly and the region will be better equipped to "take care of our own" by reducing the demand on our regional transportation system, planning for and being prepared to accommodate a sufficient housing supply and work force needs for future generations of all income levels, and at the same time minimizing impacts on valuable habitat and agricultural lands, and increasing resource use efficiency.

Recognizing that it won't be possible for the General Plans to completely avoid all sensitive habitats when placing zoning designations on land for future growth and development of transportation infrastructure, BCAG is moving forward with the development of a Conservation Strategy to deal with the impacts to sensitive habitats

that will occur as a result of implementing each jurisdiction's General Plan and the transportation project included in the Regional Transportation Plan.

A comprehensive, landscape-level Conservation Strategy will be developed that mitigates for General Plan and Regional Transportation Plan implementation impacts by creating large scale, interconnected preserves that will be managed and preserved into perpetuity.

BCAG will continue working with its current consultant, SAIC, to complete the Conservation Strategy, which will also represent a major step toward completing the Butte Regional HCP/NCCP, and will help resolve many of our regional land use issues.

The development of the Conservation Strategy will occur through a public process that includes a Stakeholder Committee that is comprised of interested agencies from numerous stakeholder groups including environmental advocates, building industry representatives, Tribal governments, special districts, agricultural community, hunting representatives and state and federal agencies including Caltrans, U.S. Fish and Wildlife Service, Department of Fish and Game, National Marine Fisheries Service and the U.S. Army Corp of Engineers. This group will meet regularly to review and provide direct input on the development of the Conservation Strategy.

It is anticipated that these efforts will help focus future urban development within already urbanized areas and spheres of influence that are served by the existing RTP Regional Road Network and fixed route transit corridors. As General Plan implementation takes place and growth is focused within these areas, demand on the regional transportation system will be decreased and future transportation investments for road and transit can be focused on enhancing existing systems. Also, by having a Conservation Strategy in place through an HCP/NCCP, transportation improvements will be able to move forward without the delays that are typically associated with the environmental permitting process.

Short-term performance measures will be based on the number of jurisdictions integrating the regional guiding principles, regional growth projections and ecological data into their General Plan updates. Mid-term performance measures will include the extent to which this data gets integrated into General Plan updates and reflects the six main program criteria of the Caltrans Regional Blueprint Planning Program.

Long-term performance measures will be based on the extent to which General Plan implementation reflects the goals discussed with this planning effort. This includes focusing future growth within existing urban areas and spheres of influence and improving the jobs-housing balance within the region to avoid sprawl, shorten vehicle commute lengths, and lead to more efficient transportation system investment decisions. Decreasing the time and cost of the environmental permitting process for transportation and land use projects through the implementation of an HCP/NCCP will also be long-term performance based measures.

PREVIOUS WORK: BCAG has been facilitating meetings and work plan development for coordination of the general plans and development of the HCP since April 2005.

TASKS

- 1) Coordinate monthly meetings of the City/Town/County Planning Directors Group for HCP/NCCP, General Plan and Regional Transportation Plan development and coordination;
- 2) Conduct quarterly meetings of the City/Town/County Administrators Group and Councils/Board as necessary;
- 3) Develop a Conservation Strategy that leads to a more compact urban growth scenario for the General Plan updates, which leads to more cost effective/efficient transportation investment decisions through the RTP;
- 4) Identify covered activities from the General Plans and transportation projects from the Regional Transportation Plan to be covered by Conservation Strategy (streamlined environmental process);
- 5) Final Product – A Conservation Strategy that reflects a more compact urban growth scenario for the General Plans, and focuses future transportation investments (*roads, highways and transit*) on a primary Regional Road Network covered by the RTP.

STAFF TIME

4 = Planning Manager

4 = Total Person Months

ELEMENT 09-111 BUDGET

REVENUES		EXPENDITURES	
Blueprint Grant	\$ 160,000	Salary & Benefits	\$ 32,199
FHW A PL	\$ 29,406	Consultant Contracts	\$ 185,000
LTF Planning	\$ 43,810	Other Direct	
PPM	\$ 10,000	Indirect	\$ 26,017
TOTAL	\$ 243,216	TOTAL	\$ 243,216

WORK ELEMENT 09-112

2008 REGIONAL TRANSPORTATION PLAN (RTP)

OBJECTIVE: To prepare the 2008 Regional Transportation Plan (RTP) for Butte County. The RTP is a state and federally required long-range (20-year minimum), multimodal, comprehensive transportation plan for the Butte County region.

DESCRIPTION: BCAG's Regional Transportation Plan (RTP) serves as the guide for transportation planning and programming activities in Butte County. The RTP establishes the regions transportation goals, objectives, and policies for transportation systems within Butte County. The RTP is an action-oriented and pragmatic plan that considers the short (10–year) and long (20+ years) funding outlook to present clear, concise policy guidance for transportation programming to local and state officials.

The 2008 RTP will be a full update of the last RTP prepared in 2004. The 2008 RTP will address legislative requirements that have been made since the last update including SAFETEA-LU; reflect accomplishments since the 2004 Plan; include revised short and long-range plans for each mode; and include a new financial element and funding plans for each mode and a section on Intelligent Transportation Systems (ITS).

During the 2008/09 FY, BCAG staff will be completing the 2008 RTP air quality conformity finding by November 2008 and completing the environmental impact report by April 2009.

PREVIOUS WORK: 2004 Regional Transportation Plan; monitoring SAFETEA-LU requirements for compliancy. 2008 Regional Transportation Plan – Policy, Financial and Action Element.

TASKS

- 1) Complete draft 2008 RTP update for review by BCAG TAC and Board – July 2008;
- 2) 2008 RTP Air Quality Conformity Analysis - Interagency consultation review and incorporate comments as needed –July 2008;
- 3) Complete draft environmental impact report – April 2009;
- 4) Amendments as necessary.

PRODUCTS

- 1) 2008 Regional Transportation for Butte County and Air Quality Conformity Determination - November 2008;
- 2) 2008 Regional Transportation Plan – Environmental Impact Report – April 2009.

STAFF TIME

- 1 = Assistant Planner
- 2 = Senior Planner (Lasagna)
- 1 = Planning Manager
- 4 = Programming Manager
- 8 = Total Person Months**

WORK ELEMENT 09-112 FUNDING

REVENUES		EXPENDITURES	
FWW A PL	\$ 119,197	Salary & Benefits	\$ 60,642
LTF Planning	\$ 15,443	Consultant Contracts	\$ 125,000
PPM	\$ 100,000	Other Direct	
		Indirect	\$ 48,998
TOTAL	\$ 234,640	TOTAL	\$ 234,640

WORK ELEMENT 09-114

BUTTE REGIONAL CONSERVATION PLAN – HABITAT CONSERVATION
PLAN / NATURAL COMMUNITY CONSERVATION PLAN (HCP/NCCP)

OBJECTIVE: In response to escalating growth pressure within Butte County and as an attempt to reconcile this increasing growth pressure with the need for agricultural protection and habitat conservation, the Butte County Association of Governments (BCAG), with support of the cities and county, is pursuing the development of a federal Habitat Conservation Plan (HCP) concurrent with a state Natural Community Conservation Plan (NCCP).

DESCRIPTION: The Butte Regional Conservation Plan (an HCP/NCCP) will address the need for broad-based planning to provide for the protection and conservation of the region's biodiversity while allowing for appropriate development and growth to occur and acceptable mitigation ratios to be established and implemented. BCAG will lead the HCP/NCCP development effort on behalf of the Cities of Biggs, Chico, Gridley and Oroville and the County of Butte, and will be responsible for coordinating the HCP/NCCP effort and reporting to each of the participating jurisdictions.

The HCP/NCCP will permanently protect habitats, establish preserve designs, and establish management guidelines for the conservation and recovery of many species. The vegetation communities upon which they depend may include agricultural cropland, annual grassland savannah, aquatic environments, chaparral, emergent wetlands, oak woodlands, riparian, and vernal pools.

These eight major habitat types have the potential to provide fully functional ecosystems for species proposed for coverage in the HCP/NCCP, but are unlikely to withstand future growth pressures unless a comprehensive landscape-level program to preserve, protect, and manage the natural communities and the species they support is developed and implemented. Consequently, BCAG and its member entities are committed to preparing and implementing an HCP/NCCP that will anticipate future development and other land uses that are likely to occur in the county, and provide a framework to ensure that these activities appropriately avoid, minimize, and mitigate for project impacts to identified species and their habitats with acceptable mitigation ratios where necessary.

Phase Two of the Butte Regional HCP/NCCP will be completed this fiscal year and will include finalizing the preferred Conservation Strategy and determination of Implementation Costs. The independent Scientific Advisory Panel will review and provide recommendations on the Conservation Strategy document as well.

Phase Three will also be completed this fiscal year which will include the determination of conservation funding sources and strategies, development of the Implementing Agreement, and development of the public draft HCP/NCCP document. A portion of

Phase Four is also expected to be completed this fiscal year with the development of the public draft EIR/EIS.

Public outreach will be continued throughout the 2008/09 fiscal year with the release of quarterly newsletters, a second round of public workshops, and a new informational brochure once the public draft HCP/NCCP and EIR/EIS are nearing completion.

PREVIOUS WORK: BCAG has been facilitating meetings and work plan development for development of the HCP since April 2005. Phase One of the HCP/NCCP was completed during the 2006/07 fiscal year and much of Phase Two was completed in the 2007/08 fiscal year.

TASKS

- 1) Finalize Conservation Strategy and Implementation Costs;
- 2) Coordinate Review of Conservation Strategy by Independent Science Advisory Panel;
- 3) Determine Conservation Funding Sources and Strategies;
- 4) Develop Draft Implementing Agreement;
- 5) Develop Public Draft HCP/NCCP Document;
- 6) Develop Public Draft EIR/EIS;
- 7) Coordinate Steering & Stakeholder Committee Meetings;
- 8) Coordinate with consultant SAIC, Cox Castle legal, regulatory agencies, and Science Facilitator;
- 9) Provide updates to city councils and the Butte County Board of Supervisors;
- 10) Continue Public Outreach Efforts – work with consultants to facilitate two public workshops and develop informational brochures and newsletters; attend various public and private entity meetings for continued outreach to interested parties.

PRODUCTS

- 1) Conservation Strategy and Implementation Costs– September 2008;
- 2) Independent Science Advisory Panel Report on Conservation Strategy – December 2008;
- 3) Conservation Funding Sources and Strategies – November 2008;

- 4) Administrative Draft HCP/NCCP Document and Implementing Agreement– April 2009
- 5) Draft Implementing Agreement – June 2009;
- 6) Public Draft HCP/NCCP Document – June 2009;
- 7) Public Draft EIR/EIS – June 2009;
- 8) HCP/NCCP Newsletters – Quarterly;
- 9) HCP/NCCP Revised Brochure – June 2009.

STAFF TIME

1 = Executive Director

6 = Planning Manager

1= Administrative Assistant

8 = Total Person Months

WORK ELEMENT 09-114 BUDGET

REVENUES		EXPENDITURES	
Section 6 Grant	\$681,500	Salary & Benefits	\$67,774
LTF Planning	\$320,749	SAIC Contract	\$988,375
FHWA PL	\$108,660	Cox Castle Legal	
		Cons. Bio. Institute	
		Sci Panel Honoraria	
		Other Direct	
		Indirect	\$54,760
TOTAL	\$1,110,909	TOTAL	\$1,110,909

WORK ELEMENT 09-116

SKYWAY CORRIDOR STUDY

OBJECTIVE: To finalize preparation of a future investment plan and strategy for the Skyway Corridor through the Town of Paradise to address safety, circulation, pedestrian and aesthetic deficiencies.

DESCRIPTION: As the Regional Transportation Planning Agency for Butte County, BCAG is responsible for addressing state and federal transportation planning requirements, but also other regional transportation planning needs and/or issues that arise.

The study was initiated during the 2007/08 fiscal year – a consultant was obtained and part of the work was completed. As part of the 2008/09 fiscal year, BCAG and the consultant will work to develop the preferred design alternative and completed Corridor Study for the segment of Skyway in Paradise from Neal Road to Wagstaff Road.

This section of the Skyway includes the downtown business district of Paradise and is congested with residential and commuter traffic, as well as pedestrians, students, bicyclists, and commercial truck traffic. There have been numerous vehicle-pedestrian accidents and excessive vehicle speed throughout the corridor is considered a major problem.

The purpose of this study is to work with staff from the Town of Paradise, the County of Butte, as well as area residents, the general public, established community-based organizations (CBOs) and other stakeholders to develop a community supported study that addresses safety, circulation, pedestrian, and aesthetic deficiencies within the corridor.

To assist with the development of this study, BCAG has contracted with the consulting firm W-Trans to assist with coordination of public meetings in order to develop a consensus-based list of recommended improvements for the corridor.

PREVIOUS WORK: BCAG staff initiated this study during the 2007/08 fiscal year. A consultant was retained and 60% of the tasks were completed.

TASKS

- 1) Conduct final public workshop;
- 2) Select preferred design alternative;
- 3) Develop Draft Paradise Skyway Corridor Study;
- 4) Develop Final Study.

PRODUCTS (by Task)

- 1) Preferred design alternative;

- 2) Draft Paradise Skyway Corridor Plan;
- 3) Final Paradise Skyway Corridor Plan;

STAFF TIME

.5 = Executive Director

1 = Planning Manager

1 = Senior Planner (Lasagna)

2.5 = Total Person Months

WORK ELEMENT 09-116 BUDGET

REVENUES		EXPENDITURES	
FHWA PL	\$78,484	Salary & Benefits	\$21,378
LTF Planning	\$10,168	Consultant Contracts	\$50,000
		Other Direct	
		Indirect	\$17,274
TOTAL	\$88,652	TOTAL	\$88,652

WORK ELEMENT 09-200

STATE ROUTE 99 CHICO AUXILIARY LANE – PHASE I CONSTRUCTION, PHASE II PROJECT PLANS, RIGHT OF WAY SUPPORT (R/W SUP) AND RIGHT OF WAY CAPITAL (R/W CAP)

OBJECTIVE: To construct the Phase I project through a contract with Vali-Cooper & Associates, Inc and manage the development of Phase II Plans, Specifications and Estimate (PS&E), Right of Way Support (R/W Support) and Right of Way Capital through a continuing contract with Quincy Engineering, Inc., all in cooperation with Caltrans, District 3.

DESCRIPTION: Starting in the 2001/02 FY, BCAG assumed the Lead/Implementing Agency role for administration of the PA&ED project development component of the SR 99 Chico Auxiliary Lane project, with Caltrans District 3 oversight. Right of Way acquisition for the Phase I project was completed in the Fall of 2005 with completion of Phase I PS&E complete in September of 2007. First phase off-ramp improvements include adding double left turn lanes, a dedicated right turn lane, and additional through lanes on East First Avenue that began construction in the Spring of 2008.

Approximately \$7.5 million has been proposed in the 2006 Regional Transportation Improvement Program (RTIP) Augmentation for the construction of the Phase I Project. BCAG is the Lead Agency for the delivery and management of the Phase I construction project.

Approximately \$9.8 million has been programmed for the development of the Phase II PS&E, R/W Support, R/W Capital, Construction Capital and Construction Support in the proposed 2006 RTIP Augmentation. The Phase II project will widen all the structures, construct a portion or all of the retaining and sound walls, the three remaining on- and offramps and the northbound auxiliary lane.

A Phase III project will be developed to build the southbound auxiliary lane and any remaining ramp improvements needed to finish the project.

BCAG is expected to be the lead agency for the administration of the construction of this project. Should BCAG choose to be the lead agency for construction, a cooperative agreement will be required.

Project information is available on BCAG's website, www.bcag.org.

TASKS

Phase I Construction:

- 1) Administer construction through July 2009 with consultant.

Phase II PS&E

- 1) Conduct Phase II monthly Project Development Team (PDT) meetings to review project progress and scheduling through July 2009 – as needed;
- 2) Develop Phase II PS&E, R/W Capital, R/W Support in the 2006 RTIP Augmentation;
- 3) Monitor consultant contract and prepare progress reports through July 2009 – as needed;
- 4) Prepare invoices and progress reports for Caltrans review and STIP reimbursement through July 2009 – as needed;
- 5) Pending additional funding made available in the first and second quarter of the 2008/2009 fiscal year, program additional funding for the development of Phase III of the project.

PRODUCTS

- 1) Phase I – construction and construction records
- 2) Phase II – Plans, Specifications and Estimate (PS&E) 95%

STAFF TIME

5 = Executive Director

1 = Administrative Assistant

5 = Deputy Director

11 = Total Person Months

WORK ELEMENT 09-200 FUNDING

REVENUES		EXPENDITURES	
RIP	\$ 9,660,933	BCAG Staff	\$ 130,494
		Consultant Contracts	\$ 9,425,000
		Other Direct	
		Indirect	\$ 105,439
TOTAL	\$ 9,660,933	TOTAL	\$ 9,660,933

WORK ELEMENT 09-201

STATE ROUTE 99 GRIDLEY WIDENING – PROJECT PLANS SPECIFICATIONS AND ESTIMATE (PS&E), RIGHT OF WAY ACQUISITION (R/W) AND SUPPORT (R/W SUPPORT) AND CONSTRUCTION CAPITAL AND SUPPORT

OBJECTIVE: To manage the completion of the Plans, Specifications and Estimate (PS&E) and Right of Way Capital R/W for the SR 99 Gridley Widening project through a continuing contract with Mark Thomas and Company, Inc., in cooperation with Caltrans, District 3.

DESCRIPTION: Starting in the 2001/02 FY, BCAG assumed the Lead/Implementing Agency role for administration of the PA&ED project development component of the SR 99 Gridley Widening project, with Caltrans District 3 oversight. Right of Way acquisition is currently being pursued by Caltrans and is expected to be completed by the Fall of 2008.

BCAG is now working with the consultant to complete the Plans, Specifications and Estimate (PS&E) for the improvements. Delivery of PS&E is expected to be completed concurrent with Right of Way acquisition and certification in the Summer of 2008. The Right of Way Capital and Support together with Construction Capital and Support phases, of this project are programmed for \$5.7 million in the 2006 Regional Transportation Improvement Program Augmentation.

During the 2008/09 FY, BCAG will continue to perform project management administration with Caltrans oversight throughout PS&E, R/W and R/W Support. R/W acquisition has extended into late 2007/08. As such, it may be necessary to re-program construction and construction support dollars into the 2008/09 fiscal year.

Project information is available on BCAG's website at www.bcag.org.

BCAG will be the lead agency for the administration of the construction of this project.

TASKS

- 1) Conduct monthly Project Development Team (PDT) meetings to review project progress and scheduling - through July 2009;
- 2) Monitor consultant contract and prepare progress reports – through July 2009;
- 3) Re-program Construction and Construction Support in the 2008 RTIP Augmentation - if required;
- 4) Prepare invoices and progress reports for Caltrans review and STIP reimbursement through July 2009;
- 5) Develop final PS&E, advertise and manage construction;

6) Administer construction through July 2009 with consultant.

PRODUCTS

- 1) Certified Right of Way Acquisitions;
- 2) Construction bid documents;
- 3) Construction and construction records.

STAFF TIME

1 = Deputy Director

1 = Total Person Months

WORK ELEMENT 09-201 FUNDING

REVENUES		EXPENDITURES	
RIP	\$ 4,293,720	BCAG Staff	\$ 10,354
		Consultant Contract	\$ 4,275,000
		Other Direct	
		Indirect	\$ 8,366
TOTAL	\$ 4,293,720	TOTAL	\$ 4,293,720

WORK ELEMENT 09-203

FOREST HIGHWAY 171 WIDENING, RECONSTRUCTION AND DRAINAGE
(UPPER SKYWAY) – PLANS, SPECIFICATIONS AND ESTIMATE (PS&E)
AND RIGHT OF WAY SUPPORT (R/W SUP) AND RIGHT OF WAY CAPITAL

OBJECTIVE: To manage the completion of the Plans, Specifications and Estimate (PS&E) and Right of Way Support (R/W Support) and Right of Way Capital for the FH 171 Widening, Reconstruction and Drainage above Paradise, through a continuing contract with Quincy Engineering, Inc., in cooperation with FHWA, U.S. Forest Service, the County of Butte, and Caltrans District 3. Construction of this project, either in whole or in a phased approach, is expected in the Spring and Summer of 2009.

DESCRIPTION: Starting in the 2002/03 FY, BCAG assumed the Lead/Implementing Agency role for administration of the PA&ED project development component of the FH 171 Widening, Reconstruction and Drainage project above Paradise in cooperation with FHWA, U.S. Forest Service and the County of Butte. The PA&ED phase of the FH 171 Widening, Reconstruction and Drainage project was completed in November of 2005 with a Design Concept Approval Report being completed in February of 2006.

The Federal Transportation Bill (SAFETEA-LU) includes a line item apportionment of approximately \$5.98 million for the continued development of the project. The Plans Specifications and Estimate (PS&E) phase of this project has been authorized through Caltrans Local Assistance and is expected to be completed in the Spring of 2008.

Right of Way acquisitions will begin in May 2008 and are expected to continue through the second quarter of 2009. As part of the Right of Way acquisition process BCAG expects a contract to clear the marketable and non-marketable timber in the identified Right of Way such that the construction can be bid more easily.

During the 2008/09 FY, BCAG will continue to perform project management administration throughout PS&E. All work accomplished under this work element will be done in partnership with FHWA, U.S. Forest Service, and the County of Butte. Project information is available on BCAG's website at www.bcag.org.

TASKS

- 1) Conduct monthly Project Development Team (PDT) meetings to review project progress and scheduling through July 2009;
- 2) Monitor consultant contract and prepare progress reports through July 2009;
- 3) Prepare invoices and progress reports for Caltrans' review and Demonstration Funding reimbursement through July 2009.

PRODUCTS

- 1) Plans, Specifications and Estimate (PS&E);
- 2) Certified Right of Way acquisitions;
- 3) Spring, Summer and Fall Species surveys as required by CEQA/NEPA;
- 4) Timber Clearing Contract.

STAFF TIME

1 = Executive Director

1 = Administrative Assistant

1 = Deputy Director

3 = Total Person Months

WORK ELEMENT 09-203 - FUNDING

REVENUES		EXPENDITURES	
RIP	\$ 1,803,927	BCAG Staff	\$ 29,827
		Consultant Contract	\$ 1,750,000
		Other Direct	
		Indirect	\$ 24,100
TOTAL	\$ 1,803,927	TOTAL	\$ 1,803,927

WORK ELEMENT 09-205

STATE ROUTE 149 – FRESHWATER MARSH MAINTENANCE AND MONITORING

OBJECTIVE: To continue with the management of the short term (0-5 years) maintenance and monitoring of the created State Route 149 freshwater marsh completed in February of 2006.

DESCRIPTION: On behalf of the California Department of Transportation (State) and the Federal Highway Administration (FHWA), BCAG contracted with a consultant/contractor to design and build the required freshwater marsh creation mitigation for the **“Butte 70/149/99/191 Highway Improvement Project”**. The project was completed with the creation of approximately 21 acres of marsh, wetland riparian and oak woodland habitats.

Required mitigation was set forth in the issuance of Permit #199700165 through the United States Army Corps of Engineers (**USACOE**) in compliance with the National Environmental Policy Act (NEPA) and Section 404 of the Clean Water Act. This permit described the conditions of compliance for the USACOE, United States Environmental Protection Agency (**USEPA**) and the United States Fish and Wildlife Service (**USFWS**).

The ongoing commitment to this project is for the completed mitigation to be monitored and maintained in perpetuity. It is necessary to be attentive to the project for the first five years such that any failures of the project can be replaced as required under the remedial plan.

Also required for the project is the deposition of funds into and the creation of an endowment which is specifically intended to provide resources to maintain and monitor the mitigation project in perpetuity. This will be accomplished by granting an easement to and executing an endowment agreement with the Wildlife Heritage Foundation (WHF), who will be the third party non-profit entity responsible for the perpetual management, maintenance and long - term monitoring of the mitigation project. Fee title of the property will be transferred from BCAG to Restoration Resources.

Project information will be available on BCAG’s website at www.bcag.org.

TASKS

- 1) Transfer fee title of mitigation property to Restoration Resources;
- 2) Conduct Periodic Inspections of mitigation area;
- 3) Assure proper annual and bi-annual reporting with federal, state and local agencies as required;
- 4) Prepare progress payments to the Contractor through July 2011.

PRODUCTS

- 1) Extended Contractor Agreement;
- 2) Conservation Easement;
- 3) Endowment Agreement.

STAFF TIME

.5 = Deputy Director

.5 = Total Person Months

WORK ELEMENT 09-205 - FUNDING

REVENUES		EXPENDITURES	
R IP	\$ 229,359	BCAG Staff	\$ 5,176
		Consultant Contract	\$ 220,000
		Indirect	\$ 4,183
TOTAL	\$ 229,359	TOTAL	\$ 229,359

WORK ELEMENT 09-206

STATE ROUTE 149 – VERNAL POOL MAINTENANCE AND MONITORING

OBJECTIVE: To continue managing the short term (0-5 years) maintenance and monitoring of the created State Route 149 vernal pool creation project completed in November 2006.

DESCRIPTION: On behalf of the California Department of Transportation (State) and the Federal Highway Administration (FHWA), BCAG contracted with a consultant/contractor to design and build the required freshwater marsh creation mitigation for the “**Butte 70/149/99/191 Highway Improvement Project**”. The construction portion of the project was completed with the creation of approximately 29 acres of vernal pools and additional associated habitats on approximately 400 acres next to the previously completed freshwater marsh project.

Required mitigation was set forth in the issuance of Permit #199700165 through the United States Army Corps of Engineers (**USACOE**) in compliance with the National Environmental Policy Act (NEPA) and Section 404 of the Clean Water Act. This permit described the conditions of compliance for the USACOE, United States Environmental Protection Agency (**USEPA**) and the United States Fish and Wildlife Service (**USFWS**).

The mitigation defined in Permit #199700165 was completed, as required, prior to November 15, 2006.

The ongoing commitment to this project is for the completed mitigation to be monitored and maintained in perpetuity. It is necessary to be attentive to the project for the first five years such that any failures of the project can be replaced as required under the remedial plan.

Also required for the project is the deposition of funds into and the creation of an endowment which is specifically intended to provide resources to maintain and monitor the mitigation project in perpetuity. This will be accomplished by granting an easement to and executing an endowment agreement with the Wildlife Heritage Foundation (WHF), who will be the third party non-profit entity responsible for the perpetual management, maintenance and long - term monitoring of the mitigation project. Fee title of the property will be transferred from BCAG to Restoration Resources.

Project information will be available on BCAG’s website at www.bcag.org.

TASKS

- 1) Amend and extend current consultant/contractor agreement for five additional years;
- 2) Transfer fee title of mitigation property to Restoration Resources;
- 3) Establish endowment with third party non-profit entity (Wildlife Heritage Foundation);

- 4) Conduct Periodic Inspections of mitigation area;
- 5) Assure proper annual and bi-annual reporting with federal, state and local agencies as required;
- 6) Prepare progress payments to the Contractor through July 2012.

PRODUCTS

- 1) Extended Contractor Agreement;
- 2) Conservation Easement;
- 3) Endowment Agreement.

STAFF TIME

.5 = Deputy Director

.5 = Total Person Months

WORK ELEMENT 09-206 – FUNDING

REVENUES		EXPENDITURES	
RIP	\$ 229,360	BCAG Staff	\$ 5,177
		Consultant Contract	\$ 220,000
		Indirect	\$ 4,183
TOTAL	\$ 229,360	TOTAL	\$ 229,360

WORK ELEMENT 09-207

STATE ROUTE 70 - GEORGIA PACIFIC WAY INTERCHANGE PSR

OBJECTIVE: To manage the development of a Project Study Report for the construction of an interchange at the intersection of Georgia Pacific Way and State Route 70 in Oroville.

DESCRIPTION: On behalf of the City of Oroville, BCAG is managing the administration of Preliminary Engineering (PE) for the construction of an Interchange at State Route 70 and Georgia Pacific Way in Oroville. A Request for Proposals (RFP) was circulated in March of 2006. Three proposals were received and with the consultation of the City of Oroville, Quincy Engineering, Inc. of Sacramento was chosen to develop the requested consultant professional services.

This project proposes to develop an interchange with access to and from frontage roads and State Route 70. All work accomplished under this work element will be done in partnership with the City of Oroville, Butte County, Caltrans, and FHWA.

Pending the development of the City of Oroville's General Plan Update and their final land use decisions, this project may change in scope to provide a more focused approach to meeting the needs of the City of Oroville.

Project information will be available on BCAG's website at www.bcag.org.

TASKS

- 1) Conduct monthly Project Development Team (PDT) meetings to review project progress and scheduling - through July 2009;
- 2) Monitor consultant contract and prepare progress reports – through July 2009;
- 3) Prepare invoices and progress reports for City of Oroville and Caltrans reimbursement through July 2009 as required.

PRODUCTS

- 1) Draft Project Study Report.

STAFF TIME

.5 = Deputy Director

.5 = Total Person Months

WORK ELEMENT 09-207 – FUNDING

REVENUES		EXPENDITURES	
SAFETEA-LU Funds	\$59,360	BCAG Staff	\$5,177
City of Oroville		Consultant Contract	\$50,000
		Indirect	\$4,183
TOTAL	\$59,360	TOTAL	\$59,360

WORK ELEMENT 09-208

SR 70 OPHIR ROAD SAFETY PROJECT MITIGATION

OBJECTIVE: To manage the completion of a multiple habitat mitigation creation project for the Safety Project at State Route 70 and Ophir Road.

DESCRIPTION: On behalf of the California Department of Transportation (State) and the Federal Highway Administration (FHWA), BCAG contracted with Restoration Resources of Rocklin, CA, to develop the required multiple habitat creation mitigation on state owned land in Tehama County adjacent to Butte County for the mitigation of the Ophir Road safety and Phase One capital projects.

Required mitigation was set forth in the issuance of a permit through the United States Army Corps of Engineers (**USACOE**) in compliance with the National Environmental Policy Act (NEPA) and Section 404 of the Clean Water Act. This permit describes the conditions of compliance for the USACOE and United States Environmental Protection Agency (**USEPA**).

The mitigations defined in the ACOE Permit were completed in November of 2006. The project will require an endowment and easement for the long term management of this approximately 40-acre project site. Funding of the endowment and recording the easement is expected in the first quarter of the 2008/09 fiscal year.

Project information will be available on BCAG's website at www.bcag.org.

TASKS

- 1) Coordinate with selected consultant/contractor to manage the multiple habitat project - through July 2009;
- 2) Establish endowment and record easement for 40 acre parcel;
- 3) Prepare progress payments to the Contractor - through July 2009.

PRODUCTS

- 2) Management of Multiple Habitat mitigation site.

STAFF TIME

.5 = Deputy Director

.5 = Total Person Months

WORK ELEMENT 09-208 - FUNDING

REVENUES		EXPENDITURES	
RIP	\$84,360	BCAG Staff	\$5,177
		Consultant Contract	\$75,000
		Indirect	\$4,183
TOTAL	\$84,360	TOTAL	\$84,360

WORK ELEMENT 09-209

SR 99 RIO BONITO PROJECT MITIGATION

OBJECTIVE: To manage the completion of a vernal pool habitat mitigation project for the shoulder widening project along State Route 99 at Rio Bonito Road.

DESCRIPTION: On behalf of the California Department of Transportation (State) and the Federal Highway Administration (FHWA), BCAG expects to amend an existing contract with Restoration Resources of Rocklin, CA, to develop the required vernal pool habitat mitigation on state owned land in Tehama County adjacent to Butte County.

Required mitigation will be set forth in the issuance of a permit through the United States Army Corps of Engineers (**USACOE**) in compliance with the National Environmental Policy Act (NEPA) and Section 404 of the Clean Water Act. This permit describes the conditions of compliance for the USACOE and United States Environmental Protection Agency (**USEPA**).

The mitigations defined in the ACOE Permit must be undertaken prior to, during, and/or by completion of the roadway shoulder widening construction project.

Staff will manage the development of the vernal pool creation habitat which will also include maintenance, monitoring, and the application of success criteria for the construction mitigation. The expected cost of accomplishing this task is estimated at \$1,000,000.

It is expected that there will be close consultation by all federal, state and local agencies throughout the delivery of the project which is expected to last for several months in construction and several years in maintenance and monitoring.

Project information will be available on BCAG's website at www.bcag.org.

TASKS

- 1) Coordinate with selected consultant/contractor to construct the multiple habitat project through July 2009;
- 2) Coordinate resource agency review and approvals of plans developed for the mitigation project with federal, state, and local agencies as required;
- 3) Prepare progress payments to the Contractor through July 2009.

PRODUCTS

- 1) Habitat Development Plan (HDP);
- 2) Management of Vernal Pool Habitat mitigation site.

STAFF TIME

.5 = Executive Director

.5 = Deputy Director

1 = Total Person Months

WORK ELEMENT 09-209 - FUNDING

REVENUES		EXPENDITURES	
RIP	\$ 322,751	BCAG Staff	\$ 12,584
		Consultant Contract	\$ 300,000
		Other Direct	
		Indirect	\$ 10,167
TOTAL	\$ 322,751	TOTAL	\$ 322,751

WORK ELEMENT 09-210

STATE ROUTE 99 – NEAL ROAD INTERCHANGE PSR

OBJECTIVE: To manage the development of a Project Study Report (or equivalent) for the construction of an interchange at the intersection of Neal Road and State Route 99 in the County of Butte south of the City of Chico.

DESCRIPTION: On behalf of the County of Butte, BCAG will be assuming the Lead/Implementing Agency role for administration of Preliminary Engineering (PE) for the construction of an Interchange at State Route 99 and Neal Road south of Chico. BCAG will be contracting the PE phase of the project with a qualified transportation engineering consultant. The County of Butte desires to study this location to determine what project could be implemented that would eliminate an at grade crossing of a local road and a high volume state highway with sub-standard vertical sight distance.

The Preliminary Engineering for the Interchange Project will be developed through an implementation agreement between the County of Butte and BCAG as well as a Cooperative Agreement with Caltrans at an approximate cost of \$250,000 - \$500,000. BCAG will circulate a Request for Proposals (RFP) to solicit a transportation engineering firm experienced in the development of interchange projects.

When the PE phase identifies acceptable project alternatives, continued development of a Project Report (PR) will be pursued with the County of Butte at their discretion. All work accomplished under this work element will be done in partnership with the County of Butte, Caltrans, and FHWA.

Project information will be available on BCAG's website at www.bcag.org.

TASKS

- 1) Develop Cooperative Agreement with Caltrans to pursue PA&ED for this project;
- 2) Circulate Request for Proposals (RFP) to solicit for a transportation engineering consultant – February 2008;
- 3) Conduct monthly Project Development Team (PDT) meetings to review project progress and scheduling - through July 2009;
- 4) Monitor consultant contract and prepare progress reports – through July 2009;
- 5) Prepare invoices and progress reports for County of Butte reimbursement through July 2009.

PRODUCTS

- 1) Project Study Report (PSR)
 - 1. Preliminary Surveys (Topography, Right of Way Mapping)
 - 2. Traffic Studies
 - 3. Design Criteria Project Report
 - a. Drainage Report
 - b. Preliminary Geotechnical Evaluation
 - c. Right of Way Data Sheet
 - 4. Preliminary Environmental Documentation
 - 5. Various Technical Studies

STAFF TIME

.5 = Executive Director

1 = Deputy Director

1.5 = Total Person Months

WORK ELEMENT 09-210 - FUNDING

REVENUES		EXPENDITURES	
Butte County	\$ 282,110	BCAG Staff	\$ 17,760
		Consultant Contract	\$ 250,000
		Indirect	\$ 14,350
TOTAL	\$ 282,110	TOTAL	\$ 282,110

WORK ELEMENT 09-211

OROVILLE TRANSIT CENTER PROJECT

OBJECTIVE: To work with the City of Oroville to develop a conceptual design plan for a Transit Center at Spencer Avenue.

DESCRIPTION: The City of Oroville received a line item allocation of SAFETEA-LU funding in the amount of \$395,000 to develop a Transit Center at Spencer Avenue. The City of Oroville has asked BCAG to coordinate the preparation of the necessary conceptual design for the Transit Center since BCAG manages and administers the Butte Regional Transit system and oversees capital improvement projects funded through federal sources.

During the 2008/09 FY, BCAG will work with the City of Oroville, Caltrans, local retail merchants in the area of Spencer Avenue, and the public on the design of the Transit Center at Spencer Avenue. BCAG will develop a Request for Proposals and retain a qualified firm to design and develop conceptual plans for the Spencer Avenue Transit Center.

TASKS

- 1) Develop and circulate a Request for Proposals in consultation with the City of Oroville for the conceptual design of the transit center – August 2008;
- 2) Select consultant and implement development of conceptual design – October 2008.

PRODUCTS

- 1) A conceptual design plan for a Transit Center at Spencer Avenue in the City of Oroville.

STAFF TIME

.5 = Executive Director

.5 = Deputy Director

.5 = Senior Planner - Transit Operations

1.5 = Total Person Months

WORK ELEMENT 09-211 - FUNDING

REVENUES		EXPENDITURES	
SAFETEA-LU Funds	\$ 164,481	BCAG Staff	\$ 16,306
		Consultant Contract	\$ 135,000
		Indirect	\$ 13,175
TOTAL	\$ 164,481	TOTAL	\$ 164,481

WORK ELEMENT 09-212

NEARY RESOURCE EVALUATION AND CONCEPTUAL HABITAT PLAN FOR STATE HIGHWAY CAPITAL PROJECT MITIGATIONS

OBJECTIVE: To evaluate the resources on a 377 acre parcel currently owned by the State and develop a conceptual plan for mitigation of state highway capital improvement projects.

DESCRIPTION: On behalf of the California Department of Transportation (State) and the Federal Highway Administration (FHWA), BCAG has contracted with Restoration Resources of Rocklin, CA, to develop a conceptual plan for the entire parcel of state owned land in Tehama County adjacent to Butte County for the mitigation of the Ophir Road safety and Phase One projects.

If the plan is approved by state and federal resource agencies, staff would manage the delivery of any projects associated with multiple habitat creations which will also include maintenance, monitoring, and the application of success criteria for the construction mitigation on behalf of the state. The expected cost of accomplishing this task is estimated at \$500,000.

Associated with this task is the transfer of ownership from the state to BCAG of the entire 377 acre parcel. It is expected that BCAG would place an easement over the entire parcel and develop agreements for the maintenance of the parcel to achieve its natural resource potential.

It is expected that there will be close consultation by all federal, state and local agencies throughout the delivery of the project which is expected to last for several months in construction and several years in maintenance and monitoring.

Project information will be available on BCAG's website at www.bcag.org.

TASKS

- 1) Coordinate with selected consultant/contractor to develop a multiple habitat plan - through July 2009;
- 2) Coordinate resource agency review and approval of plans developed for the mitigation project with federal, state, and local agencies - as required;
- 3) Prepare progress payments to the Contractor - through July 2009.

PRODUCTS

- 1) Conceptual Habitat Development Plan (HDP);
- 2) Management of site.

STAFF TIME

.5 = Executive Director

.5 = Deputy Director

1 = Total Person Months

WORK ELEMENT 09-212 - FUNDING

REVENUES		EXPENDITURES	
R IP	\$ 397,751	BCAG Staff	\$ 12,584
		Consultant Contract	\$ 375,000
		Indirect	\$ 10,167
TOTAL	\$ 397,751	TOTAL	\$ 397,751

WORK ELEMENT 09-300

TRANSPORTATION DEVELOPMENT ACT FUND ADMINISTRATION

OBJECTIVE: To administer the allocation of monies from the Local Transportation Fund (LTF) and State Transit Assistance (STA) to member entities, and to prepare the 2009/10 Unmet Transit Needs Assessment.

DESCRIPTION: Local Transportation Funds and State Transit Assistance Funds help fund needed transit and road projects in Butte County, and BCAG must responsibly monitor the distribution and use of these funds. This administrative mechanism permits BCAG to ensure that LTF funds are used in accordance with the Transportation Development Act. This work element helps coordinate activities in Butte County, which are ongoing throughout the year.

One of the annual tasks included in this work element is the “Unmet Transit Needs” finding process, which is required under PUC Section 99401.5. BCAG’s unmet transit needs process is accomplished with the assistance of the Social Services Transportation Advisory Council (SSTAC), in accordance with the Transportation Development Act.

As in the past, public meetings will be held in each jurisdiction to solicit testimony on unmet transit needs that may exist. The SSTAC will review this testimony, along with staff’s analysis of the request as being “reasonable to meet” and makes an unmet transit needs finding recommendation to the BCAG Board of Directors. The BCAG Board then considers the testimony, responses, and the recommendations before making an annual unmet transit needs finding.

BCAG will also be responsible for the preparation of the year-end fiscal audits of Transportation Development Act funds received by the claimants.

PREVIOUS WORK: BCAG has administered the LTF since 1978; BCAG prepared the required Social Services Transportation Inventory and Action Plan Update during the 2001/02 FY; Triennial Performance Audits for public transit systems were prepared during the 2006/07 FY.

TASKS

- 1) Liaison with Butte County Auditors office, Caltrans, and State Controllers office – ongoing;
- 2) Develop LTF and STA Findings of Apportionment for adoption by the BCAG Board – February 2009;
- 3) Review statutes, rules and regulations, and pending legislation pertinent to transit and transit funding – ongoing;

- 4) Hold workshops and public hearings regarding unmet transit needs – November/December 2008;
- 5) Analyze and assess unmet transit needs based on workshops and hearings – January/February 2009;
- 6) Prepare 2009/10 Unmet Needs Assessment and Finding, review with SSTAC and Board – February 2009;
- 7) Prepare agendas and minutes for meetings with the SSTAC – as needed;
- 8) Conduct SSTAC meetings to review unmet transit needs and other pertinent social service transportation issues – as needed;
- 9) Review LTF and STA claims submitted by claimants including technical assistance in completing BCAG claim forms, compliance with LTF/STA rules and regulations, and compliance with BCAG Regional Transportation Plan (RTP) – ongoing.
- 10) Prepare audits as required under the Transportation Development Act (TDA) for BCAG and all member jurisdictions – annually;
- 11) Provide oversight of LTF and STA audits – ongoing.

PRODUCTS

- 1) 2009/10 LTF & STA Findings of Apportionment – February 2009;
- 2) 2009/10 Transit Needs Assessment – February 2009;
- 3) Transportation Development Act Fiscal Audits – December 2008.

STAFF TIME

2 = Assistant Planner

1 = Programming Manager

3 = Total Person Months

WORK ELEMENT 09-300- FUNDING

REVENUES		EXPENDITURES	
LTF Administration	\$37,031	Salaries & Benefits	\$20,482
		Consultant Contracts	
		Other Direct	
		Indirect	\$16,549
TOTAL	\$37,031	TOTAL	\$37,031

WORK ELEMENT 09-301

PUBLIC TRANSIT SYSTEMS COORDINATION & PLANNING

OBJECTIVE: To coordinate the required planning activities for the Butte County Regional Transit System.

DISCUSSION: Starting with the 2001/02 FY, BCAG assumed the day-to-day planning responsibilities for the public transit system operated by the cities, town and county (Butte County Transit, Chico Area Transit, Chico Clipper, Oroville Area Transit, Oroville Express, and Paradise Express).

In 2005, the cities, town and county consolidated the transit policy making authority under BCAG in addition to the day-to-day administration responsibilities. BCAG's Joint Powers Agreement has been amended to include the policy making responsibilities for the new public consolidated regional transit system.

BCAG staff has established a Transit Administrative Oversight Committee that includes staff representatives from the cities, town, and county. Staff will continue working with the Transit Administrative Oversight Committee during the 2008/09 FY.

In the 2005/06 FY BCAG received a CMAQ grant to provide a Transit Education Outreach Program. The overall goal of the educational outreach program is to better serve the public transit needs of the community.

In September 2004, BCAG established a coordinated transit working group that brought together public transit and social service agency staff to work on coordination of human service transportation issues. In 2007/08, staff developed a Coordinated Public Transit-Human Services Transportation Plan with the support of the coordinated transit working group and with extensive input from the public.

BCAG will continue to coordinate public transit planning in cooperation with the local jurisdictions, social service agencies and the public. As part of the consolidation process, BCAG has expanded the role of the Social Services Transportation Advisory Council (SSTAC) to include a broader role in transit planning activities. In addition to coordinating the annual unmet needs process, the SSTAC will serve as a regional transit advisory committee to staff and the BCAG Board on transit issues. The SSTAC membership will be expanded to include a broader representation of the region.

PREVIOUS WORK: Short-Range Transit Plans 1998/99; Countywide Transit Consolidation Study Report 2000/2001; Startup of Butte Regional Transit July 2005; Triennial Performance Audits 2007.

TASKS

- 1) Monitor and evaluate Butte Regional Transit in consultation with Transit Administrative Oversight Committee - ongoing; **Funding: FHWA PL/FTA 5303;**
- 2) Hold public workshops in low-income and senior communities as well as Rancherias to educate and answer questions about the transit system – ongoing; **Funding: CMAQ/TDA;**
- 3) Plan annual budget meeting for regional transit system - March 2009; **Funding: TDA;**
- 4) Coordinate planning process to evaluate route mapping and scheduling efficiency, as needed – ongoing; **Funding: TDA;**
- 5) Monitor available funding sources for transportation issues – ongoing; **Funding: FHWA PL/FTA 5303;**
- 6) Oversee/Prepare appropriate FTA funding applications and program of projects – December 2008/May 2009; **Funding: FHWA PL/FTA 5303;**
- 7) Attend appropriate transportation related workshops and meetings – as needed; **Funding: FHWA PL/FTA 5303;**

PRODUCTS

- 1) Coordination of transit policy in consultation with Transit Administrative Oversight Committee – ongoing;
- 2) Implement ongoing transit planning activities including public involvement process – ongoing;
- 3) Public outreach materials such as brochures, commercials and other advertisement related materials to promote and educate the public about the consolidated transit system – ongoing;
- 4) Coordinate public transit planning activities and issues with SSTAC;

STAFF TIME

2 = Assistant Planner

.5 = Executive Director

1 = Senior Planner – Transit Administration

1 = Senior Planner - Transit Operations

4.5 = Total Person Months

WORK ELEMENT 09-301 – FUNDING

FHW A PL		Salaries & Benefits	\$ 34,421
FTA 5303	\$ 49,422	Consultant Contracts	\$ 171,859
LTF Planning	\$ 11,170	Other Direct	
BCAQMD	\$ 15,000	Indirect	\$ 27,812
FTA 5304	\$ 160,000	Spc Dept Exp.(Ads)	\$ 1,500
TOTAL	\$ 235,592	TOTAL	\$ 235,592

WORK ELEMENT 09-302

BUTTE REGIONAL TRANSIT ADMINISTRATION & OPERATIONS

OBJECTIVE: To provide day-to-day administrative oversight; to serve as the policy making board; and to provide safe, efficient and cost effective public transit services that increase mobility and improve the quality of life for Butte County residents.

DISCUSSION: Starting with the 2005/06 FY, BCAG became the day-to-day administrative staff and policy making body for the regions public transit system – Butte Regional Transit, or “B-Line.”

Butte Regional Transit provides public transit service in and between the urban areas of the county in addition to rural areas of the county. Butte Regional Transit also provides paratransit service within each of the urban areas.

BCAG assumed the day-to-day planning responsibilities for the public transit system operated by the cities, town and county (Butte County Transit, Chico Area Transit, Chico Clipper, Oroville Area Transit, Oroville Express, and Paradise Express) in 2001/02. In December of 2004, BCAG’s Joint Powers Agreement was amended to include the policy making authority for the consolidated transit service. B-Line Service began July 5, 2005.

The purpose of this work element is to reflect BCAG staff time devoted to Butte Regional Transit Operations. **The 2008/09 budget for Butte Regional Transit is a separate document from this OWP.**

TASKS – The tasks and staff time to be funded under the Butte Regional Transit budget are for staff activities that are operational in nature and as such cannot be funded by BCAG planning funds.

- 1) Supervise contractor on day-to-day operations for B-Line service;
- 2) Work with cities, town and county on transit operational issues when needed;
- 3) Implement budget, invoicing and reporting requirements for transit operations;
- 4) Implement marketing programs for transit promotion;
- 5) Meet with Transit Administrative Oversight Committee quarterly;
- 6) Monitor contract and data requirements with Chico State University;
- 7) Meet with BCAG Board of Directors monthly or as policy items require.

PRODUCTS

Administration of the B-Line public transit system.

STAFF TIME

2 = Assistant Planner

10.5 = Senior Planner – Transit Operations

11 = Senior Planner – Transit Administration

23.5 = Total Person Months

WORK ELEMENT 09-302 – FUNDING

REVENUES		EXPENDITURES	
BRT Funding	\$ 317,819	Salaries & Benefits	\$ 175,783
		Indirect	\$ 142,036
TOTAL	\$ 317,819	TOTAL	\$ 317,819

APPENDICES

Transportation Advisory Committee
Social Services Transportation Advisory Council
Transit Administrative Oversight Committee
2000 U.S. Census Chico Urbanized Area Map
MPO Planning Area Boundary Map
Certifications and Assurances
Public Involvement Procedures

TRANSPORTATION ADVISORY COMMITTEE

BUTTE COUNTY

**Mike Crump, Director of Public Works
Paul Lundbom, Public Works*
Shawn O'Brien, Butte County**

BUTTE COUNTY AIR MANAGEMENT DISTRICT

Gail Williams, Pollution Control Planner

CITY OF BIGGS

Lori Ann Adams, California Engineer Company

CITY OF CHICO

**Fritz McKinley, Director of Public Works
Bob Greenlaw, Sr. Civil Engineer
Tom Varga, City of Chico**

CITY OF GRIDLEY

**Bruce Nash, City Engineer
Andrea Redamonti, City of Gridley**

CITY OF OROVILLE

**Eric Teitelman, Director of Public Works
Rick Walls, City of Oroville**

TOWN OF PARADISE

**Al McGreehan, Community Development Director
Dennis Schmidt, Public Works Director**

CALTRANS

**Bill Davis, Office of Transportation Planning
Sue Takhar, Office of Transportation Planning
Susan Zanchi, Office of Transportation Planning**

RANCHERIAS

**Derek Sheldon, Mooretown Rancheria
Sandra Knight, Mechoopda Indian Tribe**

CITIZENS

Geri & Chuck Benedict, Magalia

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

Jay Harris
Independent Living Services

Diane Cooper-Puckett
Peg Taylor Center for Adult Day Health Care

John L. McCash
Feather River Tribal Health, Inc.

Cameron Wise
Work Training Center

William A. Moline
Butte County DESS - Calworks

Larry D. Scarborough
Far Northern Regional Center

Shawn O'Brien
Butte County Public Works

Jo Anne Hurley
Citizen

Joyce Wolf
Citizen

Mary Neumann
Passages Adult Resource Center

Michael Worley
Citizen

TRANSIT ADMINISTRATIVE OVERSIGHT COMMITTEE

BUTTE COUNTY

Cindy Andersen

Mike Crump

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

Jon Clark

Ivan Garcia

Jim Peplow

Janice Phillips

CITY OF BIGGS

Pete Carr

CITY OF CHICO

Jennifer Hennessy

Linda Herman

Fritz McKinley

Jarrold Orr

CITY OF GRIDLEY

Brad Wilkie

CITY OF OROVILLE

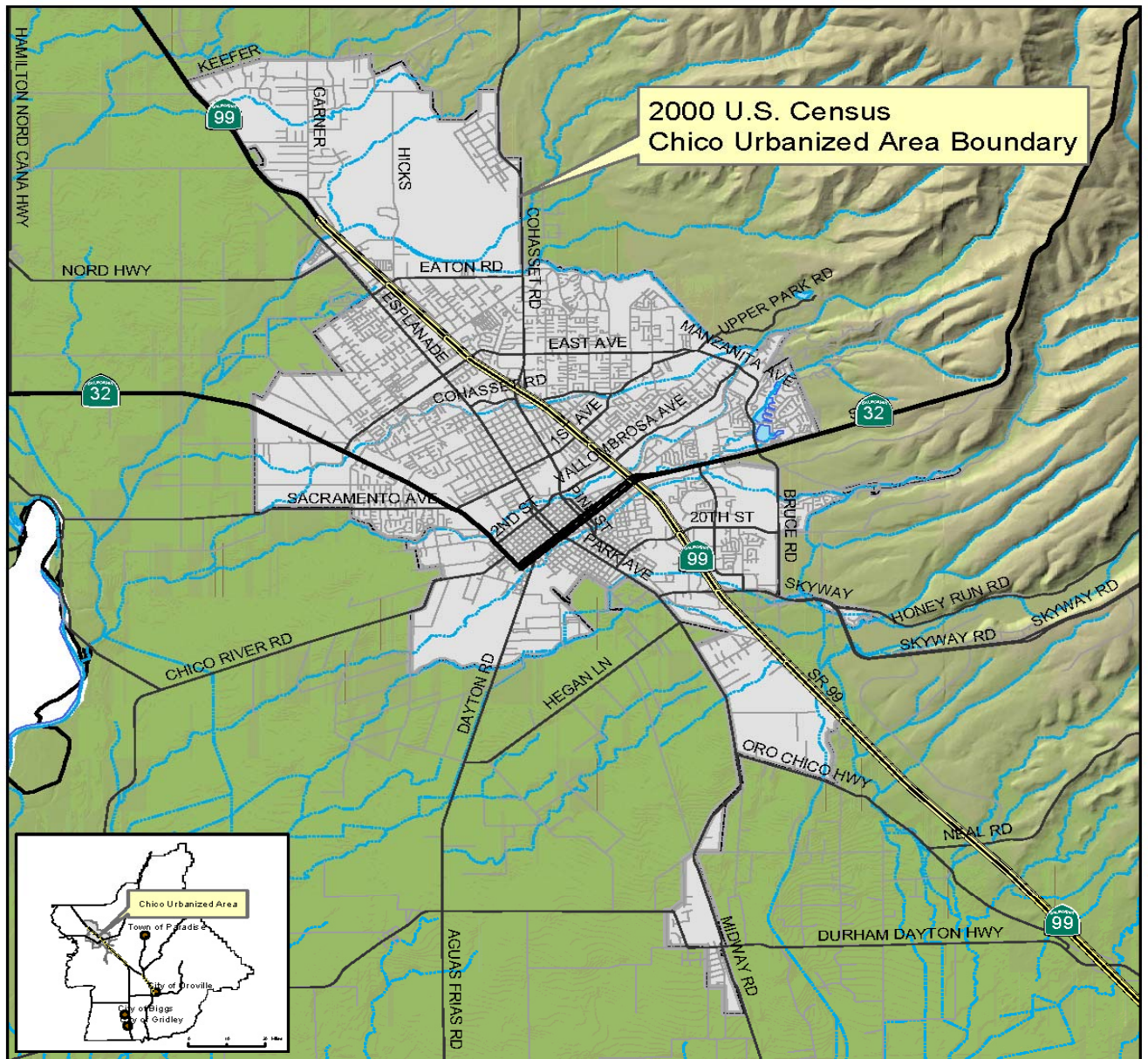
Eric Teitelman

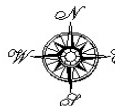







TOWN OF PARADISE

Al McGreehan

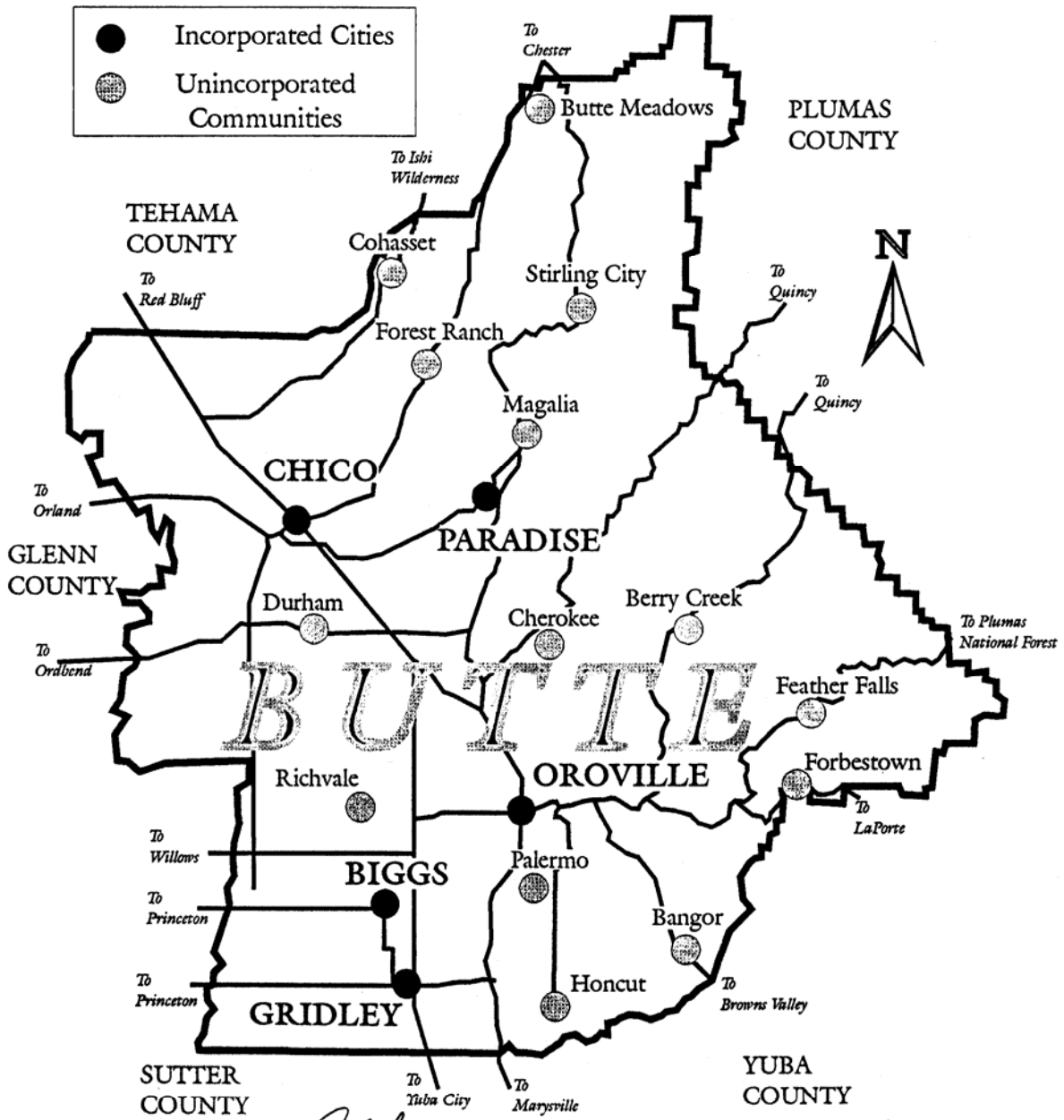
VEOLIA TRANSPORTATION


Carmen Alba

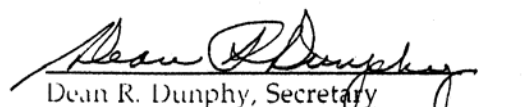


 	<p style="text-align: center;">2000 U.S. Census Chico Urbanized Area</p> 	<p>Legend</p> <ul style="list-style-type: none">  Regional Roads  Roads  Hydrology  Chico Urbanized Area 2000  Lakes
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BUTTE COUNTY ASSOCIATION OF GOVERNMENTS MPO PLANNING AREA BOUNDARY




Jon A. Clark, Executive Director


Dean R. Dunphy, Secretary
Business, Transportation and Housing

APPENDIX A
FHWA Metropolitan Transportation Planning Process Certification

FHWA and FTA require MPOs to annually self-certify their planning process. Fully executed versions of the FHWA and FTA certifications must be provided with each adopted, Final OWP.

FHWA Metropolitan Transportation Planning Process Certification

In accordance with 23 CFR 450.334 and 450.220, Caltrans and **Butte County Association of Governments**, Metropolitan Planning Organization for the **County of Butte** urbanized area(s) hereby certify that the transportation planning process is addressing the major issues in the metropolitan planning area and is being conducted in accordance with all applicable requirements of:

- I. 23 U.S.C. 134 and 135, 49 U.S.C. 5303 through 5306 and 5323(1); as amended by the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users;
- II. Sections 174 and 176 (c) and (d) of the Clean Air Act as amended (42 U.S.C. 7504, 7506 (c) and (d)) (**Note – only for Metropolitan Planning Organizations with non-attainment and/or maintenance areas within the metropolitan planning area boundary**);
- III. Title VI of the Civil Rights Act of 1964 and the Title VI Assurance executed by California under 23 U.S.C. 324 and 29 U.S.C. 794;
- IV. Section 1101(b) of the Transportation Equity Act for the 21st Century (Pub. L. 105-178 112 Stat. 107) regarding the involvement of disadvantaged business enterprises in the FHWA and FTA funded projects (FR Vol. 64 No. 21, 49 CFR part 26); and,
- V. The provision of the Americans With Disabilities Act of 1990 (Pub. L. 101-336, 104 Stat 327, as amended) and the U.S. DOT implementing regulations (49 CFR 27, 37 and 38).

Jon Clark

Executive Director

Date

Caltrans District Approval Signature

Title

Date

APPENDIX B
FTA Certifications and Assurances

**FEDERAL FISCAL YEAR 2008 CERTIFICATIONS AND ASSURANCES FOR
FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**

Name of Applicant: Butte County Association of Governments

The Applicant agrees to comply with applicable requirements of Categories 01 - 24. X
(The Applicant may make this selection in lieu of individual selections below.)

OR

**The Applicant agrees to comply with the applicable requirements of the following Categories
it has selected:**

<u>Category</u>	<u>Description</u>	
01.	Assurances Required For Each Applicant.	_____
02.	Lobbying.	_____
03.	Procurement Compliance.	_____
04.	Protections for Private Providers of Public Transportation.	_____
05.	Public Hearing.	_____
06.	Acquisition of Rolling Stock for Use in Revenue Service.	_____
07.	Acquisition of Capital Assets by Lease.	_____
08.	Bus Testing.	_____
09.	Charter Service Agreement.	_____
10.	School Transportation Agreement.	_____
11.	Demand Responsive Service.	_____
12.	Alcohol Misuse and Prohibited Drug Use.	_____
13.	Interest and Other Financing Costs.	_____
14.	Intelligent Transportation Systems.	_____
15.	Urbanized Area Formula Program.	_____
16.	Clean Fuels Grant Program.	_____
17.	Elderly Individuals and Individuals with Disabilities Formula Program and Pilot Program.	_____
18.	Nonurbanized Area Formula Program for States.	_____

- 19. Job Access and Reverse Commute Program. _____
- 20. New Freedom Program. _____
- 21. Alternative Transportation in Parks and Public Lands Program. _____
- 22. Tribal Transit Program. _____
- 23. Infrastructure Finance Projects. _____
- 24. Deposits of Federal Financial Assistance to State Infrastructure Banks. _____

FEDERAL FISCAL YEAR 2008 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

(Required of all Applicants for FTA assistance and all FTA Grantees with an active capital or formula project)

AFFIRMATION OF APPLICANT

Name of Applicant: **Butte County Association of Governments**

Name and Relationship of Authorized Representative: **Jon Clark, Executive Director**

BY SIGNING BELOW, on behalf of the Applicant, I declare that the Applicant has duly authorized me to make these certifications and assurances and bind the Applicant's compliance. Thus, the Applicant agrees to comply with all Federal statutes, regulations, executive orders, and directives applicable to each application it makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2008.

FTA intends that the certifications and assurances the Applicant selects on the other side of this document, as representative of the certifications and assurances this document, should apply, as provided, to each project for which the Applicant seeks now, or may later, seek FTA assistance during Federal Fiscal Year 2008.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document and any other submission made to FTA, and acknowledges that the provisions of the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 *et seq.*, as implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31 apply to any certification, assurance or submission made to FTA. The criminal fraud provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized in 49 U.S.C. chapter 53 or any other statute.

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature _____ Date: _____

Name Jon Clark, Executive Director
Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): **Butte County Association of Governments**

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under State, local, or tribal government law, as applicable, to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the certifications and assurances have been legally made and constitute legal and binding obligations on the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances, or of the performance of the project.

Signature _____ Date: _____

Name Gregory P. Einhorn
Attorney for Applicant

Each Applicant for FTA financial assistance and each FTA Grantee with an active capital or formula project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its signature in lieu of the Attorney's signature, provided the Applicant has on file this Affirmation, signed by the attorney and dated this Federal fiscal year.

APPENDIX C
California Department of Transportation
Debarment and Suspension Certification for Fiscal Year 2008/2009

As required by U.S. DOT regulations on governmentwide Debarment and Suspension

(Nonprocurement), 49 CFR 29.100:

- 1) The Applicant certifies, to the best of its knowledge and belief, that it and its contractors, subcontractors and subrecipients:
 - a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - b) Have not, within the three (3) year period preceding this certification, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) transaction or contract under a public transaction, violation of Federal or state antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, state, or local) with commission of any of the offenses listed in subparagraph (1)(b) of this certification; and
 - d) Have not, within the three (3) year period preceding this certification, had one or more public transactions (Federal, state, and local) terminated for cause or default.
- 2) The Applicant also certifies that, if Applicant later becomes aware of any information contradicting the statements of paragraph (1) above, it will promptly provide that information to the State.
- 3) If the Applicant is unable to certify to all statements in paragraphs (1) and (2) of this certification, through those means available to Applicant, including the General Services Administration's *Excluded Parties List System (EPLS)*, Applicant shall indicate so in its applications, or in the transmittal letter or message accompanying its annual certifications and assurances, and will provide a written explanation to the State.

**DEPARTMENT OF TRANSPORTATION
DEBARMENT AND SUSPENSION CERTIFICATION
FISCAL YEAR 2008/2009
SIGNATURE PAGE**

In signing this document, I declare under penalties of perjury that the foregoing certifications and assurances, and any other statements made by me on behalf of the Applicant are true and correct.

Signature _____ Date _____

Printed Name Jon Clark, Executive Director

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has the authority under state and local law to make and comply with the certifications and assurances as indicated on the foregoing pages. I further affirm that, in my opinion, these certifications and assurances have been legally made and constitute legal and binding obligations of the Applicant.

I further affirm to the Applicant that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these certifications and assurances or of the performance of the described project.

AFFIRMATION OF APPLICANT'S ATTORNEY

For **Butte County Association of Governments** (Name of Applicant)

Signature _____ Date _____

Printed Name Gregory P. Einhorn

Applicant's Attorney

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

PUBLIC PARTICIPATION PLAN



Adopted: January 24, 2008



Prepared by:
Butte County Association of Governments
2580 Sierra Sunrise Terrace, Suite 100
Chico, CA 95928
(530) 879-2468
www.bcaq.org

Please direct comments/questions to: Iván García, Programming Manager for BCAG at 530-879-2468 or by email at igarcia@bcaq.org

Preparation of this document was financed by the Federal Highway Administration, Federal Transit Administration, California Department of Transportation and the Metropolitan Planning Organization.

**Butte County Association of Governments
Board of Directors**

Supervisor Bill Connelly	District 1
Supervisor Jane Dolan - <i>Chair</i>	District 2
Supervisor Maureen Kirk	District 3
Supervisor Curt Josiassen – <i>Vice-Chair</i>	District 4
Supervisor Kim Yamaguchi	District 5
Councilmember Doug Arnold	City of Biggs
Councilmember Scott Gruendl	City of Chico
Mayor Jerry Ann Fichter	City of Gridley
Mayor Steven Jernigan	City of Oroville
Mayor Alan White	Town of Paradise

In accordance with Title VI of the Civil Rights Act of 1964, the MPO does not discriminate based on race, color, national origin, religion, and/or disability in the execution of this Public Participation Plan.

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II. Compliance with Federal Requirements (SAFETEA-LU)	2
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VI. Description of Committees Contributing to the Planning Process.	9
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IX. Transportation Improvement Program.	14
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Appendices

Appendix A – Outreach Efforts & Publications Listing

Appendix B – Comments Received

Appendix C – BCAG Resolution

I. Purpose and Background

Purpose

As the Metropolitan Planning Organization (MPO) and Regional Transportation Planning Agency (RTPA) for Butte County, the Butte County Association of Governments (BCAG) is required to implement a transportation planning process that is continuous, cooperative, and comprehensive, resulting in plans and programs that consider all transportation modes and supports metropolitan community development and social goals. BCAG is required to include a proactive public participation process that provides complete information, timely public notice, public access to key decisions, and supports early and continuing involvement of the public in developing all transportation plans and improvement programs.

The Public Participation Plan (PPP) includes, but is not limited to, lower income households, minorities, persons with disabilities, representatives from community and service organizations, tribal councils, and other public agencies. The PPP also assists in identifying and addressing environmental justice and social equity issues. Citizen participation objectives include involvement of interested citizens, stakeholders, and representatives of community organizations.



Broad-based community participation is essential to the success of programs, plans and projects of BCAG. Ideas for public participation include:

- Value public participation and promote broad-based involvement by members of the community;
- Provide varied opportunities for public review and input;
- Treat all members of the public fairly by respecting and considering all citizen input as an important component of the planning and implementation process;
- Promote a culture of dialogue and partnership among residents, property owners, the business community, organizations, other interested citizens, and public officials;
- Use existing community groups and other organizations, as feasible;
- Encourage active public participation at the initial stages of the process, as well as throughout the process;
- Provide communication and agency reports that are clear, timely, and broadly distributed.

Background

In an effort to reach out to the people of Butte County, and in response to the passage of the Safe, Accountable, Flexible, and Efficient Transportation Equity Act – A Legacy for Users (SAFETEA-LU), BCAG has developed a Public Participation Plan (PPP). This plan serves to formalize and follow public outreach strategies involving the populace in transportation planning decisions. BCAG is providing and implementing this PPP to reflect its current and future public involvement in response to federal guidelines and requirements.

The development of this PPP was done in consultation with BCAG's advisory committees. Public workshops were held in Chico, Oroville and Paradise. In an effort to educate and inform individuals who are normally not involved in the transportation planning process, BCAG presented the development of the PPP along with the Unmet Transit Needs Process. Typically, those who rely on public transit the most attend the Unmet Transit Needs Workshops. Announcement of the workshops and an invitation to provide comments or participate in the development of the PPP were distributed to FHWA's regional state and federal contacts provided to BCAG, major freight carriers, social service agencies, BCAG's website and the local Tribal Governments. BCAG also advertised in the local newspapers and on the B-Line transit fleet. A web page on BCAG's website was also created to post development material. Appendix A identifies BCAG's outreach efforts and publication listing.

II. Compliance with Federal Requirements (SAFETEA-LU)

The Transportation Equity Act for the 21st Century (TEA-21) was subsequently succeeded by the Safe, Accountable, Flexible and Efficient Transportation Equity Act – A Legacy for Users (SAFETEA-LU) on August 10, 2005 by Congress. TEA-21 and SAFETEA-LU continue the strong federal emphasis on public participation, requiring that the public participation plans of metropolitan planning processes “be developed in consultation with all interested parties and ... provide that all interested parties have reasonable opportunities to comment on the contents of the transportation plan”.

As outlined in the bill, methods to accommodate these goals, to the maximum extent possible, include:

- Holding any public meetings at convenient and accessible locations and times;
- Employing visualization techniques to describe plans;
- Making public information available in electronically accessible formats and means, such as the World Wide Web, as appropriate, to afford reasonable opportunity for consideration of public information.

Metropolitan public participation or involvement processes shall be coordinated with statewide public involvement processes wherever possible to enhance public consideration of the issues, plans, and programs, and reduce redundancies and costs.

A key change between ISTE/TEA-21 and SAFETEA-LU is the expanded definition of participation by “interested parties”. Broadly defined, BCAG includes as its partners, groups and individuals who are affected by or involved with transportation in Butte County and the surrounding region. Examples include citizens, affected public agencies, representatives of public transportation employees, private providers of transportation, representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with a reasonable opportunity to comment on the transportation plan.

SAFETEA-LU requires that public meetings be held at convenient and accessible times and locations, that all plans and the Transportation Improvement Program (TIP) be available by website, and that documents be written in easy, understandable language utilizing visual components. These elements are addressed in Section IV of this plan.

III. Goals, Objectives and Policies

It is important to have an ongoing program to involve citizens through the use of the advisory committees, public workshops, email interest sign ups, press releases and other public outreach activities. The effectiveness of any program and policy plan depends upon its success in meeting the expectations of the public. Further, plans and programs need to be reassessed periodically to determine if the public's evolving needs and expectations are adequately provided for through the plan. In order to ensure that this occurs, the public must be kept informed of activities, and must be given a meaningful opportunity to participate in the development and review of public policy plans and programs.



Public Participation Goal: The proactive public and agency involvement process for transportation planning shall provide complete information, timely public notice, and public access to key decisions; and shall support early and continuing involvement of the public in developing TIP's.

Objective 1: Public input/consideration shall be an integral part of the BCAG decision-making process.

Policy 1.1 BCAG shall provide a 45-day comment period on the PPP prior to adoption by the BCAG Board of Directors. BCAG shall distribute the PPP to all member jurisdictions, the media, state and federal agencies, public libraries and other affected agencies within the region. In addition, BCAG will provide a noticed public hearing prior to adoption of the public involvement policies. The PPP will be posted online at BCAG's website.

Policy 1.2 BCAG shall provide a 30-day comment period prior to adoption of the Regional Transportation Plan (RTP), Federal Transportation Improvement Program (FTIP) and Air Quality Conformity Analysis and Findings. BCAG shall notice the public comment period in major newspapers within the planning area and other media as available. Copies of all documents included in the notice shall be available at the BCAG office, website and public libraries during the comment period.

In addition, BCAG shall provide a public hearing prior to adoption of the fore-mentioned plans. These required review periods allow agencies involved in the consultation process and the public to submit written comments to the draft document and supporting material.

Policy 1.3 BCAG shall document and respond upon request, in writing, to comments received during the comment period provided for the RTP, TIP and the Air Quality Conformity Determination. Copies of all written comments and accompanying responses will be included as an appendix in the appropriate document.

Policy 1.4 BCAG shall provide an additional 30-day comment period in those instances where significant public comment on a draft RTP or TIP requires additional public review.

Objective 2: Public Access. The public shall be provided timely notice and reasonable access to information about transportation issues and processes.

Policy 2.1 All BCAG plans and documents shall be made available for the public to review at the BCAG office and website. Copies of the RTP shall be distributed to public libraries in Butte County and, via the Transportation Advisory Committee, to local planning departments and other participating agencies. Access and copies of information shall be provided to the public and member agencies upon request. Individuals may formally request to be placed on an email notification distribution list for information concerning a specific program or project.

Policy 2.2 Notices and agendas of all BCAG Board meetings shall be available to the public at a minimum of 3 calendar days (72 hours) before, except in cases of emergency meetings when 24 hours is allowed under the Ralph M. Brown Act (the Brown Act). Agendas will be posted at the BCAG office, on the website and at the City of Chico Council Chambers where the BCAG Board meetings are held.

Policy 2.3 BCAG shall provide reasonable access to technical and policy information used in the development of plans, the RTP and the TIP's.

Policy 2.4 In compliance with the Americans with Disabilities Act (ADA), individuals needing special accommodations to participate in meetings should contact BCAG at least three working days prior to the scheduled meeting.

Policy 2.5 All meetings and workshops of the BCAG Board and its advisory committees are open to the public, except as allowed by the Brown Act.

Objective 3: Public outreach. Opportunities shall be created for all segments of the public to learn and become informed, particularly for those who can be expected to be directly affected by the outcome or those with special needs that may not be well-served by the existing transportation system.

Policy 3.1 Information pertaining to the adoption, revision, or amendment of all BCAG plans and transportation project priorities shall be available 72 hours prior to the date of the final action, unless in the course of an emergency meeting as allowed under the Brown Act.

Policy 3.2 BCAG shall inform the public about issues and proposals under consideration through public workshops, newsletters, maps, electronic simulations, exhibits or other techniques, during the development of each of the transportation plans, program, studies, and projects for which BCAG is responsible.

Objective 4: Public Participation Plan review.

Policy 4.1 BCAG shall annually review the PPP public involvement process as part of the annual certification of BCAG's Overall Work Program & Budget, in cooperation with Caltrans, FHWA, and FTA. BCAG shall also annually review the PPP policies in terms of effectiveness in soliciting broad-based public input and inclusiveness of transportation stakeholders and traditionally underserved groups.

Subsequent revisions to the PPP will be submitted to each of the mentioned agencies for review and comments prior to approval by the BCAG Board of Directors.

IV. Description of Public Participation/Involvement Activities

In order to raise public awareness and educate members of the public regarding BCAG and the issues under consideration, BCAG utilizes the following:

- **Publications** - BCAG produces the BCAG Bulletin, an agency newsletter featuring updates on BCAG projects, programs and staff. The newsletter is circulated to approximately 350 agencies, businesses and individuals. The newsletter is also available upon request and is posted on the BCAG website.

Informational brochures are typically developed to assist in providing general information on a project, as well as comment sheets to provide feedback.

- **Board Meetings** - BCAG holds monthly Board of Directors' meetings the 4th Thursday of each month. The Board meetings are subject to compliance with the Brown Act; agenda's are posted a minimum of 72 hours prior to the meeting and are open to the public. All agenda materials are currently available to the public at the meetings or online.

Members of the public have the opportunity to speak at these meetings during public hearings and/or on agenda items when called upon by the Chair. For items not on the agenda, a public comment period is held during the "Items from the floor" portion of the meeting. Board action items, minutes and resolutions are made available at the BCAG office and on the website.

- **Media Relations** – Board agendas are provided to television, newspaper and other media contacts in an effort to keep them informed of upcoming issues and actions reviewed and/or voted on at the monthly Board of Directors meetings. Staff will continue to be responsive to media personnel requests in a timely manner.

- **Website** – *BCAG Online* provides an additional means to communicate with member agencies, state/federal agencies and the public. BCAG offers substantial information about the agency, its programs, projects, and events via the Internet, including:

Calendar of Events	Board agendas/minutes
Overall Work Program & Budget	Major projects/studies
Regional Plans/Programs	Transit schedules & information
Demographics/Census Data	Weather/road conditions
Committee agendas	Traffic counts
Newsletter, maps & forms	
Links to other sites	

BCAG recently started formatting information in an archive section that allows web users to access, view and print many documents. This archive section contains older records such as complete copies of past transportation plans, board minutes/agendas, fiscal and performance audits.

Web sites: www.bcag.org
www.BLineTransit.com
www.buttehcp.com

- **Events** – BCAG has incidental public outreach events to keep the public informed of current projects. Examples of these events include public educational workshops on how to utilize the transit system, Spare the Air Week, and public outreach workshops for current projects that staff is involved in.

- **Public Notice and Review** – In order to inform the public that BCAG is seeking public input, announcements for public meetings, hearings, and/or workshops are issued to local media including: Chico Enterprise Record, Oroville Mercury Register, Paradise Post, and the Gridley Herald. Advertisements may also be placed on local television channels.

When requested or deemed appropriate, BCAG will translate these notices and /or announcements into other languages (as determined by the Environmental Justice Analysis of the subject or project area). A 30-day public review period and public hearing is required for the Unmet Transit Needs Assessment.

- **Public Hearings, Public Workshops, Public Comments** - Public hearings or workshops are also offered in order to give more attention to a specific item. As in the case of public forums, public hearings and workshops are held at an early stage in the process so that suggestions can be integrated into the final proposal. All significant comments made during these public hearings and workshops will receive due consideration, a formal response, and will be included in the final document. In compliance with the Brown Act, all committee and board meetings include a formal public comment period. Past workshops have included topics such as habitat conservation, the Unmet Transit Needs process, and general transit. Public workshops are also held during the planning process for the RTP, the FTIP, and other plans of special interest including the development of this Public Participation Plan.
- **Written Materials** - Written information regarding BCAG activities is available on an ongoing basis. When preparing these documents, it is the goal of staff to make the information understandable to the layperson in the community, make the documents as concise as possible, reduce or eliminate jargon, and explain acronyms.

For staff reports, brief background and discussion sections are included in order to give proper context regarding an issue. Plans and all handouts and other documents for public review include summaries, pictures, graphs, maps and/or other visual aids in an effort to make them understandable and reader-friendly.

- **Accommodations** - Currently, every effort is made to schedule public events at locations accessible by transit users and all buildings for public events are ADA accessible for wheelchairs. Information regarding bicycle lockers/storage can also be researched upon request. Interpreters or other auxiliary aids will be arranged if requested at least 3 days prior to the meeting. Public meeting times vary between day and evening depending on the actual meeting and/or topic. Some public hearings are held in conjunction with BCAG's monthly Board of Directors meeting.

V. Outreach to Traditionally Underserved Groups and Resource Agencies

Federal requirements for public participation plans include a process for seeking out and considering the needs of those traditionally underserved by existing transportation systems, such as low income and/or minority groups.

Representatives of low income communities have pointed out that these individuals are focused on meeting their survival needs, and public meetings are generally a low priority. However, if a project affects them directly, they are very interested and every effort should be made to include them in the process.



Executive Order 13166 – Limited English Proficiency

Executive Order 13166 directs federal agencies, recipients and sub-recipients of federal financial assistance to examine the services provided, identify any need for services to those with limited English proficiency (LEP), and develop and implement a system providing services so LEP individuals have meaningful access to these services. As a recipient of federal funds, BCAG offers accommodations to individuals with special needs.

Social Services Transportation Advisory Council (SSTAC) & Transit Administrative Oversight Committee (TAOC)

BCAG reaches out to low income communities and others traditionally underserved populations through the Social Services Transportation Advisory Council (SSTAC) and the Transit Administrative Oversight Committee (TAOC). The purpose of these committees is to recommend transit services that should be provided to the transit dependent community, which often includes low income individuals, as well as the elderly and disabled.

The SSTAC and TAOC may advise the BCAG Board of Directors regarding other transit issues, such as the coordination of specialized transportation services. As key plans are being developed, the SSTAC and TAOC are briefed by BCAG staff for input into the planning process. Comments are then presented to the BCAG Board for review. BCAG shall utilize the existing SSTAC required under California's Transportation Development Act (TDA), to identify unmet transportation needs within the planning area.

Tribal Governments

BCAG provides outreach to the following Northern California tribal organizations in Butte County: Mechoopda Indian Tribe of the Chico Rancheria, Berry Creek Rancheria,

Enterprise Rancheria and Mooretown Rancheria. Each tribal organization has been invited to participate on BCAG's Transportation Advisory Committee.

Resource Agencies

BCAG engages resource agencies in plan development, specifically with the RTP, by distributing notifications of preparation for the RTP and the TIP and asking for comments on these documents. These agencies include: state and local agencies, economic development, environmental protection, airport operations, tribal, land use management, natural resources, freight movement, conservation and historic preservation agencies. The Resource Agency Listing for State and Federal Resource Agencies is maintained by the California State Department of Transportation (Caltrans), Division of Transportation Planning, and is updated periodically. BCAG adds local organizations and contacts to this list and will update as necessary.

VI. Description of Committees Contributing to the Planning Process

Advisory Committees

BCAG has a variety of committees that assist in its planning and decision-making process. As a local government entity operating within the State of California, BCAG is subject to the State's open meeting laws identified in the Ralph M. Brown Act.

All monthly meetings of the BCAG Board of Directors and advisory committees are noticed and open to the public. Each of the committees meet as follows:

- **Transportation Advisory Committee** – 1st Friday of every month, 10:00 am as needed
- **Social Service Transportation Advisory Council** – As necessary
- **Transit Administrative Oversight Committee** – Quarterly, 3:00 pm
- **BCAG Board of Directors** – 4th Thursday of every month, 9:00 am

The following is a description of the composition and function of each BCAG advisory committee:

The BCAG **Transportation Advisory Committee (TAC)** includes representatives from each of the local jurisdiction's public works and planning departments, city and county technical staff, representatives from the Air District, Caltrans, and other affected agencies that have a technical interest in the BCAG planning process as well as appointed citizens. The TAC is a vital link in the transportation planning process in that the committee provides the technical level analysis and input required in transportation project/program development. The TAC meets on a monthly basis as needed.

The BCAG **Social Services Transportation Advisory Council (SSTAC)** was established under the requirements of the Transportation Development Act (TDA), to

ensure that unmet transit needs are identified within Butte County. The SSTAC meets on an as needed basis during the year to review information on possible unmet transit needs within Butte County, as part of the unmet transit needs process. The SSTAC also provides a forum to address other transportation issues facing disabled citizens. The SSTAC is a direct advisory council to the BCAG Board of Directors, and includes representation as directed by statute.

The BCAG **Transit Administrative Oversight Committee (TAOC)** was established as a result of the transit consolidation in Butte County. This committee includes administrative and staff representatives from the county, cities, town and BCAG. This committee meets as necessary to review and provide guidance concerning the B-Line transit service. The committee also provides recommendations to the BCAG Board of Directors on the Annual Transit Service Plan and Budget and other transit issues that may arise during the year that are not included in the plan. All transit policy and financial issues are reviewed with this committee prior to a recommendation being made to the BCAG Board of Directors. The TAOC meets on a quarterly basis.

The BCAG **Board of Directors** includes representatives from each of the local government entities within Butte County. The BCAG Board of Directors specifically includes one council representative from each of Butte County's five incorporated cities and town, and each of the five representatives of the Butte County Board of Supervisors. The BCAG Board of Directors is responsible for all policy decisions under the authority of BCAG, as the designated Metropolitan Planning Organization and Regional Transportation Planning Agency.

Ad Hoc Group

The BCAG Coordinated Transportation Working Group includes interested citizens and social services agencies working towards improved coordinated transportation efforts. This group was formed to address gap services needed for individuals with special transportation needs. This group has been meeting in conjunction with the SSTAC.

VII. Public Participation Measures of Effectiveness

The strategies contained in the Public Participation Plan will be reviewed annually to determine if modification of any particular strategy is necessary or if additional strategies need to be incorporated into the plan. Evaluation tools to measure effectiveness in terms of reaching desired demographic groups or attaining stated goals will also be employed. Evaluation strategies may include, but not be limited to:

- Tabulation of media coverage
- Surveys
- Comment/feedback cards
- Website polling
- Periodic review and update of outreach mailing lists

VIII. Regional Transportation Plan

The long-range Regional Transportation Plan (RTP) prioritizes and guides all Butte County transportation development over a 20 year minimum period. The RTP is the comprehensive blueprint for transportation investment (transit, highway, local roads, bicycle and pedestrian projects), and establishes the financial foundation for how the region invests in its surface transportation system by identifying how much money is available to address critical transportation needs and setting the policy on how projected revenues may be spent. The RTP is updated at least once every four years to reflect reaffirmed or new planning priorities and changing projections of growth and travel demand based on a reasonable forecast of future revenues available to the region.

BCAG may prepare two technical companion documents for RTP updates: a program-level Environmental Impact Report per California Environmental Quality Act (CEQA) guidelines, and transportation air quality conformity analyses (to ensure clean air mandates are met) per federal Clean Air Act requirements. Certain revisions to the RTP may warrant a revision or update to these technical documents.

Updating and Revising the Regional Transportation Plan

A complete update of an existing regional transportation plan is required at least once every four years. The RTP may also be revised in between major updates under certain circumstances, as described in the table on page 12 and narrative below:

RTP Update

An RTP update is a complete update of the most current long-range regional transportation plan, which is prepared pursuant to state and federal requirements.

RTP updates include extensive public consultation and participation involving residents, public agency officials and stakeholder groups over many months. BCAG's advisory committees play key roles in providing feedback on the policy and investment strategies contained in the plan.

RTP Amendment

An amendment is a major revision to a long-range RTP, including adding or deleting a project, major changes in project/project phase costs, initiation dates, and/or design concept and scope (e.g., changing project locations or the number of through traffic lanes). Changes to projects that are included in the RTP only for illustrative purposes (such as in the financially unconstrained "vision" element) do not require an amendment. An amendment requires public review and comment, demonstration that the project can be completed based on expected funding, and/or a finding that the change is consistent with federal transportation conformity mandates. Amendments

that require an update to the air quality conformity analysis will be subject to the conformity and inter-agency consultation process.

RTP Administrative Modification

This is a minor revision to the RTP for minor changes to project/project phase costs, funding sources, and initiation dates. An administrative modification does *not* require public review and comment, demonstration that the project can be completed based on expected funding, or a finding that the change is consistent with federal transportation conformity requirements. As with an RTP amendment, changes to projects that are included in the RTP's financially unconstrained "vision" element may be changed without going through this process.

Updating and Revising the Regional Transportation Plan (RTP)

Public Participation for RTP Update <i>[Procedures may not occur in order shown]</i>					
<p>1 Extensive public participation plan developed and executed over many months to provide early and continuing opportunities to comment</p> <p>Public Outreach and Involvement</p> <p>Program reviewed with advisory committees</p>	<p>2 Numerous targeted workshops with BCAG advisory committees and stakeholder groups</p> <p>BCAG database is used to notify public of opportunities to participate</p>	<p>3 Opportunities to participate via the Web</p> <p>Key draft documents posted to the Web for public review and comment and available for viewing at the BCAG offices</p>	<p>4 Inter-governmental consultation, as appropriate</p> <p>Review as appropriate based on Air Quality Conformity Protocol</p>	<p>5 Draft plan is released for 30-day public review</p> <p>At least one formal public hearing based on Air Quality Conformity Board of Directors</p> <p>Extend public review period by 5-days if final RTP differs significantly from draft RTP and raises new issues</p>	<p>6 Adoption by the BCAG Board of Directors at a public meeting</p>
Public Participation for RTP Amendment <i>[Procedures may not occur in order shown]</i>					
<p>1 Proposed amendment released for a 30-day public review.</p>	<p>2 Posted on BCAG Website for public review and available for viewing at the BCAG offices</p>	<p>3 Reviewed at a public meeting of BCAG Transportation Advisory Committee</p>	<p>4 Approved at a public meeting by the BCAG Board of Directors</p>		
Public Participation for RTP Administrative Modification <i>[Procedures may not occur in order shown]</i>					
<p>1 No public review</p>	<p>2 Approved by BCAG Executive Director</p>	<p>3 Modifications posted on BCAG Web site</p>			

IX. Transportation Improvement Program

The Transportation Improvement Program (TIP) implements the policy and investment priorities expressed by the public and adopted by BCAG in the Regional Transportation Plan (RTP). In this way, public comments made as part of the RTP are reflected in the TIP as well. The TIP covers a four- or five-year timeframe, and all projects included in the TIP must be consistent with the RTP, which covers a minimum of 20 years. The TIP is a comprehensive listing of surface transportation projects — including transit, highway, local roadway, bicycle and pedestrian investments in Butte County — that:

- receive federal funds, or are
- subject to a federally required action, or are
- regionally significant, for federal air quality conformity purposes.

The TIP includes a financial plan that demonstrates there are sufficient revenues to ensure that the funds committed (or “programmed”) to the projects are available to implement the projects or project phases. Adoption of the TIP also requires a finding of conformity with federal transportation-air quality conformity mandates.

Individual project listings may be viewed at the BCAG website at: http://www.bcag.org/__planning/index.html. As part of BCAG’s commitment to public involvement, many projects in the TIP are mapped to present the online reader with a visual location of the project. Individuals without access to the Internet may view a printed copy of the project listings at the BCAG office at 2580 Sierra Sunrise Terrace, Suite 100 in Chico.

Updating and Revising the TIP

Federal regulations require that the TIP be updated at least once every four years. From time to time, circumstances dictate that revisions be made to the TIP between updates. BCAG will consider such revisions when the circumstances prompting the change are compelling, and the change will not adversely affect transportation-air quality conformity or negatively impact the financial constraint findings of the TIP.

In addition to a TIP update, revisions to the TIP may occur as TIP Amendments, TIP Administrative Modifications and TIP Technical Corrections. Further explanation about TIP updates and how the types of amendments are processed are shown in the table on page 15 and narrative that follows.

BCAG maintains a free, subscription-based e-mail distribution list of individuals, transportation officials and staff interested in being informed of TIP-related changes and actions. Pertinent information may be distributed to recipients as needed to alert the individuals of notices and information regarding the development and approval of a new TIP and updates, such as the notice of a TIP update, notice and approval of the TIP amendments, and other information as deemed appropriate. This is a tool to help facilitate public review and comments as well as coordination with transportation and

other public agencies. Anyone may sign up for the service by contacting BCAG by phone at 530-879-2468 or by email at www.bcag.org/__about_bcag/contact_us.html.

TIP Update

This is a complete update of the existing TIP, to reflect new or revised transportation investment strategies and priorities. An update of the TIP is required at least once every four years. Because all projects included in the TIP are consistent with the RTP, BCAG's extensive public outreach for development of the RTP is reflected in the TIP as well. The TIP implements, in the short-term, the financially constrained element of the RTP and is responsive to comments received during the development of the RTP. TIP updates will be subject to the conformity and interagency consultation procedures.

TIP Amendment

This is a revision that involves a major change to the TIP, such as the addition or deletion of a project; a major change in project cost or project/project phase initiation date; or a major change in design concept or design scope (e.g., changing project termini or the number of through traffic lanes). An amendment is a revision that requires public review and comment, re-demonstration of fiscal constraint, or an air quality conformity determination. Amendments requiring a transportation-air quality conformity analysis will be subject to the conformity and interagency consultation procedures.

TIP Administrative Modification

An administrative modification includes minor changes to a project's costs or to the cost of a project phase; minor changes to funding sources of previously included projects; and minor changes to the initiation date of a project or project phase. An administrative modification does not require public review and comment, re-demonstration of fiscal constraint, or conformity determination.

TIP Technical Correction

Technical corrections may be made by BCAG staff as necessary. Technical corrections are not subject to an administrative modification or an amendment, and may include revisions such as: changes to information and projects that are included only for illustrative purposes; changes to information outside of the TIP period; changes to information not required to be included in the TIP per federal regulations; or changes to correct simple errors and data entry errors. These technical corrections cannot impact the cost, scope, or schedule within the TIP period, nor will they be subject to a public review and comment process, re-demonstration of fiscal constraint, or a conformity determination.

Updating and Revising the Transportation Improvement Program (TIP)

TIP Update <i>[Procedures may not occur in order shown]</i>					
1 Notify public via Notification (e-mail) Notify public, including RTP participants, via U.S. mail; use appropriate lists within BCAG's database	2 Review by BCAG Transportation Advisory Committee	3 Intergovernmental consultation, as appropriate 30-day public review and comment period Draft TIP at BCAG office and mailed to public libraries in Butte County Posted on BCAG Web site	4 Inform media, as appropriate BCAG's response to significant comments compiled into an appendix in the final TIP Extend public review period by 5-days if final TIP differs significantly from draft TIP and raises new material issues	5 Review by BCAG Transportation Advisory Committee	6 Adoption by BCAG Board of Directors at a public meeting Approval by Caltrans Approval by Federal Highway and Federal Transit administration (FHWA/FTA)
TIP Amendment <i>[Procedures may not occur in order shown]</i>					
1 Notify public via Notification (e-mail)	2 Review by BCAG Transportation Advisory Committee Posted in BCAG office Posted on BCAG Web site	3 Amendments deleting or adding a project or changing an existing project that is subject to a new air quality conformity analysis: <ul style="list-style-type: none"> ▪ 30-day public review and comment period, and ▪ Approval by the BCAG Board of Directors at a public meeting. Amendment deleting or adding a project that is not subject to an air quality conformity analysis (such as a roadway rehabilitation): <ul style="list-style-type: none"> ▪ 30-day public review and comment period, and ▪ Approval by the BCAG Board at a public meeting. Amendment changing an existing project that is not subject to an air quality conformity analysis or changing an existing grouped project listing (such as the highway bridge program), or making a financial change to a project previously listed in the TIP, or bringing a previously listed project back into the TIP for financial purposes: <ul style="list-style-type: none"> ▪ Review and approval by Transportation Advisory Committee or the BCAG Board at a public meeting. 	4 Approval by Caltrans Approval by FHWA/FTA		

TIP Administrative Modification <i>[Procedures may not occur in order shown]</i>			
1 No public review	2 Approval by BCAG Executive Director or designee Approval by Caltrans	3 After approval: • post in BCAG office • post on BCAG Web site	
TIP Technical Correction <i>[Procedures may not occur in order shown]</i>			
1 No public review	2 Corrections by staff	3 No approval required	

X. Annual Listing of Obligated Projects

By federal requirement, BCAG publishes at the end of each calendar year an annual listing of obligated projects, which is a record of project delivery for the previous year. The listing is also intended to increase the awareness of government spending on transportation projects to the public. Copies of this annual listing may be obtained by contacting BCAG.

XI. Comments

To submit comments or for more information about Butte County Association of Governments please visit our website at www.bcag.org, or contact:

Ivan Garcia
 Programming Manager
 Butte County Association of Governments
 2580 Sierra Sunrise Terrace, Suite 100
 Chico, CA 95928
 Phone: (530) 879-2468
 Fax: (530) 879-2444
 email: igarcia@bcag.org

Appendix A

Outreach Efforts & Publications Listing

***** See Separate Attachment *****

Appendix B

Comments Received

Appendix C

BCAG Resolution Adopting
Public Participation Plan



**BUTTE COUNTY ASSOCIATION OF GOVERNMENTS
RESOLUTION NO 2007/2008-06**



**ADOPTION OF THE PUBLIC PARTICIPATION PLAN FOR THE BUTTE
COUNTY ASSOCIATION OF GOVERNMENTS**

WHEREAS, the Butte County Association of Governments is the designated Metropolitan Planning Organization for Butte County in accordance with 23 USC Section 134(b)(6); and Section 450.306 of the Metropolitan and Statewide Planning Rule;

WHEREAS, 23 USC Section 134 as revised by the Safe Accountable Flexible Efficient Transportation Equity Act: a Legacy for Users (SAFETEA-LU) Section 6001(a) requires the Butte County Association of Governments, as the Metropolitan Planning Organization, to prepare and maintain a Public Participation Plan (PPP);

WHEREAS, the PPP has been developed in consultation with BCAG's advisory committees including the Transportation Advisory Committee, Social Services Transportation Advisory Council, the ad hoc Coordinated Transportation Working Group, federal and state agencies and the public;

WHEREAS, prior to approval the PPP has been noticed for a minimum 45 day public review comment period prior to adoption;

NOW THEREFORE BE IT RESOLVED that the Butte County Association Governments, as the designated Metropolitan Planning Organization, does hereby adopt the Public Participation Plan.

BE IT FURTHER RESOLVED that in the interest of project delivery, the Butte County Association of Governments authorizes its staff to make minor technical corrections in cooperation with Caltrans and the Federal Highway Administration as needed to ensure the timely submittal of the Public Participation Plan.

PASSED AND ADOPTED by the Butte County Association of Governments on the 24th day of January, 2008 by the following vote:

AYES:

Dolan, Connelly, Kirk, Yamaguchi, Gruendl, Fichter, Jernigan, White

NOES:

None

ABSENT:

Josiassen, Arnold

ABSTAIN:

None

APPROVED:



CHAIR
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

ATTEST:



JON A. CLARK, EXECUTIVE DIRECTOR
BUTTE COUNTY ASSOCIATION OF GOVERNMENTS