



OVERALL WORK PROGRAM & BUDGET

Fiscal Year 2024 – 2025

*Adoption
May 23, 2024*



BCAG
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OF GOVERNMENTS

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Butte County Association of Governments

Fiscal Year 2024-25 Overall Work Program & Budget

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INTRODUCTION

Originally formed in 1969, the Butte County Association of Governments (BCAG) is a Joint Powers Agency (JPA) between the County of Butte and the cities of Biggs, Chico, Gridley, Oroville and the Town of Paradise.

BCAG is governed by a ten-member Board of Directors comprised of representatives from the County and the five incorporated cities/town located within the political boundary of Butte County, California. Incorporated cities include Biggs (population 1,990), Chico (Population 107,394), Gridley (population 7,548) Oroville, the County Seat (population 19,409), and Town of Paradise (population 9,142). Unincorporated Butte County has a population of 60,109 making the total countywide population 205,592. The BCAG Board of Directors is comprised of ten members, including the five currently serving Butte County Supervisors and one current council representative from each of the cities and Town of Paradise.

PLANNING PRIORITIES AND CHALLENGES

Developing an Overall Work Program (OWP) to address the breadth of topics stated in federal and state guidance requires understanding how and why transportation and infrastructure is planned and constructed to address the needs of diverse population centers of incorporated and unincorporated areas of Butte County. With the evolution of federal and state transportation and housing infrastructure investment strategies and guidance built around climate, safety, diversity and equity, BCAG's main planning priorities are focused on accomplishing the following:

- Meet BCAG's obligations and commitments stated in OWP Work Elements
- Communicate federal and state strategies and guidance to our member jurisdictions in a way that helps them meet the infrastructure goals that are important to them, while also addressing measurable climate, safety, diversity and equity with applied metrics and criteria

In addressing and articulating the above planning priorities, there are inherent challenges to understand and work on overcoming: First, Butte County is largely rural and experiences traffic congestion at higher levels confined to peak times, within specific member jurisdictions and is generally not sustained or widespread across the region. Second, BCAG retains no jurisdictional authority over public road and rights of way or jurisdictional general plan development. Third, BCAG cannot control consensus of public opinion and the organization efforts that support public opinion and local decision making. All of these mentioned items present significant challenges in efficiently moving development and transportation improvements in directions that support federal and state investment strategies. The work elements, tasks and products in the OWP strive to continue working through these challenges with cooperation from BCAG's member jurisdictions.

BCAG ROLE & RESPONSIBILITIES

Metropolitan Planning Organization (MPO) – BCAG is the federally designated Metropolitan Planning Organization (MPO) for Butte County, in accordance with the “*Fixing America's Surface Transportation (FAST) Act*” of 2015. The designation as the MPO for Butte County is also made in agreement with the California State Transportation Agency (CalSTA).

BCAG's MPO planning area boundary includes the entire geographic area and boundary of Butte County.

Regional Transportation Planning Agency (RTPA) - BCAG is the Regional Transportation Planning Agency (RTPA) for Butte County, as designated by the Secretary of the California State Transportation Agency (CalSTA). BCAG and the State of California Department of Transportation (Caltrans) have formally agreed to a comprehensive, continuous, and cooperative transportation planning process through a signed Memorandum of Understanding (MOU).

Butte Regional Transit Policy Board & Operator - BCAG is the Policy Board and operator for Butte Regional Transit, "B-Line", a consolidated public transit system serving the incorporated municipalities within the County of Butte with fixed route, Dial A Ride and any other services allowed under the Mills-Alquist-Deddeh Act (SB325) also known as the Transportation Development Act (TDA) of 1971.

Area-Wide Clearinghouse - BCAG is the area-wide Clearinghouse as designated by the Office of Management and Budget (OMB) Circular A-95, "Evaluation, Review and Coordination of Federal and Federally Assisted Programs and Projects." Under this designation, BCAG is responsible for local review of proposed federal financial assistance, direction of federal development activities and environmental documents, and coordination with state plans.

Census Affiliate Data Center - BCAG is the US Census affiliate data center within the California State Data Center Program for census-related services to the residents of Butte County. BCAG assists with the coordination of the decennial Census and maintains the Census data information for the member agencies and public.

Butte Regional Transportation Corporation – BCAG established a 501 (c)(3) non-profit public benefit corporation in 2013 named the *Butte Regional Transportation Corporation* (BRTC). The purpose for establishing the non-profit public benefit corporation was to allow BRTC and BCAG to utilize funding available under the New Market Tax Credit (NMTC) Program administered by the Department of the Treasury. NMTC funds may be used for projects located in distressed areas as defined by the US Census and the NMTC program. BRTC was established specifically to receive funds for construction of the Butte Regional Transit Operations & Maintenance Facility in Chico and other regional transportation projects. The existence and use of the BRTC will continue to be maintained as needed for specific applications as may be deemed necessary.

URBANIZED AREA BOUNDARY

The City of Chico was designated by the Bureau of Census as an Urbanized Area (UA) — an area with a population greater than 50,000 after the 1980 census. As a result, Butte County was designated a Metropolitan Statistical Area (MSA).

Designation of the Urbanized Area also provided for BCAG to be designated the Metropolitan Planning Organization (MPO) for Butte County. The MPO designation provides BCAG with additional transportation planning responsibilities and funding, and the local control to ensure

that a comprehensive, cooperative, and continuing transportation planning process is being implemented in Butte County. Included within the Appendix is a map of the current Urbanized Area boundary as defined by the 2020 Census.

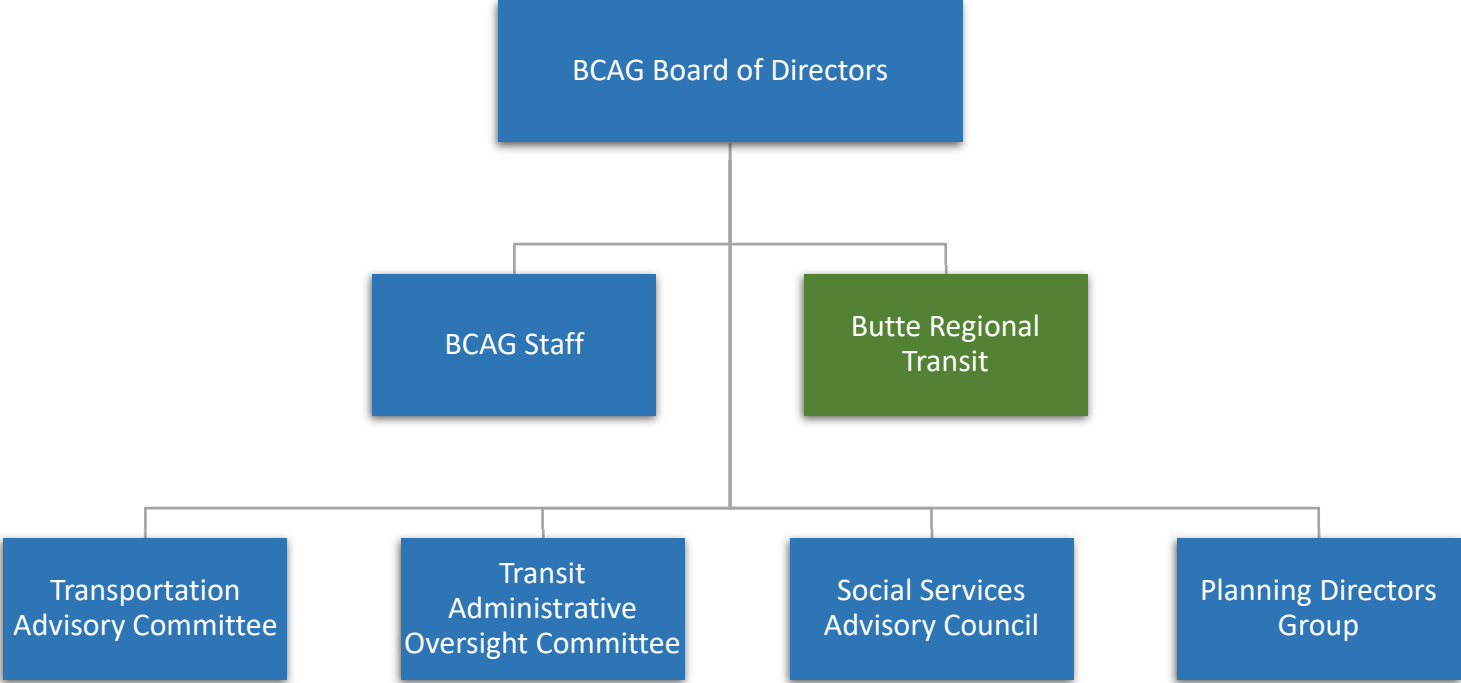
METROPOLITAN PLANNING AREA BOUNDARY

The Statewide and Metropolitan Planning Regulations promulgated in October 1993, provide the criteria to be used in defining the planning area of the MPO or “Metropolitan Planning Area.” At a minimum, the Metropolitan Planning Area covers the Urbanized Area and the contiguous geographic area expected to become urbanized within the next twenty years. Further, for geographic areas designated as non-attainment or maintenance areas under federal air quality standards, the Metropolitan Planning Area boundary must include the non-attainment area. The map of the Metropolitan Planning Area Boundary Map is included in the Appendix.

BCAG ORGANIZATIONAL STRUCTURE

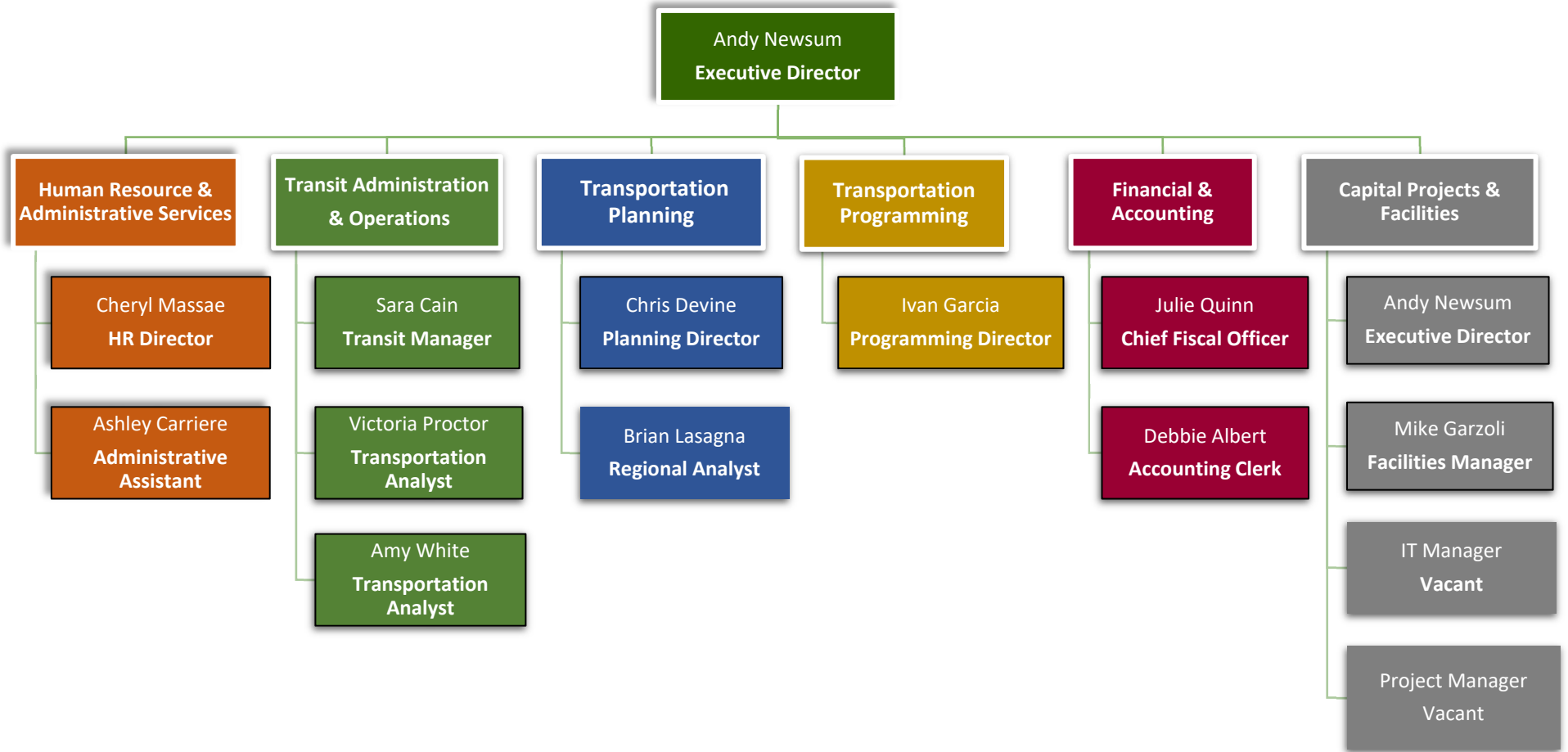
BCAG is governed by a ten-member Board of Directors. The BCAG Board of Directors includes the five Butte County Board of Supervisors and five representatives, one each, from the five incorporated cities/town within Butte County. The BCAG Board of Directors is responsible for policy decisions under the authority of BCAG, as the designated MPO and RTPA for Butte County, as well as Butte Regional Transit.

2024/25 BCAG ORGANIZATIONAL STRUCTURE



Note: Butte Regional Transit is governed by the BCAG Board of Directors, managed by BCAG Staff and retains a unique annual “Service Plan and Budget”

2024/2025 BCAG ORGANIZATIONAL STRUCTURE



TRIBAL GOVERNMENTS WITHIN BCAG MPO REGION

Butte County is home to four (4) Tribal Governments (see map, Page 6). These include the Berry Creek Tribal Government, the Mechoopda Tribal Government, Enterprise Tribal Government, and the Mooretown Tribal Government.

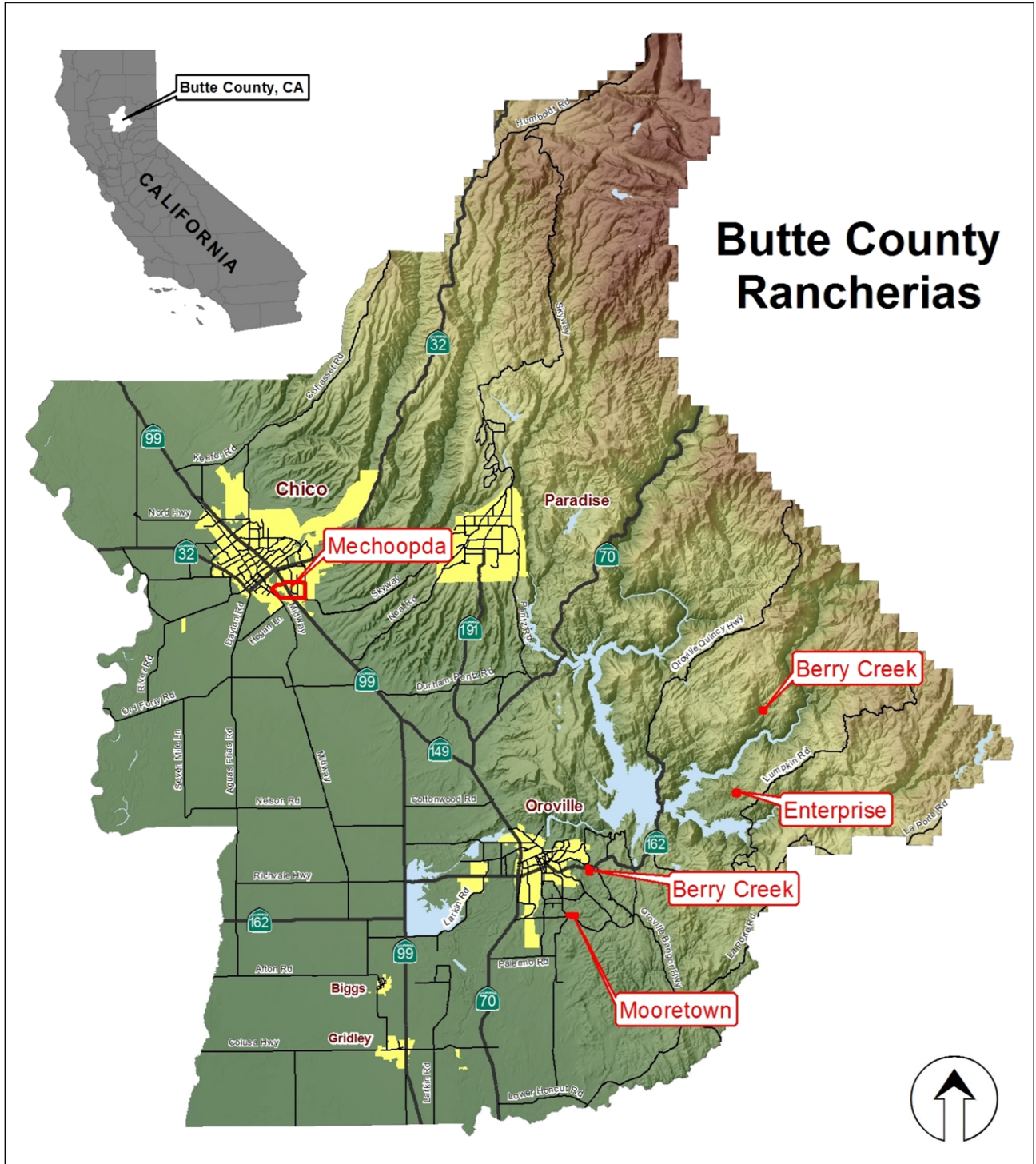
As prescribed by CFR 23, Subpart A, §450.104, BCAG has conducted consultation with the regions four Tribal Governments through formal meetings with the Tribal Chairpersons in accordance with their respective consultative procedures. Through this consultation process BCAG has made every effort to consider each of the four Tribal Government Communities transportation planning and programming needs. These factors are part of the required state and federal planning responsibilities, as required by CFR 23, Subpart B, §450.208(b) and §450.312(i).

During the 2016/17 FY, BCAG prepared “stand alone” consultation procedures for BCAG’s ongoing consultation with tribal governments within Butte County. The following is a brief description of the four Tribal Governments in the Butte County region.

The Berry Creek Tribal Government – The Maidu Indians have an enrollment of 304 members. The tribal lands are situated near State Route 162 near the City of Oroville and occupy 65 acres. The Berry Creek Rancheria operates a casino (Gold Country Casino and Hotel) and other recreational facilities on their tribal grounds located east of the City of Oroville on SR 162. BCAG has conducted formal consultation with Berry Creek tribal leaders to initiate dialogue on transportation and other issues between the agencies. BCAG also invited tribal leaders or designated representatives to participate on BCAG’s Transportation Advisory Committee. To date, Berry Creek has chosen not to participate on the BCAG Transportation Advisory Committee; however, there have been follow-up meetings with tribal leaders and representatives to discuss recent expansion impacts to the adjacent SR 162. Resolution on traffic issues concerning the pending expansion has not been completed.

Mechoopda Indian Tribal Government – The Mechoopda Tribal Government is in the City of Chico and has a tribal enrollment of 560. The Mechoopda are currently a landless tribe and are in the process of securing tribal lands (650 acres) adjacent to SR 149 between Oroville and Chico. Should the land be taken into trust and become a Native American Reservation, the Mechoopda Tribe intends to establish a gaming casino. BCAG will continue to have formal consultative meetings with tribal leaders and representatives to discuss transportation issues concerning their proposed tribal lands and eventual uses. The Mechoopda Tribe has a representative appointed to the BCAG Transportation Advisory Committee.

BUTTE COUNTY RANCHERIA MAP



Mooretown Tribal Government – The Mooretown Tribal Government includes a Maidu enrollment of 1162 and is located in the City of Oroville. Mooretown Rancheria operates the Feather Falls Casino & Lodge. Representatives of the Mooretown Tribal Government participate on the BCAG Transportation Advisory Committee. BCAG will continue working with tribal representatives concerning transit services.

Enterprise Tribal Government – The Enterprise Tribal Government has a Maidu enrollment of approximately 1000 and is located near Oroville. BCAG continues to work towards establishing formal consultation with the Enterprise Rancheria; tribal leadership has not been provided.

BCAG will continue consultation and planning efforts with the Native American Tribal Governments, Communities, organizations, groups and individuals within Butte County in accordance with federal and state transportation planning and programming needs. BCAG’s activities with the Native American Communities will be coordinated with the Caltrans Native American Liaison, where appropriate.

AIR QUALITY DESIGNATION

With the promulgation of the 8-hour ozone standard in 2004, Butte County is now classified as “basic – subpart one non-attainment” for ozone countywide. The urbanized area of Chico is classified as a “maintenance area” for carbon monoxide under the Federal Clean Air Act. In addition, Butte County is non-attainment for PM 2.5. Because of these designations, BCAG’s transportation planning requirements are subject to the Air Quality Conformity provisions per EPA’s Transportation Conformity Rule. Air Quality Conformity is the requirement to quantify and document that all federally funded transportation projects, or projects requiring federal approval as proposed for funding in BCAG’s Regional Transportation Plan (RTP), will not further degrade air quality and are consistent with the goals in the appropriate State Implementation Plans (SIPs).

As a result of non-attainment for ozone and maintenance carbon monoxide, BCAG receives federal Congestion Mitigation and Air Quality (CMAQ) funds to implement projects that reduce vehicle emissions.

BCAG includes a work element in the Overall Work Program (OWP) to identify the transportation-air quality planning activities that will be undertaken for the fiscal year.

BCAG staff also works in consultation with the Butte County Air Quality Management District on coordination of transportation-air quality planning activities.

BCAG STATE AND FEDERAL PLANNING RESPONSIBILITIES

As the Metropolitan Planning Organization (MPO) and Regional Transportation Planning Agency (RTPA), BCAG has a responsibility to develop several transportation planning and programming documents that ensure transportation funding for the region. BCAG’s transportation planning and programming must also demonstrate compliance with all applicable state and federal air quality statutes and must include a planning process that assures public participation.

BCAG's state and federal planning responsibilities are directed by MAP 21 and the Regional Transportation Planning Agency guidelines under the California State Transportation Agency (CalSTA). BCAG's specific state, federal, and regional transportation and other planning responsibilities include administration and development of the following plans and programs:

- **Overall Work Program (OWP) & Budget** – Federal & state guidelines require BCAG to annually prepare an Overall Work Program & Budget to identify the specific state and federal transportation planning required to be prepared for the coming fiscal year. BCAG's OWP also addresses other regional transportation planning issues that require study/resolution. The BCAG OWP & Budget is adopted in April of every year.
- **Regional Transportation Plan (RTP) & Sustainable Communities Strategy (SCS)** – The Regional Transportation Plan (RTP) is a comprehensive long-range (20-year) transportation plan that covers all transportation modes within Butte County. The RTP evaluates future growth impacts to these transportation systems and includes an action plan for future improvements. The RTP is updated every four years and must conform to the State Implementation Plan. The Sustainable Communities Strategy (SCS) is a component included in the RTP as required by AB 32. The SCS incorporates the Regional Housing Needs projections and identifies a land use scenario to accommodate regional housing needs, while reducing greenhouse gas emissions. The current RTP and SCS were adopted in December 2020. The next RTP and SCS will be adopted in December of 2024.
- **Regional Transportation Improvement Program (RTIP)** – The Regional Transportation Improvement Program (RTIP) is a short-range (4-year) plan that identifies all the transportation projects for the region that are eligible for funding in the State Transportation Improvement Program (STIP) and are drawn from the RTP. The RTIP is updated every two years. The current 2022 RTIP was adopted in December 2021. The next RTP is due to be adopted in December 2024.
- **Administration of the Local Transportation Fund (LTF) and State Transit Assistance (STA)** – BCAG is responsible for the administration of the Local Transportation Fund (LTF) and State Transit Assistance (STA) funds as required under the Transportation Development Act (TDA). LTF funds are derived from local sales taxes, of which a quarter cent is sub-vented back to BCAG for allocation to the local jurisdiction for transit and other transportation modes. STA funds are allocated to local transit operators. Administration of the LTF and STA funds also includes the implementation of the annual unmet transit needs finding process, which is required annually under the TDA. This funding is distributed to the region under the authority of Public Utility Code (PUC) Section 99241.
- **Federal Transportation Improvement Program (FTIP)** – The Federal Transportation Improvement Program (FTIP) is a short-range (4-year) plan that identifies all regionally significant transportation projects that are to be funded during the four-year period. The FTIP is also required to include an air quality conformity determination that is adopted as part of the plan.

The FTIP is updated every two years with various amendments occurring during the year. The current 2023 FTIP was adopted in September 2022 and will be updated/adopted in September of 2024 and will become the “2025 FTIP”.

- **Air Quality Conformity Determinations** – In accordance with the Clean Air Act Amendment and the Transportation Conformity Rule, BCAG as the MPO is required to prepare an air quality conformity analysis and determination for the RTP and FTIP. The purpose of the air quality conformity determination is to demonstrate that federally funded projects and/or regionally significant projects within the region will achieve an emissions reduction for those pollutants for which Butte County is non-attainment. The emissions analysis between the RTP and FTIP must conform to the applicable State Implementation Plan (SIP). BCAG is the lead agency for development of conformity analysis and determinations in Butte County.
- **Regional Housing Needs Plan (RHNP) Study** – BCAG is responsible for preparing the Regional Housing Needs Plan (RHNP) for BCAG member agencies in accordance with Section 65584 of the California Government Code. The current RHNP was adopted in December 2020 and will due for update and adoption in December of 2028.
- **Transportation Studies** – As the Regional Transportation Planning Agency, BCAG may prepare transportation studies/plans that seek to improve a specific transportation problem within the region, at the request of member agencies or the Board of Directors.
- **Administration & Operation of Butte Regional Transit (BRT)** – BCAG has been the owner & operator for Butte Regional Transit since 2004. BCAG is responsible for preparing the annual Service Plan & Budget for Butte Regional Transit in cooperation with BCAG member agencies.
- **Capital Projects Development and Implementation** – In cooperation with state and local entities, BCAG has served as the lead agency for the development and construction of state and local highway and transit capital projects. This process includes the solicitation of proposal requests/qualifications (RFP/RFQ) for consulting Architect & Engineering (A/E) services through invitations to bid for construction with construction management also carried by BCAG consultants.
- **Environmental Mitigation** - In cooperation and on behalf of the state, BCAG has led and implemented several environmental mitigation projects necessitated by the development and construction of capital projects having impacts to the natural environment in which the projects reside.

BCAG INTERAGENCY AND COMMUNITY OUTREACH

One of the most important components to BCAG’s transportation planning is consultation and public participation during the development of transportation plans, programs, and projects. An open and accessible consultation and public participation process is critical for discussing and resolving regional transportation issues. BCAG has an adopted “Public Participation Plan” which includes policies that are implemented on an ongoing basis (see Appendix).

Following the COVID-19 pandemic, BCAG implemented virtual participation for Board members and the public during the 2020/21 FY using various video conferencing platforms. All meetings of the BCAG Board of Directors, Transportation Advisory Committee (TAC), Planning Directors Group, Social Services Transportation Advisory Council may now be attended by video conferencing which makes public participation more accessible. BCAG intends to continue providing virtual and in person participation for all Board, committee and public outreach events associated with studies or projects being developed by BCAG during the 2024/25 FY.

BCAG maintains a continuous and cooperative consultation and public participation process allowing all levels of local government, Caltrans, the Federal Transit Administration, the Federal Highway Administration, local representatives from the region's aviation facilities, the Air Resources Board, the Environmental Protection Agency, Tribal Governments and the public, the opportunity to review and comment on transportation planning activities being prepared by BCAG.

BCAG accomplishes the consultation and public participation dialogue through the BCAG *Transportation Advisory Committee*, *BCAG Planning Directors Group*, and the *Social Services Transportation Advisory Council* in addition to project and plan specific public meetings and community events.

The BCAG Transportation Advisory Committee (TAC) includes representatives from each of the local jurisdiction's public works and planning departments, city, town and county technical staff, up to five citizen representatives, representatives from the Air District, Caltrans, Tribal Governments and other affected agencies that have a technical interest in the BCAG planning process. The TAC is a vital link in the transportation planning process in that, the Committee provides the technical and laypersons analysis and input required in transportation project/program development. The TAC meets monthly.

The BCAG Planning Directors Group (PDG) was established in 2004 when BCAG began development and coordination of the Butte Regional Conservation Plan. The Planning Directors group includes the Planning Directors and other staff from each of the BCAG member agencies and meets quarterly to review and provide comments on BCAG OWP work activities. The Planning Directors Group plays a critical role in reviewing land use data used in the BCAG transportation model and is very involved with development of the Sustainable Communities Strategy (SCS) developed with the Regional Transportation Plan (RTP).

The BCAG Social Services Transportation Advisory Council (SSTAC) was established under the requirements of the Transportation Development Act (TDA), to ensure unmet transit needs are identified within Butte County. The SSTAC meets on an as needed basis during the year to review information on possible unmet transit needs within Butte County, as part of the unmet transit needs process. The SSTAC is a direct advisory council to the BCAG Board of Directors, and includes representatives as needed by statute.

BCAG encourages public participation at all levels of the planning and project development process by engaging the public participation early in the study and project development process. All BCAG Board of Directors, TAC, PDG, and SSTAC meetings are open to the public. BCAG also schedules public hearings during the development of the Regional Transportation Plan, Federal Transportation Improvement Program, Unmet Transit Needs process, and Air Quality Conformity process to allow for public review and comments. All public hearings are noticed thirty days in advance in the local media.

The BCAG Board of Directors also provides for public comment on all items requesting action included in the monthly board agenda, regardless of whether a public hearing is required by law. The certification of this planning and public participation process is executed with the adoption of the FY 2024/25 Overall Work Program & Budget and authorizing resolution.

NORTH STATE SUPER REGION COORDINATION

In October 2010, an alliance between the sixteen Northern California Regional transportation planning agencies was established to form the North State Super Region. The sixteen Northern California counties include Del Norte, Siskiyou, Modoc, Humboldt, Trinity, Shasta, Lassen, Mendocino, Lake, Tehama, Glenn, Colusa, Butte, Plumas, Sierra, and Nevada. To formalize this alliance, a Memorandum of Agreement (MOA) was signed by each of the Executive Directors for the sixteen agencies.

The mission of the Super Region is to work together on transportation issues that affect our respective regions, and when necessary, advocate together to make changes or ensure equity for the transportation agencies in the Super Region. The Super Region coordinates training and information sharing to strengthen transportation planning and programming within the northern sixteen counties.

During the 2024/25 FY, BCAG will continue meeting and collaborating with the Super Region members on transportation planning issues to ensure that there is cooperation and consensus on regional issues affecting our agencies. It is anticipated that the Super Region Group will meet quarterly throughout the year.

CORE PLANNING FUNCTIONS

Development of BCAG's FINAL 2024/25 Overall Work Program & Budget has been done in compliance with all federal and state planning directives and guidance regulations, including 23 CFR 450.308 (c), and BCAG's adopted Public Participation Plan procedures.

The BCAG FINAL 2024/25 OWP & Budget identifies all core planning functions as required under the federal and state planning guidelines, in addition to other regional planning studies that support our state and federal planning and programming requirements.

Each work element included in the FINAL 2024/25 OWP identifies the specific tasks, products, schedule, staffing, revenues, and expenditures that will be made for implementation of the work element. The work element description also provides a discussion of how the work

element supports BCAG's state and federal planning and programming requirements. Work element product schedules identify with several terms under the stated schedule for each product and are defined according to what the product type actually is:

As Needed: Intended to indicate a product is delivered as a result of satisfying a specific purpose and may occur at a time when the product is completed or updated and not necessarily on a predicted or stated timeframe, yet within the cycle of the current OWP.

As Requested: Indicates a product generated as a result of member jurisdiction, member of the public or any other affiliation for which an action/product is delivered. Typically related to community/outreach events identified or requested that were not previously known or anticipated.

Ongoing: Intended to indicate a product is delivered more frequently, or is an ongoing, yet not necessarily on a given time frame and may, i.e., weekly monthly, quarterly or annual.

Stated timeframe: Intended to indicate a product is worked on intermittently through the OWP year and will completed at some point in the course of the respective and current fiscal year.

PERFORMANCE BASED PLANNING AND PROGRAMMING

BCAG's 2024/25 OWP includes Work Elements and planning activities that continue to support Performance-Based Planning and Programming (PBPP) for required federal performance measures. During the 2024/25 FY, BCAG staff will work with member agencies through the existing BCAG Transportation Advisory Committee (TAC) as well as the Planning Directors Group (PDG) on our PBPP work program activities. All meetings of these committees are noticed and open to the public.

During the 2024/25 FY, BCAG staff will continue ongoing reporting of progress made on PBPP targets for safety, infrastructure condition, system performance and transit. Staff will prepare the final 2024 Regional Transportation Plan (RTP) & Sustainable Communities Strategy (SCS) Performance Report that outlines progress toward PBPP targets. This document will be reviewed with the TAC and Planning Directors Group, the BCAG Board of Directors and the public and will be formally adopted in December of 2024.

PLANNING EMPHASIS AREAS

The Federal Highway Administration (FHWA) has identified the 2021 Planning Emphasis Areas that are incorporated into the annual Overall Work Programs by MPOs. The 2021 Planning Emphasis Areas are:

- Tackling the Climate Crisis – Transition to a Clean Energy Resilient Future
- Equity and Justice⁴⁰ in Transportation Planning
- Complete Streets
- Public Involvement
- Strategic Highway Network (STRAHNET)/US Department of Defense (DOD) Coordination

- Federal Land Management Agency (FLMA) Coordination
- Planning and Environment Linkages (PEL)
- Data in Transportation Planning

To identify how BCAG’s 2024/25 OWP address each of the Planning Emphasis Areas, a table is included in each work element indicating how that specific work element addresses the Planning Emphasis Areas. MPO’s are also encouraged to support planning strategies for the effective recapitalization of transit assets that would include:

- Asset Management, Assessment and Replacement Planning.
- Planning and Programming for Effective Preventative Maintenance.
- Planning Innovative Financing Strategies for System Repair and Expansion.

The following Table 1 identifies all the work elements included in the 2024/25 Overall Work Program & Budget. Table 1 also indicates when the work element addresses a component of the Core MPO Planning Functions, the California Planning Emphasis Areas and the Federal PEAs for 2024/25.

Note: The federal PEAs of Strategic Highway Network (STRAHNET)/US Department of Defense (DOD) Coordination and Federal Land Management Agency (FLMA) Coordination are qualified as follows in BCAG’s Overall Work Program:

- Strategic Highway Network (STRAHNET)/US Department of Defense (DOD) Coordination. Coordination directly with the Department of Defense is not a practice BCAG pursues. However, all of BCAG’s OWP and Butte Regional Transit tasks and products including modeling data sets and results are routinely implemented and revised in successive fiscal years and regularly available and coordinated with the Caltrans, Federal Highways and the Federal Transit Administration. Should the DoD require information in support of DoD work products, needs above those mentioned can be brought to BCAG’s attention.
- Federal Land Management Agency(s) (FLMA). Identified FLMAs include: the Bureau of Indian Affairs, U.S. Forest Service, National Park Service, U.S. Fish and Wildlife Service, Bureau of Land Management, Bureau of Reclamation, and the Department of Defense, including the U.S. Army Corps of Engineers and Military Surface Deployment and Distribution Command (SDDC). Coordination directly with the above agencies is limited to those engaged with the development of planning studies, environmental documents/mitigations or capital projects with federal funding requiring direct coordination through consultation under the National Environmental Policy Act (NEPA).

TABLE 1 – WORK ELEMENTS & CORE PLANNING FUNCTIONS

BCAG 2024/25 WORK ELEMENTS		CORE MPO PLANNING FUNCTIONS				
Regional Transportation Planning & Programming Work Elements		Overall Work Program	Public Participation & Education	Regional Transportation Plan	Federal Transportation Plan	Annual Listing of Projects
25-999	2024-25 Indirect Cost Allocation Plan	✓				
25-100	Overall Work Program Administration, Development & Reporting	✓	✓	✓	✓	✓
25-101	Outreach, Education & Intergovernmental Coordination	✓	✓	✓	✓	✓
25-102	Regional Transportation Model	✓	✓	✓	✓	✓
25-103	Regional Geographic Information System (GIS) Maintenance & Coordination	✓	✓	✓	✓	✓
25-104	Regional Transportation Air Quality Planning	✓	✓	✓	✓	✓
25-105	2025 Federal Transportation Improvement Program (FTIP)	✓	✓	✓	✓	✓
25-106	2024 Regional Transportation Improvement Program (RTIP)	✓	✓	✓	✓	✓
25-107	Regional Transportation Plan (RTP) Administration & Development	✓	✓	✓	✓	✓
25-108	Regional Early Action Planning (REAP) Grant Coordination	✓	✓	✓		
25-109	US Census Data Affiliate Center Administration	✓	✓	✓		
25-110	ITS Regional Architecture Maintenance	✓	✓	✓	✓	✓
25-111	Regional Complete Streets Standards & Policies	✓	✓	✓	✓	✓
25-120	Performance Based Planning & Programming	✓	✓	✓	✓	✓
25-127	REAP 2.0 2024 SCS Development	✓	✓	✓	✓	✓
25-128	SB1 24/25 Sustainable Transportation Planning – 2024 SCS Development	✓	✓	✓	✓	
25-130	North Valley Passenger Rail	✓	✓	✓		

**TABLE 1 – CONTINUED
WORK ELEMENTS & CORE MPO PLANNING FUNCTIONS**

BCAG 2024/25 WORK ELEMENTS		CORE MPO PLANNING FUNCTIONS				
Transportation Project Development		Overall Work Program	Public Participation & Education	Regional Transportation Plan	Federal Transportation Plan	Annual Listing of Projects
25-215	Construction of Paradise Transit Center	✓	✓	✓	✓	✓
25-216	SR 191 Mitigation	✓		✓	✓	✓
Transportation Development Act (TDA) Administration & Butte Regional Transit Administration/Planning						
25-300	Transportation Development Act (TDA) Administration	✓	✓	✓	✓	✓
25-301	Public Transit System Coordination & Planning	✓	✓	✓	✓	
25-302	Butte Regional Transit Administration & Operations	✓	✓	✓	✓	✓
25-303	Americans with Disabilities Act (ADA) Certification Program Administration	✓	✓	✓	✓	✓
24-308	B-Line Zero-Emission Bus Rollout	✓	✓	✓	✓	✓

TABLE 2 – WORK ELEMENT DESCRIPTION & BENEFITS

2024/25 OVERALL WORK PROGRAM WORK ELEMENT DESCRIPTIONS & BENEFITS		FEDERAL REQUIREMENT	STATE REQUIREMENT	REGIONAL PLANNING NEED	BENEFITS CITY- COUNTY PROGRAMS	WORK ELEMENT DESCRIPTION
25-999	2024/25 Indirect Cost Allocation Plan (ICAP)	✓	✓			The ICAP is required for all monthly, quarterly billings for all planning revenues identified in the 2024/25 OWP. The ICAP is prepared annually and is approved by FHWA, FTA and Caltrans.
25-100	Overall Work Program Administration, Development & Reporting	✓	✓			Administration of the OWP includes implementation of the 2024/25 work program, work elements and preparation of the ensuing 2025/26 OWP. Support activities include monthly, quarterly billing and invoicing, and reporting on OWP implementation and progress.
25-101	Outreach, Education & Intergovernmental Coordination	✓	✓	✓	✓	Tasks under this work element include outreach and education activities by communicating BCAG and B-Line transportation work element development, products or public meetings and workshops through the BCAG and B-Line webpages. Education and information are also provided through development and distribution of the BCAG email newsletter and by updating BCAG's and B-Lines' Facebook pages. This work element also includes monthly meetings of the Transportation Advisory Committee (TAC).
25-102	Regional Transportation Model	✓	✓	✓	✓	BCAG is required to maintain and update a regional traffic model for analysis of land use impacts on the regional road network and state highways. The model is also used to prepare the air quality conformity determinations that are required in order to receive federal and state funding. The regional model is also used by the cities and county for evaluation of land use or project proposals that require a CEQA analysis.
25-103	Regional Geographic Information System (GIS) Maintenance & Coordination			✓	✓	BCAG established a countywide Geographic Information System (GIS) database program in 1998. The GIS program was established to provide BCAG and the cities and county with a parcel based GIS database for transportation and land use planning and mapping. During the 2024/25 FY BCAG will continue maintenance of the GIS database under an agreement with the Assessors office, and CSU Chico.
25-104	Regional Transportation Air Quality Planning	✓	✓	✓	✓	BCAG is required to model & prepare an air quality conformity determination for all federal/state funded transportation projects, in addition to regionally significant local projects. Air quality conformity determinations are required for the RTP and FTIP, to receive federal/state transportation funding. BCAG also keeps BCAG member jurisdictions apprised of federal/state air quality regulations that may affect land use and transportation planning decision making.
25-105	2023 Federal Transportation Improvement Program (FTIP)	✓	✓	✓	✓	BCAG is required to prepare the FTIP every two years, the document covers the funding for a four year period. During the 2024/25 FY, BCAG will assess amendments to the 2023 FTIP and begin preparation of the 2025 FTIP. The FTIP includes a listing of all projects and programs that will receive federal transportation funding or are regionally significant. An air quality conformity determination is also required with the FTIP.
25-106	2024 Regional Transportation Improvement Program (RTIP)		✓	✓	✓	The Regional Transportation Improvement Program or RTIP is a state required programming document that identifies all projects that are recommended for funding in the State Transportation Improvement Program (STIP). The RTIP is updated every two years and is submitted to the California Transportation Commission (CTC) for approval. During the 2024/25 FY, BCAG will prepare necessary amendments to the 2024 RTIP which was adopted by the BCAG Board in December of 2024 and included in the STIP in April of 2024.
25-107	Regional Transportation Plan (RTP) Administration & Development	✓	✓	✓	✓	The RTP is a federal and state required plan. The RTP is a long-range (20 year) transportation plan that identifies future transportation needs for all systems, in addition to funding needs for implementation. The RTP must be funding constrained to known anticipated funds and must include a Sustainable Communities Strategy (SCS). The plan must also meet required air quality goals. The current 2020 RTP/SCS was adopted in December 2020, during the 2024/25 FY, staff will be developing the 2024 RTP and 2024 SCS for approval in December of 2024.
25-108	Regional Early Action Planning (REAP) Grant Coordination		✓	✓	✓	During the 2021-22 FY, BCAG began implementation of the REAP 1.0 Grant funds to various projects awarded to the cities and county following development of the Regional Housing Needs Plan. During the 2024/25 FY, BCAG will continue to coordinate fully expending of REAP 1.0 funds, and will also work with the cities and county on REAP 2.0 Grant awards. The REAP grant coordination is done in cooperation with the HCD.
25-109	US Census Data Affiliate Center Administration	✓		✓	✓	BCAG is the US Census Affiliate Data Center for Butte County. BCAG maintains all US Census data and provides regional coordination with the decennial census. During the 2024/25 FY, BCAG will continue to provide census information/data to the cities/county and the public as requested.
25-110	Intelligent Transportation System – Regional Architecture Maintenance	✓	✓	✓	✓	BCAG maintains an ITS work element to monitor and identify transportation projects that fulfill federal/state ITS project criteria. ITS projects are also included in the regional ITS Architecture Plan that is required by state and federal planning requirements.

TABLE 2 – WORK ELEMENT DESCRIPTION & BENEFITS

2024/25 OVERALL WORK PROGRAM WORK ELEMENT DESCRIPTIONS & BENEFITS		FEDERAL REQUIREMENT	STATE REQUIREMENT	REGIONAL PLANNING NEED	SUPPORTS CITY- COUNTY PROGRAMS	WORK ELEMENT SUMMARY
25-111	Regional Complete Streets & Policies	✓	✓	✓	✓	The Bipartisan Infrastructure Law requires that each MPO like BCAG use at minimum 2.5% of its FHWA PL funds on specified planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities. This work element allows staff to develop Complete Streets Standards and Policies for the region, which will be developed in consultation with BCAG member agencies and Caltrans.
25-120	Performance Based Planning & Programming	✓	✓	✓	✓	BCAG’s 2024/25 OWP must include tasks and activities that support implementation of performance-based planning and programming (PBPP). This has included a new ongoing work element to address the MAP 21 required Transportation Performance Measures (TPMs). TPMs are a strategic approach that uses system information to make investment and policy decisions to achieve national performance goals.
25-127	REAP 2.0 2024 SCS Development		✓	✓	✓	BCAG is required to prepare a Sustainable Communities Strategy (SCS) as part of the Regional Transportation Plan (RTP). During the 2024/25 FY, BCAG will utilize funding from the REAP 2.0 program allocation to complete the 2024 SCS which will be included with the 2024 RTP and adopted in December of 2024.
25-128	SB1 24/25 Sustainable Transportation Planning – 2024 SCS Development		✓	✓	✓	The SB 1 planning funds for 2024/25 will be used to prepare the 2024 Sustainable Communities Strategy that will support the 2024 Regional Transportation Plan (RTP). BCAG will develop the 2024 SCS in cooperation with the BCAG TAC, PDG committees, BCAG Board of Directors and coordination with CARB on submission and approval of the 2024 SCS.
25-130	North Valley Passenger Rail			✓	✓	For the 2024/25 FY, this work element includes the preparation of a Preliminary Environmental Assessment Report (PEAR) document for the North Valley Passenger Rail Project. The document will be prepared in cooperation with the San Joaquin Joint Power Agency (SJJPA), Union Pacific Rail Road and Caltrans Division of Rail for extending daily passenger rail service to Butte County. A strategic plan was completed in February 2024.
25-215	Construction of Paradise Transit Center			✓	✓	The purpose of this work element is for the construction of the Paradise Transit Center. During the 2024/25 FY, BCAG staff will complete the administration and closeout of the construction contract for a transit center at the corner of Black Olive Drive and Birch Streets in the Town of Paradise. Construction of the Paradise Transit Center is expected to largely be completed during the 23/24 FY with closeout continuing into 24/25.
25-216	SR 191 Mitigation		✓	✓	✓	BCAG began the mitigation implementation for the SR 191 safety project in coordination with Caltrans District 3 during the 2016/17 FY. The mitigation requirements for the SR 191 project have been completed and during the 2024/25 FY, BCAG will continue preparation of the required annual reporting and distribution of funds to the land owner and land management entity.
25-300	Transportation Development Act (TDA) Administration		✓	✓	✓	BCAG is the administrator of the Transportation Development Act (TDA) and State Transit Assistance (STA) funds within Butte County. TDA/STA funds transit operations first, with unused funds available for other eligible uses such as streets and roads or bike and pedestrian improvements. TDA/STA funds are allocated to the Cities/Town/County based on population and are managed through the required TDA/STA claims process. An annual audit of TDA/STA funds is also prepared by BCAG in accordance with the State Controller.

TABLE 2 – WORK ELEMENT DESCRIPTION & BENEFITS

2024/25 OVERALL WORK PROGRAM WORK ELEMENT DESCRIPTIONS & BENEFITS		FEDERAL REQUIREMENT	STATE REQUIREMENT	REGIONAL PLANNING NEED	SUPPORTS CITY- COUNTY PROGRAMS	WORK ELEMENT SUMMARY
25-301	Public Transit Systems Coordination & Planning			✓	✓	BCAG as the owner and operator for Butte Regional Transit or the B-Line and includes a work element in the annual OWP to identify planning activities that seek to improve public transit service within the region. During the 2024/25 FY, BCAG will evaluate implementation of fixed route service improvements recommended in the Route Optimization Study completed during the 2023/24 FY. If improvements are to be implemented, some may start during the 2024/25 FY or in the following 2025/26 FY.
25-302	Butte Regional Transit Administration & Operations			✓	✓	BCAG administers and operates Butte Regional Transit the <i>B-Line</i> throughout Butte County and the incorporated areas. B-Line operates a regional fixed route service and a paratransit/ADA service. Implementation of the B-Line is done in cooperation with the County and incorporated cities.
25-303	Americans with Disabilities Act (ADA) Certification Program Administration	✓	✓	✓	✓	Federal Transit Administration and ADA regulations require the B-Line provide complementary ADA service to eligible riders since fixed route service is provided to the general public. As part of the ADA service offered by B-Line, a certification process to determine ADA eligibility is provided by B-Line to determine ADA service eligibility, or whether a rider may use the service as a paratransit rider. This work element includes the implementation of the ADA certification services implemented by BCAG staff.
25-308	B-Line Zero Emission Bus Rollout	✓	✓	✓	✓	The purpose of this work element is to implement the recommendations from the Zero Emission Bus Rollout Plan that was completed during the 2023/24 FY. The Rollout Plan was required by the California Air Resources Board (CARB). During the 2024/25 FY, BCAG staff will be installing electric charging infrastructure for bus charging, awaiting electric buses due to arrive in June 2025 and investigate Hydrogen fueling infrastructure and vehicles through various federal and state grants.

TABLE 3 - ADDRESSING THE 10 FEDERAL PLANNING FACTORS IN THE 2024/25 OWP

		FEDERAL PLANNING FACTORS									
		Supports Economic Vitality in the MPO area, enables global competitiveness, productivity, and efficiency.	Increases safety of the transportation system for motorized and non-motorized users.	Increases security of the transportation system for motorized and non-motorized users.	Increases the accessibility and mobility of people and freight.	Protects and enhances the environment, promotes energy conservation, improves quality of life, promotes consistency of transportation improvements, and economic development.	Enhances the integration and connectivity of the transportation system between modes, people & freight.	Promotes efficient system management and operations.	Emphasizes the preservation of the existing transportation system	Improves the resiliency and reliability of the transportation system, reduces, or mitigates storm water impacts of surface transportation.	Enhances travel and tourism.
2024/25 WORK ELEMENTS											
25-999	2024/25 INDIRECT COST ALLOCATION PLAN										
25-100	OVERALL WORK PROGRAM ADMINISTRATION, DEVELOPMENT & REPORTING										
25-101	OUTREACH, EDUCATION & COORDINATION	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
25-102	REGIONAL TRANSPORTATION MODEL		✓	✓	✓	✓	✓	✓	✓	✓	
25-103	REGIONAL GIS MAINTENANCE & COORDINATION	✓				✓	✓	✓		✓	
25-104	REGIONAL TRANSPORTATION AIR QUALITY PLANNING	✓	✓	✓	✓	✓	✓	✓			✓
25-105	2023 FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
25-106	2022 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM ADMINISTRATION	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
25-107	REGIONAL TRANSPORTATION PLAN (RTP) ADMINISTRATION & DEVELOPMENT	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
25-108	REGIONAL EARLY ACTION PLANNING (REAP) GRANT COORDINATION							✓			
25-109	US CENSUS DATA AFFILIATE CENTER ADMINISTRATION	✓	✓	✓	✓	✓	✓	✓	✓	✓	
25-110	ITS – REGIONAL ARCHITECTURE MAINTENANCE	✓	✓		✓	✓	✓	✓	✓	✓	
25-111	REGIONAL COMPLETE STREETS STANDARDS & POLICIES	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
25-120	PERFORMANCE BASED PLANNING AND PROGRAMMING	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
25-127	REAP 2.0 2024 SCS Development	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
25-128	SB1 24/25 SUSTAINABLE TRANSPORTATION PLANNING-- 2024 SCS DEVELOPMENT	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
25-130	NORTH VALLEY PASSENGER RAIL	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
25-215	CONSTRUCTION OF PARADISE TRANSIT CENTER	✓	✓	✓	✓	✓	✓	✓	✓	✓	
25-216	SR 191 MITIGATION	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
25-300	TDA ADMINISTRATION		✓	✓	✓	✓	✓	✓	✓	✓	✓
25-301	PUBLIC TRANSIT SYSTEMS COORDINATION & PLANNING	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
25-302	BRT ADMINISTRATION & OPERATIONS	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
25-303	BRT ADA CERTIFICATION	✓	✓	✓	✓	✓	✓	✓	✓	✓	
25-308	B-LINE ZERO EMISSION BUS ROLLOUT	✓	✓		✓	✓	✓	✓	✓	✓	✓

2024/25 FISCAL YEAR

BUDGET REVENUES & EXPENDITURES

**2024/25
BUDGETED REVENUES**

OVERALL WORK PROGRAM REVENUES	<i>2023/24 BUDGET</i>	2024/25 BUDGET	NOTES
FHWA Metropolitan Planning (PL)	\$ 1,039,724	\$ 1,137,785	Includes \$283,382 estimated carryover from 23/24
Transit Planning FTA 5303	110,597	132,045	Includes \$42,978 estimated carryover from 23/24
SB1 Planning Grant Prior	205,520	-	
SB1 Planning Grant 24-25	-	180,000	
FTA 5304 / FTA 5307	269,486		
HCD REAP Funds	1,107,501	1,125,000	
TDA Administration	75,901	131,307	
TDA Planning	502,628	430,029	
STIP Planning, Programming & Monitoring (PPM)	34,544	173,007	
New Market Tax Credit (NMTC) - Interest	207,060	41,166	
Butte Regional Transit - Operations	763,148	757,427	
CRRSSA	2,113,927	1,750,000	
SHOPP	9,000	16,620	
CMAQ	100,000	-	
TOTAL PROGRAMED	\$ 6,539,036	\$ 5,874,386	

2024/25
BUDGETED EXPENDITURES

OVERALL WORK PROGRAM EXPENDITURES	2023/24	2024/25
SALARIES & BENEFITS		
Salaries	\$ 1,274,421	\$ 1,353,947
Benefits	766,934	899,483
Total Salaries & Benefits	\$ 2,041,355	\$ 2,253,430
SERVICES & SUPPLIES		
Communications	\$ 2,000	\$ 2,000
Janitorial & General Household	30,800	30,800
Insurance	25,000	26,000
Maintenance - Computers	44,500	44,500
Maintenance - Facility & Grounds	21,500	21,500
Professional Memberships	11,500	11,500
Office Supplies	12,000	12,000
Small Office Equipment	1,000	1,090
Professional Services:		
Accounting services	16,000	16,000
The Ferguson Group	63,000	63,000
Legal Counsel - Greg Einhorn	5,000	5,000
Pension/OPEP Reports	5,000	5,000
BCAG/TDA Audits	47,000	79,000
SCS EIR/ RTP Model	100,000	60,000
Regional Transportation Model	70,000	60,000
GIS Maintenance	42,500	42,500
REAP Sub Allocations	982,501	1,050,000
SR 191 Mitigation	9,000	16,620
2024 SCS Development	235,238	180,000
North Valley Passenger Rail	384,218	250,000
Paradise Transit Center Construction	2,088,927	1,250,000
Zero Emission Bus Rollout		250,000
BRT Routing Study	50,000	
Publications	4,500	4,900
Equipment Lease	2,000	4,600
Special Department Expense	3,700	4,000
Building Lease	227,000	46,260
Travel & Training	26,200	26,000
Utilities	21,000	21,000
Indirect Cost Plan - Over/Under Adjustment	(33,403)	37,686
Total Services & Supplies	\$ 4,497,681	\$ 3,620,956
TOTAL BUDGET	\$ 6,539,036	\$ 5,874,386

2024/25 OWP & BUDGET

REVENUE SOURCE BY WORK ELEMENT

WORK ELEMENTS		FHWA PL	FHWA PL	FTA 5303	FTA 5303	SB1	LTF	TDA ADMIN	PPM	BRT	REAP	CRRSAA	SHOPP	Loan	TOTAL
			carryover		carryover	PLANNING	PLANNING							Interest	
25-999	2024/25 INDIRECT COST ALLOCATION PLAN (ICAP)						184,500			187,427				41,166	413,093
25-100	OWP ADMINISTRATION	93,921	83,360				22,969								200,250
25-101	OUTREACH, EDUCATION & COORDINATION	98,572	20,000				15,363								133,935
25-102	REGIONAL TRANSPORTATION MODEL	71,910	20,000				11,909								103,819
25-103	REGIONAL GIS MAINTENANCE	59,139	21,705				10,475								91,319
25-104	TRANSPORTATION-AIR QUALITY PLANNING	19,396					2,514								21,910
25-105	2023 FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM	37,140					4,813								41,953
25-106	2024 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM	49,521					6,417								55,938
25-107	REGIONAL TRANSPORTATION PLAN (RTP)	119,390	38,317				20,433								178,140
25-108	REAP GRANT COORDINATION						13,652				1,050,000				1,063,652
25-109	US CENSUS COORDINATION	19,396					2,514								21,910
25-110	ITS REGIONAL ARCHITECTURE MAINTENANCE	12,380					1,605								13,985
25-111	REGIONAL COMPLETE STREETS	21,360					6,609								27,969
25-120	PERFORMANCED BASED PLANNING & PROGRAMMING	31,776					4,118								35,894
25-127	REAP 2.0- 2024 SCS DEVELOPMENT	56,351					7,301				75,000				138,652
25-128	SB1 24/25 STP - 2024 SCS DEVELOPMENT					180,000	28,701								208,701
25-130	NORTH VALLEY PASSENGER RAIL	74,696	50,000				41,156					250,000			415,852
25-215	CONSTRUCTION OF PARADISE TRANSIT CENTER								60,575			1,250,000			1,310,575
25-216	SR 191 MITIGATION												16,620		16,620
25-300	TDA ADMINISTRATION							131,307							131,307
25-301	TRANSIT SYSTEM PLANNING & COORDINATION	89,455	50,000	54,022	22,978		28,045								244,500
25-302	BRT ADMINISTRATION & OPERATIONS						4,261			525,000					529,261
25-303	BRT ADA CERTIFICATION						5,542			45,000					50,542
25-308	BRT ZERO EMISSION BUS ROLLOUT			35,045	20,000		7,132		112,432			250,000			424,609
TOTAL REVENUE BY PROJECT		854,403	283,382	89,067	42,978	180,000	430,029	131,307	173,007	757,427	1,125,000	1,750,000	16,620	41,166	5,874,386

2024/25 OWP WORK ELEMENT PRODUCT DELIVERY SCHEDULE

TRANSPORTATION PLANNING WORK ELEMENTS		KEY STAFF	PRODUCTS	SCHEDULE
25-999	2024/25 Indirect Cost Allocation Plan	<ul style="list-style-type: none"> • Chief Fiscal Officer • Executive Director • Facilities Maintenance Manager • Human Resource Director • Administrative Assistant • Transit Manager • Project Manager • Transportation Analyst • Transportation Analyst • Planning Director • Regional Analyst • Programming Director • Accounting Clerk • IT Manager 	1) Agendas & meetings of the Board of Directors	Monthly
			2) Prepare and file DBE Reports with funding agencies	Semi- Annually
			3) Implement Personnel policies, evaluations, filing and expenses.	Ongoing
			4) File claims for payment with County Auditor’s Office	Weekly
			5) Prepare invoicing to funding agencies	Monthly/Quarterly
			6) Prepare budget status reports for management	Monthly
			7) Submit expenditure/progress reports to state and federal agencies	Quarterly
			8) Prepare and submit state controllers report	Annually
			9) Prepare financial statements & prepare fiscal audits	Annually
			10) Monitor, maintain and upgrade/renovate facility equipment & systems	Ongoing
			11) Contract services with the Ferguson Group	Ongoing
			12) Legal counsel services	As Needed
			13) Actuary Service for reporting of long-term liabilities	Annually
25-100	Overall Work Program Administration, Development & Reporting	<ul style="list-style-type: none"> • Executive Director • Human Resource Director • Accounting Clerk • Chief Fiscal Officer 	1) Implement 2024/25 OWP & Budget	July 2024 - June 2025
			2) Closeout of 2023/24 OWP & Budget	August 2024
			3) Complete invoicing and reporting for 2024/25 OWP & Budget	Monthly/Quarterly
			4) Prepare and adopt 2025/26 OWP & Budget	April 2025
			5) Prepare OWP WE and Budget Amendments	As Needed
25-101	Outreach, Education & Intergovernmental Coordination	<ul style="list-style-type: none"> • Executive Director • Programming Director • Planning Director • Transportation Analyst • Transit Manager • Project Manager • Transportation Analyst 	1) Agendas and meetings of the BCAG TAC and Planning Directors Group	Monthly/Quarterly
			2) Preparation & distribution of Email Newsletter	Quarterly
			3) Maintenance & updating of BCAG Website and Social Media Platforms	Weekly
			4) Coordinate/Conduct technical workshops for jurisdictions	As requested
			5) Coordinate/Conduct outreach for/at community	As requested
25-102	Regional Transportation Model	<ul style="list-style-type: none"> • Regional Analyst 	1) Datasets with model consultant, invoicing packages, quarterly reports, up-to-date regional travel demand model and documentation	Quarterly
			2) RFP for 2025/26 Traffic Counts	Annually
			3) Development of 2024 Regional Travel Demand Model preferred scenario, invoicing packages, and quarterly reports	Quarterly
25-103	Regional Geographic Information System (GIS) Maintenance & Coordination	<ul style="list-style-type: none"> • Regional Analyst 	1) Execute agreement with consultant, invoicing and quarterly reports, and up-to-date regional roads, parcel, address datasets, and web maps.	Quarterly
			2) Agendas and meeting notes for the Butte GIS working group.	Quarterly
			3) Various cartographic output for regional transportation and other projects.	Quarterly
25-104	Regional Transportation Air Quality Planning	<ul style="list-style-type: none"> • Regional Analyst 	1) Agendas, memorandums, meeting materials, meeting notes, staff reports, comment letters and data outputs.	Quarterly
			2) Air quality conformity determinations and findings for current RTP/SCS, FTIP, and other activities that require federal approval.	Quarterly
25-105	2025 Federal Transportation Improvement Program (FTIP) Administration	<ul style="list-style-type: none"> • Programming Director 	1) Manage 2023 FTIP, process amendments and necessary reporting documents to Caltrans and CTC	As Needed
			2) Develop 2025 FTIP with BCAG member agencies, state and federal partners	3/2024 – 12/2024
			3) Maintain BCAG FTIP project webpage	As Needed

2024/25 OWP WORK ELEMENT PRODUCT DELIVERY SCHEDULE – CONTINUED

TRANSPORTATION PLANNING WORK ELEMENTS		KEY STAFF	PRODUCTS	SCHEDULE
25-106	2024 Regional Transportation Improvement Program (RTIP)	<ul style="list-style-type: none"> Programming Director 	1) Administer and manage 2024 RTIP in consultation with BCAG member agencies, Caltrans district 3, CTC and the public.	Ongoing
			2) Provide updates and staff reports on RTIP/STIP matters to the BCAG TAC, Board of Directors, Caltrans, CTC and the public	As Needed
			3) Maintain BCAG RTIP webpage and project status map	As Needed
25-107	Regional Transportation Plan (RTP) Administration and Development	<ul style="list-style-type: none"> Programming Director Planning Director Regional Analyst 	1) Manage the 2020 RTP/SCS, process amendments that are necessary in cooperation with local, state and federal agencies	As Needed
			2) Maintain BCAG RTP/SCS webpage and project status map	As Needed
			3) Complete, adopt and amend the 2024 RTP/SCS including Policy, Action and Financial Elements	December 2024- June 2024
			4) Conduct public outreach	July 2024 – June 2025
25-108	Regional Early Action Planning (REAP) Grant Coordination	<ul style="list-style-type: none"> Planning Director 	1) Invoices, quarterly reports	Quarterly
			2) Staff reports to member jurisdictions and BCAG Board of Directors.	As Needed
25-109	US Census Data Affiliate Center Administration	<ul style="list-style-type: none"> Regional Analyst 	1) Current publicly accessible collection of Census Bureau reference and statistical publications	Quarterly
			2) Current website providing Census-related data for Butte County	Quarterly
			3) Comments on Census and state datasets.	As Requested
			4) Responses to inquiries from member jurisdictions and the public.	Quarterly
			5) Attend SDC program meetings.	Annually
			6) Various planning documents containing updated information from Census and SDC.	Quarterly
			7) Completed questionnaire for SDC	Annually
25-110	Intelligent Transportation System – Regional Architecture Maintenance	<ul style="list-style-type: none"> Programming Director 	1) Continued assessment of the North Valley Regional Architecture Maintenance Plan	As Needed
			2) Participate and provide information to Caltrans on a north state ITS project	As Needed
25-111	Regional Complete Streets Standards & Policies	<ul style="list-style-type: none"> Programming Director 	1) Agendas, memorandums, meeting materials, meeting notes, staff reports, comment letters	As Needed
			2) Incorporate Complete Streets into RTP/SCS & FTIP public participation process	As Needed
			3) Update Regional Complete Streets and Standards and Prioritization Plan	July 2024 – June 2025
			4) Incorporate Regional Complete Streets and Standards and Prioritization Plan into 2024 RTP/SCS and 2025 FTIP	July 2024 – June 2025
			5) Update and maintain BCAG Webpage	Ongoing
25-120	Performance Based Planning & Programming	<ul style="list-style-type: none"> Regional Analyst Programming Director 	1) Memorandums for BCAG’s Transportation Advisory Committee (TAC) and Board of Director’s	September and December 2024
			2) BCAG Board approved performance targets for PM1 (safety), PM2 (national highway system pavement and bridge targets), PM3 (system performance/freight, CMAQ), and Transit, if required	October 2024 and January 2025
			3) Completed Caltrans reporting form for PM1, PM2, PM3, and Transit	October 2024 and February 2025

2024/25 OWP WORK ELEMENT PRODUCT DELIVERY SCHEDULE – CONTINUED

WORK ELEMENTS		KEY STAFF	PRODUCTS	SCHEDULE
25-127	REAP 2.0 2024 SCS Development	<ul style="list-style-type: none"> Planning Director 	1) Public Outreach Materials	June 2024
			1) Equity Analysis	July 2024
			2)	
			3) Policies and Implementation Actions for Preferred Scenarios	July 2024
			4) FINAL and Final SCS elements	October 2024 – December 2024
			5) BCAG Board of Directors presentation materials	October 2024 – December 2024
25-128	SB1 24/25 Sustainable Transportation Planning– 2024 SCS Development	<ul style="list-style-type: none"> Planning Director Programming Director Regional Analyst 	1) Updated schedule and work plan, invoices, and quarterly reports to Caltrans	Quarterly
			2) 2024 SCS Regional Planning Datasets	June 2024
			3) 2024 SCS Preferred Scenario and Strategies	June 2024
			4) CARB approval of 2024 SCS	June 2025
			5) Agendas, memorandums, meeting materials, meeting notes, staff reports, comment letters and data outputs	Quarterly
			6) Meeting and outreach materials, translations, etc.	Quarterly
25-130	North Valley Passenger Rail	<ul style="list-style-type: none"> Executive Director Planning Director Project Manager 	1) RFP Solicitation, consultant selection and agreement	July 2024
			2) Invoice and Quarterly Reports	Quarterly
			3) PDT meeting agendas and notes	Quarterly
			4) FINAL CEQA/NEPA document	June 2025
			5) Preliminary/FINAL engineering technical studies	July 2024 – June 2026
			6) Presentations for BCAG Board Meetings	As needed
25-215	Construction of Paradise Transit Center	<ul style="list-style-type: none"> Executive Director Transit Manager 	1) Complete construction and construction management (<i>BCAG Staff/Consultant</i>)	March 2024 – September 2024
25-216	SR 191 Mitigation	<ul style="list-style-type: none"> Planning Director 	1) Annual funding and management reports	June 2024
			2) Completed Invoices	June 2024
25-300	TDA Administration	<ul style="list-style-type: none"> Programming Director Human Resource Director Transportation Analyst Transit Manager Chief Fiscal Officer 	1) Submit SGR Project Listing	Sept 2024
			2) Submit SGR Project Reporting	January 2025
			3) 2025/26 LTF & STA Findings of Apportionment	May 2024
			4) 2025/26 Transit Needs Assessment	February 2025
			5) 2024/25 TDA Fund Audits	February 2025
			6) Documentation of Public Participation Plan	As needed

2024/25 OWP WORK ELEMENT PRODUCT DELIVERY SCHEDULE – CONTINUED

WORK ELEMENTS		KEY STAFF	PRODUCTS	SCHEDULE
25-301	Transit System Planning & Coordination	<ul style="list-style-type: none"> • Transit Manager • Project Manager • Executive Director • Transportation Analyst • Transportation Analyst 	1) Coordination of transit policy in consultation with Transit Administrative Oversight Committee and BCAG Board of Directors, meeting agenda and notes <i>(BCAG Staff)</i>	February 2025
			2) Implement ongoing transit planning activities including public involvement process <i>(BCAG Staff)</i>	Ongoing
			3) Prepare public outreach and marketing materials including brochures, commercials and other advertisement related materials to promote and encourage using B-Line transit <i>(BCAG Staff)</i>	Ongoing
			4) Routing study implementation and outreach	Ongoing
			5) Coordinate with the Local and State Law Enforcement and Federal Agencies with Homeland Security training <i>(BCAG Staff)</i>	Ongoing
			6) NEMT Alternatives, Cost Analysis, and Marketing <i>(BCAG Staff)</i>	Ongoing
			7) Continued development of BLine Marketing Plan <i>(BCAG Staff)</i>	Ongoing
25-302	Butte Regional Transit Administration & Operations	<ul style="list-style-type: none"> • Executive Director • Transit Manager • Project Manager • Transportation Analyst • Chief Fiscal Officer • Transportation Analyst • Administrative Assistant • Human Resource Director • Accounting Clerk 	1) Administration and implementation of B-Line Fixed Route and ADA/Paratransit services within Butte County.	Ongoing
25-303	American with Disabilities Act (ADA) Certification Program	<ul style="list-style-type: none"> • Administrative Assistant • Human Resource Director 	1) Implementation and administration of the Butte Regional Transit ADA certification program	Ongoing
25-308	B-Line Zero Emission Bus Rollout	<ul style="list-style-type: none"> • Transit Manager • Project Manager • Executive Director 	1) Zero-Emission Battery Electric Bus and Charging/Fueling Equipment 2) Hydrogen Fueling Study and Design	July 2024 – June 2026 July 2024 – June 2026

TRANSPORTATION PLANNING & PROGRAMMING WORK ELEMENTS

As the Metropolitan Planning Organization (MPO) and Regional Transportation Planning Agency (RTPA), BCAG is the primary transportation facilitator in Butte County. BCAG's primary responsibility is to implement a comprehensive and continuous regional transportation planning program in consultation with local, Tribal, state, and federal transportation partners, and the citizens within Butte County. This regional transportation planning program includes the development of all state and federally required transportation planning documents that identify the transportation policies and investments to be implemented within the region by BCAG and its member agencies. BCAG's Overall Work Program Work Elements are presented in three sections.

Section 1 *Transportation Planning* – Presents and described all the state and federally required transportation planning and programming documents that will need to be prepared for the fiscal year to ensure transportation funding for the region. This section also includes other regional studies and planning work that has been determined necessary to carry out BCAG's regional transportation planning and project development program for the upcoming fiscal year.

Section 2 *Transportation Project Development/Management* – Presents and describes work elements that focus on development of capital projects and may include environmental, design, right of way and construction elements. Other notable projects in this category include environmental impact mitigations that often result from the development of capital projects.

Section 3 *Transit Planning & Coordination* – Presents and describes work elements that identify BCAG's responsibilities for administration of the Transportation Development Act (TDA) Local Transportation Funds (LTF). This section also includes transit planning studies that seek to improve transit ridership, cost effectiveness, and the general management and administration of the Butte Regional Transit System, the *B-Line*.

FINAL 2024/25 WORK ELEMENTS		ANNUAL WORK ELEMENT	WORK ELEMENT CONTINUED FROM 2023/24 FY	NEW WORK ELEMENT FOR 2024/25 FY
TRANSPORTATION PLANNING & PROGRAMMING				
25-999	2024/25 Indirect Cost Allocation Plan	✓		
25-100	Overall Work Program Administration, Development & Reporting	✓		
25-101	Outreach, Education & Intergovernmental Coordination	✓		
25-102	Regional Transportation Model	✓		
25-103	Regional Geographic Information System (GIS) Maintenance & Coordination	✓		
25-104	Regional Transportation Air Quality Planning	✓		
25-105	2025 Federal Transportation Improvement Program (FTIP)	✓		
25-106	2024 Regional Transportation Improvement Program (RTIP) – Administration	✓	✓	
25-107	Regional Transportation Plan (RTP) Administration & Development	✓		
25-108	Regional Early Action Planning (REAP) Grant Coordination		✓	
25-109	US Census Data Affiliate Center Administration	✓		
25-110	Intelligent Transportation System – Regional Architecture Maintenance	✓		
25-111	Regional Complete Streets Standards & Policies		✓	
25-120	Performance Based Planning and Programming	✓		
25-127	REAP 2.0- 2024 SCS Development		✓	
25-128	SB1 24/25 Sustainable Transportation Planning– 2024 SCS Development		✓	
25-130	North Valley Passenger Rail Project Development			✓
TRANSPORTATION PROJECT DEVELOPMENT/CONSTRUCTION				
25-215	Construction of Paradise Transit Center		✓	
25-216	SR 191 Mitigation		✓	
TDA/TRANSIT COORDINATION & PLANNING				
25-300	Transportation Development Act Administration	✓		
25-301	Public Transit Systems Planning & Coordination	✓		
25-302	Butte Regional Transit Administration & Operations	✓		
25-303	Americans with Disabilities Act (ADA) Certification Program	✓		
25-308	B-Line Zero Emission Electric Bus Rollout	✓		

25-999 INDIRECT COST ALLOCATION PLAN 2024-25

OBJECTIVE: This work element identifies the indirect costs such as human resource, accounting, and facility maintenance that cannot be applied to one single project. Administrative, Vacation and Sick Leave are also applied to indirect costs. An indirect cost rate is approved annually by the California Department of Transportation, Audits and Investigations. For FY 24/25, these costs are applied to projects based on the rate 85.29% of total direct salaries and benefits. Costs contained this Work Element are eligible under Section 420.113 of 23 U.S.C Chapter 1 Subchapter E Part 420 Part A – Administration of FHWA Planning and Research Funds.

<u>SERVICES & SUPPLIES</u>	<u>TOTAL EXPENDITURES</u>
Communications	\$2,000
Household & Janitorial	\$30,800
Insurance	\$26,000
Computer Maintenance	\$40,000
Buildings & Grounds	\$21,500
Memberships	\$11,500
Office Supplies	\$11,500
Small Office Equipment	\$1,090
Professional Services:	
<i>Accounting Services</i>	\$16,000
<i>Fiscal Audits</i>	\$27,000
<i>Fergusson</i>	\$63,000
<i>Legal Services</i>	\$5,000
<i>Actuarial services</i>	\$5,000
Publications & Legal Notices	\$4,900
Leased Equipment	\$4,600
Building Lease	\$46,260
Special Department Expenses	\$4,000
Training	\$4,000
Transportation Travel	\$22,000
Utilities	\$21,000
ICAP Carryover- Over /(Under)	\$37,686
Subtotal Services & Supplies	\$404,836
<u>INDIRECT SALARIES AND BENEFITS</u>	
General administration and allocable staff costs not directly attributable to specific work elements	\$814,582
Contributions to	
Other Post-Employment Benefit (OPEB) Liability	\$120,000
CalPERS Pension Unfunded Liability	\$107,135
Subtotal Salaries & Benefits	\$1,041,717
TOTAL INDIRECT COSTS	\$1,446,553
COSTS ALLOCATED TO DIRECT WORK ELEMENTS	\$1,033,460
COSTS ALLOCATED TO BUTTE REGIONAL TRANSIT	\$187,427
COSTS COVERED WITH LOCAL FUNDS	\$225,666
TOTAL INDIRECT FUNDING	\$1,446,553

WE 25-999 PRODUCTS AND TASKS	SCHEDULE
1. Agendas and monthly meetings of the BCAG Board of Directors	Monthly
2. Prepare and file DBE reports with funding agencies	Semi-Annual
3. Implement BCAG's personnel policies including preparation of employee performance evaluations, file maintenance and staff expenses	Ongoing
4. File claims for payment by the County Auditor-Controller	Weekly
5. Prepare monthly invoicing to funding agencies	Monthly
6. Prepare budget status reports for management purposes	Monthly
7. Submit progress reports to funding agencies	Quarterly
8. Prepare and submit state controller's reports	Annually
9. Prepare financial statements and implement annual fiscal audit	Annually
10. Monitor, maintain, upgrade and renovate facility equipment and systems	Ongoing
11. Contract services with the Ferguson Group	Ongoing
12. Legal counsel services	As Needed
13. Actuarial reporting for long-term liabilities	Annually

25-999 STAFFING	PERSON MONTHS
Accounting Clerk	6.5
Executive Director	3.0
Facilities Maintenance Manager	11.0
Human Resource Director	8.0
Administrative Assistant	6.0
Chief Fiscal Officer	8.5
Planning Director	2.0
Programming Director	2.0
Regional Analyst	2.0
Project Manager	2.0
Transit Manager	2.0
Transportation Analyst	2.0
Transportation Analyst	2.0
IT Manager	6.0
TOTAL	63.0

25-100 - OVERALL WORK PROGRAM ADMINISTRATION, DEVELOPMENT & REPORTING

OBJECTIVE: Development and implementation of the annual Overall Work Program and Budget and required invoicing and reporting.

DESCRIPTION: BCAG is required to develop an annual Overall Work Program (OWP) and Budget to implement the required state and federal planning responsibilities as the designated Regional Transportation Planning Agency (RTPA) and Metropolitan Planning Organization (MPO). Tasks and staff time under this work element involve administration of the 2024/25 OWP work elements and budget, and monthly/quarterly invoicing and reporting. Administrative resources, tasks and products for development of the 2024/25 OWP and Budget are also provided under this work element and are eligible under Section 420.113 of 23 U.S.C Chapter 1 Subchapter E Part 420 Part A – Administration of FHWA Planning and Research Funds.

Preparation of the annual OWP largely includes recurring tasks that continue from the previous year's OWP. Completion of the many tasks and work products in the OWP require ongoing input and coordination from and with Caltrans planning staff, member jurisdictions, and the annual Butte Regional Transit/BLine Service plan and Budget. This coordination is helpful in identifying new or additional tasks and/or work products for inclusion in the successive fiscal year OWP preparation in supporting member jurisdictions and BCAG's direction and mission. Work Elements 25-101 through 25-128 and 25-300 through 25-302 have direct and ongoing coordination with BCAG member jurisdictions through weekly and monthly communication exchanges on projects underway or planned in the region and supports well-represented and regularly scheduled Technical Advisory and Planning Directors Group meetings which are also attended by Caltrans staff as informed by BCAG Caltrans Liaison. With the development of Work Element 25-130 – North Valley Passenger Rail, additional coordination is expected to occur with federal and state agency representation. This relationship has been effective in identifying how BCAG can better serve member jurisdictions while also pursuing federal and state strategies and guidance.

PREVIOUS WORK: BCAG has implemented an OWP & Budget since 1969; completing and closing annually with Caltrans, FHWA, FTA, BCAG Member jurisdictions and the public.

TASKS

- Implement 2024/25 Overall Work Program and Budget *(BCAG staff)*
- Prepare amendments to the 2024/25 OWP & Budget *(BCAG staff)*
- Close out 2023/24 OWP & Budget, prepare final invoicing and reporting *(BCAG staff)*
- Administer transportation planning and programming revenues, prepare invoicing and reporting – quarterly with final invoicing and reporting in June 2025 *(BCAG staff)*
- Prepare 2025/26 OWP & Budget *(BCAG staff)*
- Where appropriate and as necessary, coordinate planning activities with city aviation plans. *(BCAG staff)*

2021 PLANNING EMPHASIS AREAS ADDRESSED IN WE 25-100	
1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	
2) Equity and Justice40 in Transportation	✓
3) Complete Streets	
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	
6) Federal Land Management Agency (FLMA) Coordination	
7) Planning and Environment Linkages (PEL)	✓
8) Data in Transportation	✓

25-100 PRODUCTS	SCHEDULE
1) Implement 2024/25 OWP WE Products and Budget (BCAG staff)	7/1/24 - 6/30/2025
2) 2023/24 OWP Certification of Expenditures (BCAG staff)	8/30/2024
3) Invoicing and reporting for 2024/25 OWP & Budget (BCAG staff)	Monthly/Quarterly
4) Prepare and adopt of 2025/26 OWP and Budget (BCAG staff)	4/2025
5) OWP WE & Budget Amendments (BCAG staff)	As Needed

25-100 STAFFING	PERSON MONTHS
Executive Director	2.0
Human Resource Director	1.5
Accounting Clerk	2.0
Chief Fiscal Officer	2.0
TOTAL	7.5

25-100 REVENUES		25-100 EXPENDITURES	
FHWA PL	\$93,921	Personnel	\$108,074
LTF MATCH	\$22,969	Indirect Costs	\$92,176
23/24 FHWA PL Carryover	\$83,360		
TOTAL	\$200,250	TOTAL	\$200,250

25-101 - OUTREACH, EDUCATION & INTERGOVERNMENTAL COORDINATION

OBJECTIVE: The objective of this work element is to provide public outreach and communication on regional transportation planning, programming and other relevant information concerning the implementation of work element activities contained in BCAG's 2024/25 Overall Work Program and Budget. Information regarding work element activities is communicated to the public, BCAG member agencies and staff, transportation advocates, individuals interested in transit, partner agencies, the disabled and senior communities, stakeholder groups, the local news media and local tribal governments. Administrative resources, tasks and products are eligible under Section 420.113 of 23 U.S.C Chapter 1 Subchapter E Part 420 Part A – Administration of FHWA Planning and Research Funds.

DESCRIPTION: During the fiscal year as the overall work program work elements are being implemented, an important part of the regional planning process is to disseminate and communicate information regarding work program activities for the various state and federally required planning and programming documents BCAG prepares which include regional planning studies and information on regional projects. In addition to summarizing local planning and projects, dissemination of state and federal guidance on transportation and development topics is an essential part of working with member jurisdictions.

BCAG disseminates information through the preparation and distribution of the email newsletter which highlights work program activities, studies, projects, and upcoming meetings. The BCAG's email newsletter is distributed to city and county elected officials, city and county staff, local news media, state and federal partners, local stakeholder groups and other interested individuals.

BCAG has a communicative presence by attending community events, including the Salmon Festival, Red Suspenders Day, Chico Farmer's Market, the African American Family & Cultural Center Block Party, and other jurisdictional community events occurring throughout the year.

In response to the COVID 19 pandemic in 2020, BCAG implemented additional outreach and public involvement procedures for BCAG Board, planning committees, and project/planning outreach meetings by providing the option for the public to participate in meetings and outreach activities via Zoom so they may attend remotely. All meetings of the BCAG Board, Transportation Advisory Committee and outreach meetings for projects and planning studies are saved and available on BCAG's YouTube channel for viewing. Other outreach and information distribution occurs through BCAG's and Butte Regional Transit's online webpages: www.bcag.org, www.blintransit.com, and social media "X" (formerly Twitter) and Facebook accounts which are linked through the BCAG and BLine home pages.

Intergovernmental coordination under this work element occurs through the convening of BCAG's Transportation Advisory Committee (TAC), which meets monthly to review and provide comments on work program activities being developed by staff. The TAC is comprised of staff from the incorporated cities, Town of Paradise and Butte County, Caltrans, Federal Highway Administration, Butte County Air Quality Management District, CSU Chico, the Mechoopda Indian Tribe, the Mooretown Rancheria and Butte County Public Health. Other interested public agencies or organizations that are eligible for transportation funding through federal and state resources may also attend as applicable.

BCAG also provides coordination with the BCAG Planning Directors Group, which includes the planning directors and other staff from each of the BCAG member agencies. The Planning Directors Group meets quarterly to review BCAG planning and programming work activities.

PREVIOUS WORK: Ongoing coordination with the Transportation Advisory Committee (TAC) est. 1993; and BCAG Planning Directors Group est. 2004. BCAG has published a Newsletter since 1996. BCAG and B-Line Twitter/X accounts and Facebook Pages have been maintained since 2015 and B-Line Instagram has been managed since 2022.

TASKS

- Prepare agendas and hold meetings of the Transportation Advisory Committee (TAC) and Planning Directors Group to review overall work program activities as they are being developed *(BCAG Staff)*
- Document Tribal government-to-government relations correspondence and meeting documents
- Attend Airport Land Use Commission (ALUC) meetings *(BCAG Staff)*
- Communicate BCAG planning activities and pertinent transportation information through the BCAG newsletter *(BCAG Staff)*
- Maintain and update BCAG/B-Line websites and social media platforms *(BCAG Staff)*
- Conduct technical workshops on transportation issues and how to coordinate with state and federal transportation and development entities *(BCAG Staff)*
- Where practical, conduct outreach activities to involve under-represented groups and Tribal Governments within Butte County *(BCAG Staff)*
- Attend community outreach events *(BCAG Staff)*

2021 PLANNING EMPHASIS AREAS ADDRESSED IN WORK ELEMENT 25-101	
1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	✓
2) Equity and Justice40 in Transportation	✓
3) Complete Streets	✓
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	✓
6) Federal Land Management Agency (FLMA) Coordination	✓
7) Planning and Environment Linkages (PEL)	✓
8) Data in Transportation	✓

25-101 PRODUCTS	SCHEDULE
1) Preparation of agendas/meetings for the BCAG Transportation Advisory Committee and Planning Directors Group (BCAG Staff)	Monthly/Quarterly
2) Preparation and distribution of the BCAG newsletter (BCAG Staff)	Quarterly
3) Maintenance and updating of the BCAG/B-Line websites and social media platforms (BCAG Staff)	Ongoing
4) Conduct/Coordinate technical workshops for jurisdictional staff (BCAG Staff)	As requested
5) Conduct/Coordinate outreach for/at community events (BCAG Staff)	Ongoing

25-101 STAFFING	PERSON MONTHS
Executive Director	0.5
Planning Director	0.5
Programming Director	1.5
Transportation Analyst	0.5
Transit Manager	0.5
Project Manager	0.5
Transportation Analyst	2.0
TOTAL	6.0

25-101 REVENUES		EXPENDITURES	
FHWA PL	\$98,572	Personnel	\$72,284
LTF MATCH	\$15,363	Indirect Costs	\$61,651
23/24 FHWA PL Carryover	\$20,000		
TOTAL	\$133,935	TOTAL	\$133,935

25-102 - REGIONAL TRANSPORTATION MODEL

OBJECTIVE: To maintain the Regional Transportation Model and database.

DESCRIPTION: The BCAG Regional Transportation Model supports the development of state and federal transportation plans and studies with administrative resources, tasks and products eligible under Section 420.113 of 23 U.S.C Chapter 1 Subchapter E Part 420 Part A – Administration of FHWA Planning and Research Funds.

As a Federal non-attainment area for ozone and a maintenance area for fine particulate matter (PM 2.5) as defined under the Federal Clean Air Act Amendments, BCAG is required to develop an Air Quality Conformity determination for the Regional Transportation Plan (RTP) / Sustainable Communities Strategy (SCS) and the Federal Transportation Improvement Program (FTIP) to demonstrate conformity to the air quality goals established in the State Implementation Plan (SIP) for the area.

The Regional Transportation Model also serves as a planning tool to analyze existing and future traffic conditions on the regional road network and other roadways due to planned/proposed land uses, roadway improvements and public transportation contemplated within the region by member jurisdictions. Traffic counts are updated every four years and incorporated into the traffic model to keep the model current and are provided to member jurisdictions for transportation planning and engineering uses.

BCAG's current traffic model was updated during the 2020/21 FY, for the 2020 RTP/SCS, and calibrated/validated to the base year of 2018, which coincided with the latest traffic counts. In 2021, the traffic model was updated to include vehicle miles traveled (VMT) at the traffic analysis zone (TAZ) and community level to assist lead agencies in preparing transportation impact analysis related to Senate Bill 743. During FY 2022/23, consultants were obtained to collect over 300 traffic counts throughout the region and initiate the development of the 2024 Regional Travel Demand Model.

For the 2024/25 fiscal year, BCAG will continue to maintain, revise input, and update the existing model and respond to modeling requests for the purpose of amending regional plans and assisting member jurisdictions. The 2024 Regional Travel Demand model will be completed with the modeling of a final preferred scenario for the 2024 RTP/SCS. Coordination will begin to prepare for collection of traffic counts for the Spring 2025 - Fall 2026 collection time frame.

PREVIOUS WORK: BCAG has maintained a countywide transportation model since 1993; the last update was prepared during the 2020/21 FY. The latest traffic counts were completed during the 2022/23 FY. Work on the new 2024 Regional Travel Demand Model was continued in the 2023/24 FY and will be completed in the first quarter of the 2024/25 FY.

TASKS

- Coordinate consultant contract amendment or solicit for a new modeling consultant for model maintenance and regional planning requests. Prepare invoices and quarterly reports. (BCAG Staff)
- Prepare Request for Proposals, select a qualified consultant, execute contract, and begin collection of traffic counts for the Spring 2025 – Fall 2026 period. Prepare invoices and quarterly reports. – July 2024 to June 2025 (BCAG/Consultant)
- Finalize development of the 2024 Regional Travel Demand Model. Model preferred scenario with associated interim years. Prepare invoices and quarterly reports. (BCAG/Consultant)

2021 PLANNING EMPHASIS AREAS ADDRESSED IN WORK ELEMENT 25-102	
1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	✓
2) Equity and Justice40 in Transportation	✓
3) Complete Streets	✓
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	✓
6) Federal Land Management Agency (FLMA) Coordination	✓
7) Planning and Environment Linkages (PEL)	✓
8) Data in Transportation	✓

25-102 PRODUCTS	SCHEDULE
1) Executed agreement with modeling consultant, invoicing, quarterly reports, updated regional travel demand model and documentation	Quarterly
2) Request for Proposal, executed consultant contract, Spring 2025 traffic counts, invoicing, and quarterly reports	Annually
3) 2024 Regional Travel Demand Model final preferred scenario, invoicing, and quarterly reports	Quarterly

25-102 STAFFING	PERSON MONTHS
Regional Analyst	2.0
TOTAL	2.0

25-102 REVENUES		EXPENDITURES	
FHWA PL	\$71,910	Personnel	\$23,649
LTF MATCH	\$11,909	Indirect Costs	\$20,170
23/24 FHWA PL Carryover	\$20,000	Consultant	\$60,000
TOTAL	\$103,819	TOTAL	\$103,819

25-103 - REGIONAL GEOGRAPHIC INFORMATION SYSTEM (GIS) MAINTENANCE & COORDINATION

OBJECTIVE: To maintain a regional Geographic Information System (GIS) for BCAG and its member agencies for transportation and other planning purposes with all administrative resources, tasks, and products eligible under Section 420.113 of 23 U.S.C Chapter 1 Subchapter E Part 420 Part A – Administration of FHWA Planning and Research Funds.

DESCRIPTION: BCAG initiated a regional GIS database program beginning in the 1997/98 FY. The purpose for developing the GIS database was to provide BCAG and its member agencies with a comprehensive parcel-based GIS database to support primarily transportation planning, and other planning within the region.

BCAG coordinates the development of the regional GIS program in cooperation with our member agencies and other public entities that are interested in and/or dependent upon GIS. A GIS Working Group was initiated by BCAG in 2000 for the purpose of coordinating GIS planning activities between BCAG, member agencies and outside government agencies. The primary function of the Working Group is to coordinate GIS development to ensure that duplication of effort is not occurring and consistent standards for data are maintained.

In 2003, BCAG completed a countywide parcel base map, road network, and address dataset which have become the foundation for all other datasets. In 2028, BCAG completed development of various web mapping applications for regional transportation purposes. During the 2024/25 FY, BCAG will continue to maintain and update the regional GIS datasets and web mapping applications under an ongoing agreement with Chico State University, Geographic Information Center (GIC), using data provided by the Butte County Assessor's Office and member jurisdictions. BCAG staff will continue to coordinate meetings of the Butte GIS Working Group. The Butte GIS Working Group was formed in 2001 and meets on a quarterly basis to discuss mutual GIS work activities. During the 2024/25 FY, staff will prepare agendas, coordinate GIS Working Group meetings and maintain meeting notes. BCAG staff will continue to attend and participate in meetings of the California GIS Council, representing the Butte GIS Working Group.

BCAG's Regional GIS program supports transportation programs and development planning by providing a sophisticated tool to analyze multiple modes of transportation and land use information, evaluate potential project impacts, and map project and data layers for decision making. BCAG's GIS data is shared with BCAG member agencies, Tribal Governments, Caltrans, and other local agencies, as requested.

PREVIOUS WORK: BCAG has maintained a regional GIS program since 1997. During the 2023/24 fiscal year: BCAG coordinated meetings of the Butte GIS Working Group; attended meetings of the California GIS Council; coordinated with CSUC as a consultant for the updates of the regional roads network and address datasets, and prepared maps to support regional transportation projects.

TASKS

- Coordinate updates of regional roads network, address datasets, and maintain web mapping applications. Prepare invoices and quarterly reports. *(BCAG/Consultant)*
- Coordinate meetings of the Butte GIS Working Group. Prepare agendas and meeting notes. *(BCAG Staff)*
- Attend meetings and participate as representative of the Butte GIS Working Group on the California GIS Council. *(BCAG Staff)*
- Coordinate GIS activities with the appropriate city, town and county departments, and BCAG's Transportation Advisory Committee. *(BCAG/Consultant)*

- Assist public and member jurisdictions with GIS data requests. (BCAG/Consultant)
- Prepare maps to support regional transportation and development projects. (BCAG/Consultant)

2021 PLANNING EMPHASIS AREAS ADDRESSED IN WORK ELEMENT 25-103	
1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	✓
2) Equity and Justice40 in Transportation	✓
3) Complete Streets	✓
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	✓
6) Federal Land Management Agency (FLMA) Coordination	✓
7) Planning and Environment Linkages (PEL)	✓
8) Data in Transportation	✓

1.

25-103 PRODUCTS	SCHEDULE
1) Executed agreement with consultant, invoicing, quarterly reports, up-to-date regional roads network and address data sets and web maps (BCAG/Consultant)	Quarterly
2) Agendas and meeting notes for the Butte GIS Working Group (BCAG Staff)	Quarterly
3) Various cartographic output for regional transportation and development projects (BCAG/Consultant)	Quarterly

25-103 STAFFING	PERSON MONTHS
Regional Analyst	2.0
TOTAL	2.0

25-103 REVENUES		EXPENDITURES	
FHWA PL	\$59,139	Personnel	\$23,649
LTF MATCH	\$10,475	Consultant	\$42,500
23/24 FHWA PL Carryover	\$21,705	Software	\$4,500
		Plotter	\$500
		Indirect Costs	\$20,170
TOTAL	\$91,319	TOTAL	\$91,319

25-104 - REGIONAL TRANSPORTATION AIR QUALITY PLANNING

OBJECTIVE: The purpose of this work element is to ensure that BCAG’s transportation planning and programming responsibilities follow Federal and State Clean Air Act requirements, and that the BCAG Board of Directors and member jurisdictions are informed on relevant transportation-air quality regulations with administrative resources, tasks and products eligible under Section 420.113 of 23 U.S.C Chapter 1 Subchapter E Part 420 Part A – Administration of FHWA Planning and Research Funds.

DESCRIPTION: Federal transportation legislation requires that transportation projects and programs address air quality provisions included in the Federal Clean Air Act. To ensure that BCAG’s transportation planning programs address applicable Federal Clean Air Act goals and objectives, BCAG includes this work element in the Overall Work Program to address the integrated transportation and air quality planning provisions as set forth under federal transportation planning laws.

With the establishment of the federal 8-hour ozone standard in 2004, Butte County was classified as “basic – subpart one non-attainment” for ozone countywide. Effective July 20, 2012, Butte County was designated “marginal non-attainment” for the 2008 federal ozone standard. Effective August 3, 2018, Butte County was designated “marginal non-attainment” for the 2015 federal ozone standard. As a result of a 2018 State Implementation Plan (SIP) revision approved by EPA, Butte County (Chico Urbanized area) was re-designated from “non-attainment” to “attainment with a Maintenance SIP for fine particulate matter (PM2.5) under the EPA 2006 24-hour PM2.5 NAAQS”. Because of these designations, BCAG’s transportation planning requirements are subject to the Air Quality Conformity provisions per EPA’s Transportation Conformity Rule. Air Quality Conformity is the requirement to quantify and document that all federally funded transportation projects, or projects requiring federal approval as proposed for funding in BCAG’s Regional Transportation Plan (RTP), will not further degrade air quality and are consistent with the goals in the appropriate State Implementation Plan (SIP).

BCAG develops the required Air Quality Conformity Determination in consultation with various federal, state, Tribal and local government entities, and the public through the “Interagency Consultation” ICR process. BCAG reviews all elements of the Conformity Determination process with its Transportation Advisory Committee (TAC), which includes representatives from the public works and planning departments of each city, town, and county, as well as representatives from Butte County Air Quality Management District (BCAQMD), Caltrans, Tribal Governments, citizen representatives, and other interested or affected agencies.

BCAG staff also consults directly with Federal Highway Administration (FHWA), Environmental Protection Agency (EPA), Federal Transit Administration (FTA), California Air Resources Board (ARB) and Caltrans in the development of the Conformity Determination through the ICR process. A 30-day public review and comment period is provided as well, along with legal notices posted in local papers. The FINAL document is also made available via BCAG’s website.

An additional function under this work element includes keeping BCAG member agencies informed of transportation/air quality issues and regulations that could affect transportation planning or city, town, and county transportation programs. During the 2024/25 FY BCAG staff will continue to coordinate all transportation-air quality issues with BCAG member agencies, the Butte County Air Quality Management District, Caltrans, FHWA, FTA and EPA.

PREVIOUS WORK: During the 2023/24 fiscal year: staff attended meetings of the California statewide transportation conformity working group; prepared conformity determination and air quality analysis for the 2023 Federal Transportation Improvement Program (FTIP); coordinated ICR meetings for FTIP amendments and PM2.5 hot spot conformity assessments.

TASKS

- Monitor state and federal air quality regulations, plans, and programs as they relate to regional and local transportation planning and programs and advise the BCAG Board of Directors and member jurisdictions. *(BCAG Staff)*
- Work with the Butte County Air Quality Management District (BCAQMD) to update State Implementation Plan (SIP), as necessary. *(BCAG Staff)*
- Prepare Air Quality Conformity analyses and determinations for planning and development activities that require federal approval. *(BCAG Staff)*
- Coordinate meetings of BCAG Interagency Consultation Review (ICR) group, as needed. *(BCAG Staff)*
- Participate in statewide transportation conformity working group meetings. *(BCAG Staff)*

2021 PLANNING EMPHASIS AREAS ADDRESSED IN WORK ELEMENT 25-104	
1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	✓
2) Equity and Justice40 in Transportation	✓
3) Complete Streets	✓
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	✓
6) Federal Land Management Agency (FLMA) Coordination	
7) Planning and Environment Linkages (PEL)	✓
8) Data in Transportation	✓

25-104 PRODUCTS	SCHEDULE
1) Agendas, memorandums, meeting materials, meeting notes, staff reports, comment letters, and data outputs <i>(BCAG Staff)</i>	Quarterly
2) Air Quality Conformity Determinations and Findings for the current RTP/SCS, FTIP and other activities/projects that require federal approval <i>(BCAG Staff)</i>	Quarterly

25-104 STAFFING	PERSON MONTHS
Regional Analyst	1.0
TOTAL	1.0

25-104 REVENUES		EXPENDITURES	
FHWA PL	\$19,396	Personnel	\$11,825
LTF MATCH	\$2,514	Indirect Costs	\$10,085
TOTAL	\$21,910	TOTAL	\$21,910

25-105 - 2025 FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM (FTIP) DEVELOPMENT

OBJECTIVE: To continue administration of the 2023 Federal Transportation Improvement Program (FTIP) and to prepare the 2025 FTIP with administrative resources, tasks and products eligible under Section 420.113 of 23 U.S.C Chapter 1 Subchapter E Part 420 Part A – Administration of FHWA Planning and Research Funds.

DESCRIPTION: As the Metropolitan Planning Organization (MPO) for Butte County, BCAG is responsible for preparing, adopting, and submitting a Federal Transportation Improvement Program (FTIP) to Caltrans, the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA). The FTIP is a programming document that identifies all regionally significant transportation projects and programs for Butte County that will be funded by federal, state, and local funding sources within the short-term horizon. Projects identified in the FTIP include those for streets and roads, highways, public transportation, safety, bridge reconstruction, enhancements, and other programs that receive federal transportation dollars or require federal consultation and/or approval. The 2023 FTIP was adopted on September 22, 2022, by the BCAG Board and will be amended as needed. The 2025 FTIP development will be initiated in March 2024 after the adoption of the 2024 State Transportation Improvement Program (STIP) which has a scheduled adoption in March 2024 by the California Transportation Commission (CTC). The 2025 FTIP is scheduled to be adopted by the BCAG Board of Directors on September 26, 2024.

The FTIP will require continued consistency with the Regional Transportation Plan/ Sustainable Communities Strategy (RTP/SCS), the Regional Transportation Improvement Program (RTIP) and federal legislative compliancy. In addition, BCAG's 2025 FTIP will identify an updated financial plan as required by 23 CFR 450.324(e). During the 2024/25 FY, there may be administrative modifications and formal amendments to the 2023 FTIP for various projects. In the event that the FTIP needs to be amended, BCAG will make the necessary amendments to the RTP/SCS and Air Quality Conformity determination, as appropriate. The Air Quality Conformity Determination for the FTIP will be prepared in accordance with 23 CFR 450.330(b).

Management and amendments of the FTIP will be done in consultation with the appropriate local, state, federal agencies, Tribal Governments, the BCAG Transportation Advisory Committee, and BCAG Board pursuant to 23 CFR 450.316(b). BCAG's Public Participation Plan (PPP) process and procedures will be followed. All FTIP amendments will be developed electronically utilizing the Caltrans California Transportation Improvement Program System (CTIPs) and posted on BCAG's website at www.bcag.org.

PREVIOUS WORK: 2023 Federal Transportation Improvement Program (FTIP), 2020 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), and 2024 RTIP.

TASKS

- Work with local jurisdictions and Caltrans to strategize project grant funding opportunities; project delivery and identify projects for the 2025 FTIP; *(BCAG Staff)*
- Review/ensure consistency with 2020 RTP/SCS), 2024 RTP/SCS development and with the 2024 Regional Transportation Improvement Program (RTIP) *(BCAG Staff)*
- Prepare and or update Air Quality Conformity Determination *(BCAG Staff)*
- Process and develop FTIP Amendments and Modifications *(BCAG Staff)*
- Provide public hearing or workshops on the development of 2025 FTIP and Amendments *(BCAG Staff)*
- Maintain and update CTIP System for Butte County FTIP Projects *(BCAG Staff)*
- Attend FTIP program manager meetings and subcommittee meetings *(BCAG Staff)*
- Coordinate with project sponsor and all Butte County Tribal Governments *(BCAG Staff)*
- Maintain BCAG FTIP Webpage at <http://www.bcag.org/Planning/FTIP/index.html>.

2023 PLANNING EMPHASIS AREAS ADDRESSED IN WORK ELEMENT 25-105	
1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	✓
2) Equity and Justice40 in Transportation	✓
3) Complete Streets	✓
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	✓
6) Federal Land Management Agency (FLMA) Coordination	✓
7) Planning and Environment Linkages (PEL)	✓
8) Data in Transportation	✓

25-105 PRODUCTS	SCHEDULE
1. Manage 2023 FTIP, process amendments and necessary reporting documents to Caltrans and CTC <i>(BCAG Staff)</i>	As Needed
2. Develop the 2025 FTIP in cooperation with BCAG member agencies, Caltrans, FTA, FHWA, other agencies and adopt in September 2024 for state and federal approval in December 2024. <i>(BCAG Staff)</i>	March 2024 – December 2024.
3. Maintain/Update BCAG FTIP project webpage <i>(BCAG Staff)</i>	As Needed

25-105 STAFFING	PERSON MONTHS
Programming Director	1.5
TOTAL	1.5

25-105 REVENUES		EXPENDITURES	
FHWA PL	\$37,140	Personnel	\$22,642
LTF Match	\$4,813	Indirect Costs	\$19,311
TOTAL	\$41,953	TOTAL	\$41,953

25-106 - 2024 REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (RTIP)

OBJECTIVE: To administer the 2024 Regional Transportation Improvement Program (RTIP) for Butte County. Administrative resources, tasks and products provided under this work element and are eligible under Section 420.113 of 23 U.S.C Chapter 1 Subchapter E Part 420 Part A – Administration of FHWA Planning and Research Funds.

DESCRIPTION: As the Regional Transportation Planning Agency (RTPA) for Butte County, BCAG is responsible for preparing, adopting and submitting an RTIP to the California Transportation Commission (CTC) every two years. The RTIP identifies the region’s transportation programming recommendations for the State Transportation Improvement Program (STIP) that is adopted by the CTC for the current five-fiscal year period. Amendments to current RTIPs are processed as necessary, during the current Fiscal Year as needed to accommodate changes to projects scoping and/or costs.

During the 2023/24 FY, BCAG prepared the 2024 RTIP in consultation with the BCAG member agencies, Caltrans, the California Transportation Commission (CTC), public participation process in accordance with the BCAG Public Participation Plan and the BCAG Board of Directors. Project recommendations for the 2024 RTIP were developed in part using the 2020 RTP & SCS, a regional call-for projects, and project needs for Butte Regional Transit. A public FINAL of the 2024 RTIP was made available in October 2023. The BCAG Board adopted the 2024 RTIP on December 7, 2023. The 2024 RTIP was then forwarded to the CTC and Caltrans for inclusion in the State Transportation Improvement Program (STIP) typically adopted by the CTC in March of the current document year.

PREVIOUS WORK: Administration of 2022 Regional Transportation Improvement Program (RTIP), 2020 Regional Transportation Plan / Sustainable Communities Strategy (RTP/SCS). Preparation and adoption of the 2024 RTIP.

TASKS

- Administer, manage, and amend 2024 RTIP as necessary (*BCAG Staff*)
- Work with Caltrans District 3, HQ, CTC and member jurisdictions on 2024 RTIP/STIP amendments – July 2024 through June 30, 2025. (*BCAG Staff*)
- Ensure consistency of the 2024 RTIP with the 2023/2025 FTIP and 2024 RTP/SCS – July 2024 through June 2025; (*BCAG Staff*)
- Participate in ongoing meetings with state, regional and federal agencies for matters concerning programming in California (*BCAG Staff*)
- Monitor and assist with Project Delivery for RTIP/STIP projects – July 2024 through June 2025; (*BCAG Staff*)
- Maintain BCAG RTIP webpage: <http://www.bcag.org/Planning/RTIP/index.html> (*BCAG Staff*)

2021 PLANNING EMPHASIS AREAS ADDRESSED IN WORK ELEMENT 25-106	
1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	✓
2) Equity and Justice40 in Transportation	✓
3) Complete Streets	✓
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	✓
6) Federal Land Management Agency (FLMA) Coordination	✓
7) Planning and Environment Linkages (PEL)	✓
8) Data in Transportation	✓

2.

25-106 PRODUCTS	SCHEDULE
1) Administer and manage the 2024 RTIP. Monitor project delivery and expenditures for projects programmed in Butte County and develop reporting or any necessary amendments in cooperation with project sponsors, Caltrans and CTC (<i>BCAG Staff</i>)	Ongoing
2) Provide updates and staff reports on RTIP/STIP implementation matters to the BCAG TAC, Board of Directors, Caltrans, CTC and the public (<i>BCAG Staff</i>)	As Needed
3) Maintain BCAG RTIP webpage and project status map (<i>BCAG Staff</i>)	As Needed

25-106 STAFFING	PERSON MONTHS
Programming Director	2.0
TOTAL	2.0

25-106 REVENUES		EXPENDITURES	
FHWA PL	\$49,521	Personnel	\$30,189
LTF Match	\$6,417	Indirect Cost	\$25,749
TOTAL	\$55,938	TOTAL	\$55,938

25-107 - REGIONAL TRANSPORTATION PLAN (RTP) ADMINISTRATION & DEVELOPMENT

OBJECTIVE: To amend and manage the 2020 Regional Transportation Plan (RTP) and Sustainable Communities Strategy (SCS) for Butte County and continue development of the 2024 RTP/SCS. The RTP/SCS is a state and federally required long-range (20-year minimum), multimodal, comprehensive transportation plan for the Butte County region. Administrative resources, tasks and products provided under this work element and are eligible under Section 420.113 of 23 U.S.C Chapter 1 Subchapter E Part 420 Part A – Administration of FHWA Planning and Research Funds.

DESCRIPTION: BCAG’s Regional Transportation Plan (RTP) and Sustainable Communities Strategy (SCS) is a four (4) year document serving as the guide for transportation planning and programming activities in Butte County. The RTP/SCS establishes the region’s transportation goals, objectives, and policies for all modes of transportation, and is an action-oriented, pragmatic plan considering a short (10–year) and long (20+ years) term project and funding outlook to present a clear and concise vision supported by policies to transportation planning for local and state officials.

The current 2020 RTP/SCS was adopted by the BCAG Board on December 10, 2020, in conformance with the then 2023 Federal Transportation Improvement Program (FTIP) and 2022 Regional Transportation Improvement Program (RTIP). Both documents/programs complied with federal legislation applicable to Butte County. During the 2019/20 - 2023/24 FYs, amendments to the 2020 RTP/SCS were accomplished for various projects as needed in accordance with Air Quality Conformity Determinations in consultation with the Interagency Consultation Review group, as appropriate. Air Quality Conformity Determinations for the RTP/SCS are prepared in accordance with 23 CFR 450.330(b).

Since the adoption of the 2020 RTP/SCS incremental work has been established in preparing for the adoption of the 2024 RTP/SCS. During the 2024/25 FY, work will be completed on the 2024 RTP/SCS update with BCAG Board adoption in December 2024 and coordinated with the current year FTIP and RTIP as required. Management and amendments of the 2024 RTP/SCS as required will be accomplished in consultation with the appropriate local, state, federal agencies, Tribal Governments, the BCAG Transportation Advisory Committee, and BCAG Board pursuant to 23 CFR 450.316(b). BCAG’s Public Participation Plan (PPP) process and procedures will be followed. All RTP/SCS amendments will be posted on BCAG’s website at <http://www.bcag.org/Planning/RTP--SCS/index.html>.

PREVIOUS WORK: Amendments to the 2020 Regional Transportation Plan and Sustainable Communities Strategy & EIR, and 2020 Air Quality Conformity Determination; 2023 FTIP, 2022 RTIP and initial development of 2024 RTP/SCS.

TASKS

- Prepare 2020 RTP/SCS amendments as necessary (*BCAG Staff*)
- Continue development of the 2024 RTP/SCS – July 2024 through December 2024 (*BCAG Staff*)
- Adopt 2024 RTP/SCS – December 2024 (*BCAG Staff*)
- Continue implementation of outreach efforts contained in the BCAG Public Participation Plan (PPP) for the 2020 and 2024 RTP/SCS – July 2024 through June 2025 (*BCAG Staff*)
- Participate in the MPO / State RTPA Working Group meetings (*BCAG Staff*)
- Update and manage BCAG RTP/SCS webpage (*BCAG Staff*)

2021 PLANNING EMPHASIS AREAS ADDRESSED IN WORK ELEMENT 25-107	
1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	✓
2) Equity and Justice40 in Transportation	✓
3) Complete Streets	✓
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	✓
6) Federal Land Management Agency (FLMA) Coordination	✓
7) Planning and Environment Linkages (PEL)	✓
8) Data in Transportation	✓

25-107 PRODUCTS	SCHEDULE
1. Manage the 2020 RTP/SCS and amendments as necessary in cooperation with state and federal agencies <i>(BCAG Staff)</i>	As needed
2. Maintain BCAG RTP/SCS webpage and project status map <i>(BCAG Staff)</i>	As needed
3. Complete and adopt 2024 RTP/SCS including Policy, Action and Financial Elements <i>(BCAG Staff)</i>	December 2024
4. Manage the 2024 RTP/SCS and amendments as necessary in cooperation with state and federal agencies <i>(BCAG Staff)</i>	December 2024 – June 2025
5. Conduct Public Outreach <i>(BCAG Staff)</i>	July 2024-June 2025

25-107 STAFFING	PERSON MONTHS
Programming Director	1.0
Regional Analyst	1.0
Planning Director	2.5
TOTAL	4.5

25-107 REVENUES		EXPENDITURES	
FHWA PL	\$119,390	Consultant	\$60,000
LTF MATCH	\$20,433	Personnel	\$63,760
23/24 FHWA PL Carryover	\$38,317	Indirect Costs	\$54,380
TOTAL	\$178,140	TOTAL	\$178,140

25-108 - REGIONAL EARLY ACTION PLANNING (REAP) GRANT COORDINATION

OBJECTIVE: Coordinate the administration of the Regional Early Action Grant (REAP 1.0 and 2.0) administered by the California Department of Housing and Community Development (HCD) and oversee implementation of member jurisdiction projects funded through suballocations of funding. Administrative resources, tasks and products provided under this work element and are eligible under the 2021 California Comeback Plan "Regional Early Action Planning Grants Program of 2021" through Assembly Bill 140.

DESCRIPTION: Senate Bill (SB) 113 and Assembly Bill (AB) 101 resulted in funding allocations available to Councils of Government such as BCAG through a grant program called Local Government Planning Support Grants Program (LGPSGP), later to be known as the Regional Early Action Planning (REAP 1.0) grant program. This program is being administered by the California Department of Housing and Community Development (HCD), and its primary goal is to accelerate housing production in California by cities and counties and facilitate compliance with the Regional Housing Needs Assessment administered by HCD and BCAG.

The REAP 1.0 grant program provides one-time allocations of funding to Councils of Governments (COGs) and Multiagency Working Groups in the total amount of \$125 million. These funds are intended to be used to achieve the grant program objectives which include:

- Increasing planning efforts related to housing.
- Facilitating local housing production through technical assistance and preparation and adoption of planning documents.
- Identifying current best practices at the regional and statewide level that promote sufficient supply of housing affordable to all income levels, and a strategy for increasing adoption of these practices at the regional level, where viable.
- Developing an education and outreach strategy to inform local agencies of the need and benefits of taking early action related to the sixth cycle regional housing need allocation.
- Facilitating compliance by the local agencies with the next update (6th cycle) of the Regional Housing Needs Assessment to accelerate housing production through process improvements.

The REAP 1.0 funds are allocated to Councils of Governments throughout California according to a population-based formula; BCAG's total allocation is \$883,334 (fund expenditure deadline is December 31, 2025). Of this total amount, \$220,833 was received in March 2020 as part of the 25% "advance allocation". These funds were used by BCAG staff to assist with preparing the 2020 update of the BCAG Regional Housing Needs Plan (RHNP). This leaves \$662,501 in remaining REAP funds. The grant program allows BCAG to suballocate funds to member jurisdictions for grant-eligible projects. BCAG staff has coordinated with member jurisdiction planning staff through the Planning Directors Group (PDG) meetings to determine projects to fund. Through this, the following projects have qualified for suballocation funding with the remaining 75% of REAP funding:

1. Butte County: Design Services for Accessory Dwelling Unit (ADU) Prototype Plans & Analysis, Outreach, and Code Amendments for ADU Allowance in Butte County.
2. Butte County/Lake Oroville Area Public Utility District (LOAPUD): Planning and Design Tasks for Las Plumas Area Gravity Sewer Interceptor in Las Plumas Area in Southern Oroville
3. City of Oroville: Temporary Transportation Analyst position in Planning and Building Department
4. City of Biggs: Biggs Phased Annexation Plan & Zoning Code Amendments
5. BCAG: Grant Administration Costs

In 2021, Assembly Bill 140 was approved authorizing a second round of REAP funding for Metropolitan Transportation Organizations called “REAP 2.0”. BCAG’s allocation is an additional \$2,944,762. During the 2021/22 Fiscal Year, BCAG applied for and received a 10% advanced allocation of these funds to be used for staff work develop and accelerate the grant program, initiate regional engagement to develop full application, conduct SCS update, and conduct education and outreach. BCAG staff coordinated during the 2022/23 FY with member jurisdictions, stakeholders, and the general public, to develop a list of suballocation projects for the REAP 2.0 funds. This resulted in each member jurisdiction receiving funding for an eligible project that meets grant program criteria.

During the 2024/25 Fiscal Year, BCAG staff will oversee both the administration REAP 1.0 and 2.0 grant programs including the implementation of member jurisdiction projects funded through suballocations of REAP 1.0 and 2.0 funding.

PREVIOUS WORK: BCAG utilized REAP funding in FY 2019/20 and 2020/21 to develop the 2020 update of the BCAG Regional Housing Needs Plan and fund suballocation projects for BCAG member jurisdictions. During the 2021/22 Fiscal Year, a list of suballocation projects for REAP 1.0 funding was developed, during the 2022/23 Fiscal Year suballocation projects were determined for REAP 2.0 funding, and during the 2023/24 Fiscal Year, staff coordinated with member jurisdictions and HCD on suballocation projects.

TASKS

- Administer REAP 1.0 and 2.0 grant programs including reporting and invoicing – July 2024 through June 2025; *(BCAG Staff)*
- Coordinate with member jurisdictions on development of projects that advance the RTP/SCS, including suballocation projects - ongoing; *(BCAG Staff)*

2021 PLANNING EMPHASIS AREAS ADDRESSED IN WORK ELEMENT 25-108	
1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	
2) Equity and Justice ⁴⁰ in Transportation	✓
3) Complete Streets	
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	
6) Federal Land Management Agency (FLMA) Coordination	
7) Planning and Environment Linkages (PEL)	✓
8) Data in Transportation	✓

25-108 PRODUCTS	SCHEDULE
1) Payment of Invoices, updating of quarterly reports <i>(BCAG Staff)</i>	Quarterly
2) Staff reports to member jurisdictions and BCAG Board of Directors <i>(BCAG Staff)</i>	As Needed

25-108 STAFFING		PERSON MONTHS	
Planning Director		0.5	
TOTAL		0.5	

25-108 REVENUES		EXPENDITURES	
REAP	\$1,050,000	Personnel	\$7,368
LTF	\$13,652	Suballocations	\$1,050,000
		Indirect Costs	\$6,284
TOTAL	\$1,063,652	TOTAL	\$1,063,652

25-109 - US CENSUS DATA AFFILIATE CENTER ADMINISTRATION

OBJECTIVE: To provide U.S. Census and state data-related services to users in Butte County as a regional data center for Butte County. Administrative resources, tasks and products provided under this work element and are eligible under Section 420.113 of 23 U.S.C Chapter 1 Subchapter E Part 420 Part A – Administration of FHWA Planning and Research Funds.

DESCRIPTION: BCAG has signed a Joint Statistical Agreement (JSA) with the California Department of Finance to assume Affiliate State Data Center (SDC) responsibilities for Butte County. U.S. Census and state data is integrated throughout BCAG’s regional transportation planning and programming processes, including transportation modeling, Geographic Information Systems (GIS), transit systems planning, air quality conformity, and funding formula development.

BCAG will respond to inquiries and provide technical assistance and data consultation to member jurisdictions and the general public, as well as monitor and integrate Census Bureau estimates and projections into BCAG’s regional transportation planning processes. BCAG will also maintain a publicly accessible collection of Census Bureau reference and statistical publications, as well as an internet website providing information on Census data specific to Butte County.

TASKS

- Maintain a publicly accessible collection of Census Bureau and SDC reference and statistical publications. *(BCAG Staff)*
- Maintain a Census and state data internet website for Butte County data. *(BCAG Staff)*
- Review Census and state datasets as they are published. *(BCAG Staff)*
- Respond to inquiries and provide technical assistance and data consultation to member jurisdictions and the general public. *(BCAG Staff)*
- Attend SDC program meetings. *(BCAG Staff)*
- Monitor and integrate Census Bureau and state estimates and projections into regional transportation planning processes. *(BCAG Staff)*
- Complete annual questionnaire, reporting census-related activities during the last year. *(BCAG Staff)*

2021 PLANNING EMPHASIS AREAS ADDRESSED IN WORK ELEMENT 25-109	
1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	
2) Equity and Justice40 in Transportation	
3) Complete Streets	
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	
6) Federal Land Management Agency (FLMA) Coordination	
7) Planning and Environment Linkages (PEL)	
8) Data in Transportation	✓

25-109 PRODUCTS		SCHEDULE
1)	Current publicly accessible collection of Census Bureau reference and statistical publications. <i>(BCAG Staff)</i>	Quarterly
2)	Current website providing Census-related data for Butte County. <i>(BCAG Staff)</i>	Quarterly
3)	Comment on Census and state datasets <i>(BCAG Staff)</i>	As Requested
4)	Responses to inquiries from member jurisdictions and the general public <i>(BCAG Staff)</i>	Quarterly
5)	Attendance at SDC program meetings <i>(BCAG Staff)</i>	Annually
6)	Various planning documents containing updated information from Census and SDC <i>(BCAG Staff)</i>	Quarterly
7)	Completed questionnaire for SDC <i>(BCAG Staff)</i>	Annually

25-109 STAFFING	PERSON MONTHS
Regional Analyst	1.0
TOTAL	1.0

25-109 REVENUES		EXPENDITURES	
FHWA PL	\$19,396	Personnel	\$11,825
LTF MATCH	\$2,514	Indirect Costs	\$10,085
TOTAL	\$21,910	TOTAL	\$21,910

25-110 - INTELLIGENT TRANSPORTATION SYSTEM – REGIONAL ARCHITECTURE MAINTENANCE

OBJECTIVE: To maintain the completed North Valley Regional Architecture Intelligent Transportations Systems Plan as required in 23 CFR Parts 655 and 940 – Intelligent Transportation System Architecture and Standards; Final Rule. Administrative resources, tasks and products provided under this work element and are eligible under Section 420.113 of 23 U.S.C Chapter 1 Subchapter E Part 420 Part A – Administration of FHWA Planning and Research Funds.

DESCRIPTION: BCAG has completed the development of this federal requirement. Butte, Glenn, and Colusa counties represent three north-state counties that did not have an ITS Regional Architecture and SDP conforming to the requirements of 23 CFR Parts 655 and 940. BCAG led the development of a multi-county ITS-SDP in partnership with Glenn County, Colusa County, Caltrans, and FHWA, with the assistance of *Iteris, Inc.* as the ITS Coordinator.

In the Fall of 2003, the three counties, FHWA, and Caltrans met and established a working group committed to working together as a three-county partnership. The working group served as the basis for forming the Project Development Team (PDT) that guided the development of the ITS-SDP. In May of 2004, BCAG received an FHWA Partnership Planning Grant through Caltrans that partially funded the development of the ITS Plan.

In May of 2005, the completed Plan was forwarded to FHWA for their acceptance. As part of the requirements stated in the Final Rule, BCAG has committed to maintaining the architecture in continued consultation with Glenn and Colusa counties. In 2018, Caltrans completed a Statewide ITS Architecture Assessment and Support Summary Report. In addition, Caltrans is developing the Upstate CA Regional ITS Master Plan to include Glenn, Colusa, Butte, Sierra and Nevada Counties).

This work element will provide ongoing monitoring of local projects within the region and will identify those projects with ITS elements that incorporate stated architecture projects.

Other work elements that may contribute to the maintenance of the Regional Architecture are those local and regional roadway and highway projects with elements of ITS built into them. All work accomplished under this work element will be done in partnership with FHWA, Caltrans and the counties of Butte, Glenn, and Colusa. Staff inquires with FHWA and Caltrans periodically throughout the year requesting coordination on projects and or processes pertinent to ITS projects that may be underway or contemplated at the state and federal level for inclusion in updating of regional and/or local plans.

TASKS

- Conduct quarterly jurisdictional assessments to review ITS project progress through June 2024. (BCAG Staff)
- Monitor and participate with Caltrans' development of the Upstate CA Regional ITS Master Plan project. (BCAG Staff)

2021 PLANNING EMPHASIS AREAS ADDRESSED IN WORK ELEMENT 25-110	
1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	
2) Equity and Justice40 in Transportation	
3) Complete Streets	
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	✓
6) Federal Land Management Agency (FLMA) Coordination	
7) Planning and Environment Linkages (PEL)	✓
8) Data in Transportation	✓

25-110 PRODUCTS	SCHEDULE
1) Continued assessment of the North Valley Regional Architecture Maintenance Plan (<i>BCAG Staff</i>)	As Needed
2) Participate and provide information to Caltrans on a north state ITS project (<i>BCAG Staff</i>)	As Needed

25-110 STAFFING	PERSON MONTHS
Programming Director	0.5
TOTAL	0.5

25-110 REVENUES		EXPENDITURES	
FHWA PL	\$12,380	Personnel	\$7,548
LTF MATCH	\$1,605	Indirect Costs	\$6,437
TOTAL	\$13,985	TOTAL	\$13,985

25-111 - REGIONAL COMPLETE STREETS STANDARDS & POLICIES

OBJECTIVE: To develop Regional Complete Streets Standards and Policies for inclusion into BCAG’s planning and programming process. Administrative resources, tasks and products provided under this work element and are eligible under Section 420.113 of 23 U.S.C Chapter 1 Subchapter E Part 420 Part A – Administration of FHWA Planning and Research Funds.

DESCRIPTION: Federal transportation legislation requires each MPO to use at least 2.5% of its federal planning funds (PL) on specified planning activities to increase safe and accessible options for multiple travel modes for people of all ages and abilities [§ 11206(b)].

BCAG’s Regional Complete Streets and Standards is a work element intended to develop an up-to-date Complete Streets prioritization plan that identifies a specific list of Complete Streets projects to improve the safety, mobility, or accessibility of a street. [§ 11206(c) and (e)]

For the purpose of this requirement, the term “Complete Streets standards or policies” means standards or policies that ensure the safe and adequate accommodation of all users of the transportation system, including pedestrians, bicyclists, public transportation users, children, older individuals, individuals with disabilities, motorists, and freight vehicles. [§ 11206(a)]

During the 2024/25 FY BCAG will continue to work with the BCAG Transportation Advisory Committee and follow utilize the Public Participation Plan to develop specific Regional Complete Streets Standards and Policies which can be incorporated into BCAG’s long range Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) and Federal Transportation Improvement Program (FTIP) to ensure plan and program consistencies.

PREVIOUS WORK: Initiated development of formalizing Complete Streets standards or policies into BCAG’s RTP/SCS and FTIP processes in consultation with the BCAG TAC and in accordance with BCAG’s adopted Public Participation Process.

TASKS

- Review and evaluate RTP/SCS and FTIP goals, objectives and policies for modification and restructuring for Regional Complete Streets Standards and Policies requirement. *(BCAG Staff)*
- Work with BCAG Transportation Advisory Committee (TAC), and public on new requirement. *(BCAG Staff)*
- Coordinate with all Butte County Tribal Governments. *(BCAG Staff)*
- Prepare new Regional Complete Streets and Standards and Prioritization Plan that meets legislative requirements and include in RTP/SCS. *(BCAG Staff)*

2021 PLANNING EMPHASIS AREAS ADDRESSED IN WORK ELEMENT 25-111	
1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	
2) Equity and Justice40 in Transportation	✓
3) Complete Streets	✓
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	
6) Federal Land Management Agency (FLMA) Coordination	
7) Planning and Environment Linkages (PEL)	✓
8) Data in Transportation	✓

25-111 PRODUCTS	SCHEDULE
1) Agendas, memorandums, meeting materials, meeting notes, staff reports, comment letters <i>(BCAG Staff)</i>	As Needed
2) Incorporate Complete Streets into RTP/SCS & FTIP public participation process <i>(BCAG Staff)</i>	As Needed
3) Update Regional Complete Streets and Standards and Prioritization Plan <i>(BCAG Staff)</i>	July 2024-June 2025
4) Incorporate Regional Complete Streets and Standards and Prioritization Plan into 2024 RTP/SCS and 2025 FTIP <i>(BCAG Staff)</i>	July 2024-June 2025
5) Update and maintain BCAG Webpage <i>(BCAG Staff)</i>	Ongoing

25-111 STAFFING	PERSON MONTHS
Programming Director	1.0
TOTAL	1.0

25-111 REVENUES		EXPENDITURES	
FHWA PL	\$21,360	Personnel	\$15,095
LTF MATCH	\$6,609	Indirect Costs	\$12,874
TOTAL	\$27,969	TOTAL	\$27,969

25-120 - PERFORMANCE BASED PLANNING & PROGRAMMING

OBJECTIVE: To establish performance measures, collect data, prepare reports, and develop programs to enhance performance-based planning. Administrative resources, tasks and products provided under this work element and are eligible under Section 420.113 of 23 U.S.C Chapter 1 Subchapter E Part 420 Part A – Administration of FHWA Planning and Research Funds.

DESCRIPTION: The Federal transportation legislation (MAP-21 of July 2012) placed emphasis on measuring and monitoring the performance of the transportation system and requires states and MPOs to implement a performance-based approach to planning and programming. Performance-based planning and programming includes using transportation performance measures, setting targets, reporting performance, and programming transportation investments directed toward the achievement of transportation system performance outcomes.

During the 2024/25 FY, BCAG will continue to coordinate with Caltrans, Butte Regional Transit, and local planning partners to identify and update procedures for implementing performance-based planning provisions such as collecting performance data, selecting, and reporting performance targets for the BCAG region, and reporting system performance related to those targets. BCAG will coordinate with the State in documenting these procedures as required under 23 CFR 450.314(h).

PREVIOUS WORK: During the 2023/24 FY, BCAG completed reporting and provided Caltrans with BCAG Board approved targets for Performance Management (PM) 1 - Safety.

TASKS

- Coordinate with local planning partners, Caltrans, and Butte Regional Transit to identify data sources, prepare targets, and report performance related to those targets. *(BCAG Staff)*
- Prepare emissions reporting for PM1, PM2, PM3 and Transit performance *(BCAG staff)*

2021 PLANNING EMPHASIS AREAS ADDRESSED IN WORK ELEMENT 25-120	
1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	✓
2) Equity and Justice40 in Transportation	✓
3) Complete Streets	✓
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	✓
6) Federal Land Management Agency (FLMA) Coordination	✓
7) Planning and Environment Linkages (PEL)	✓
8) Data in Transportation	✓

25-120 PRODUCTS	SCHEDULE
1) Memorandums for BCAG’s Transportation Advisory Committee (TAC) and Board of Director’s (BCAG Staff)	September and December 2024
2) BCAG Board approved performance targets for PM1 (safety), PM2 (national highway system pavement and bridge targets), PM3 (system performance/freight, CMAQ), and Transit, if required (BCAG Staff)	October 2024 and January 2025
3) Completed Caltrans reporting form for PM1, PM2, PM3, and Transit (BCAG Staff)	October 2024 and February 2025

25-120 STAFFING	PERSON MONTHS
Regional Analyst	1.0
Programming Director	0.5
TOTAL	1.5

25-120 REVENUES		EXPENDITURES	
FHWA PL	\$31,776	Personnel	\$19,372
LTF MATCH	\$4,118	Indirect Costs	\$16,522
TOTAL	\$35,894	TOTAL	\$35,894

25-127 - REAP 2.0 - 2024 SCS DEVELOPMENT

OBJECTIVE: To develop the non-technical components of the 2024 BCAG Sustainable Communities Strategy update. Administrative resources, tasks and products provided under this work element and are eligible under *the 2021 California Comeback Plan – “Regional Early Action Planning Grants Program of 2021” through Assembly Bill 140.*

DESCRIPTION: The development of the non-technical components of the 2024 SCS update is being funded through the Regional Early Action Planning grants program of 2021 (REAP 2.0). This program was established as part of the 2021 California Comeback Plan under AB 140. Work under this Work Element, along with the technical components under Work Element 25-126, will lead to the completion of the BCAG SCS update in December of 2024.

As the region’s Metropolitan Planning Organization (MPO), BCAG is designated by the state to prepare the area’s SCS as an additional element of the RTP. The SCS is the forecasted development pattern for the region, which, when integrated with the transportation network, and other transportation measures and policies, will meet the passenger vehicle greenhouse gas reduction target for the area.

BCAG’s first SCS was prepared for the 2012 RTP and focused on bringing together newly developed local land use plans to lay out a future development pattern for the region which balanced housing and employment growth within specified growth areas, protected sensitive habitat and open space, and invested in a multi-modal transportation system. The 2016 SCS (2nd cycle) expanded on the efforts of the 2012 plan by integrating a new long-range transit and non-motorized plan. BCAG’s 2020 SCS (3rd cycle) included updated regional forecasts to account for the effects of the Camp Fire, modified jobs-to-housing ratios, as well as an updated housing mix to reflect recent trends.

During the 2022/23 and 2023/24 fiscal years, BCAG began development of the 2024 SCS working with a qualified consultant team to develop the non-technical components of the SCS. A separate Work Element (WE 25-126) includes development of technical components of the 2024 SCS update including BCAG travel demand and land use model updates. The following activities will be accomplished under WE 25-127: continued consultant coordination; continued public outreach and coordination; identification of policies and implementation actions for preferred scenarios; quantification of results; completion of equity analysis; development of presentation materials for BCAG Board of Directors meetings; completion of FINAL and final SCS document.

BCAG will coordinate all work activities with the BCAG Planning Director’s Group (PDG) consisting of representatives from BCAG member jurisdictions, the Butte County Air Quality Management District, and Butte Local Agency Formation Commission (LAFCO). Outreach will be conducted in accordance with BCAG’s Public Participation Plan, which includes the region’s disadvantaged communities and tribal governments.

BCAG will also continue to coordinate with the North State Planning and Development Collective and other collaborating partners on the development and implementation of the Community Economic Resilience Fund (CERF) in our region. The CERF was created to promote a sustainable and equitable recovery from the economic distress of COVID-19 by supporting new plans and strategies to diversify local economies and develop sustainable industries that create high quality, broadly accessible jobs for all Californians.

PREVIOUS WORK: BCAG prepared the region’s first SCS as part of the 2012 RTP. The latest SCS was prepared as an additional element of the 2020 RTP and was adopted in December of 2020. During 2023/24 fiscal year, BCAG competed the following:

- Ongoing SCS public outreach and coordination.

- Coordinated development and implementation of CERF program.
- Prepared for and presented at BCAG Board of Directors meetings.
- Developed scenarios for land use, housing, and transportation
- Identified policies and implementation actions for preferred scenario
- Quantified results
- Initiated equity analysis

TASKS

- Continued consultant coordination (*Consultant/BCAG Staff*)
- Continued public outreach and coordination (*Consultant/BCAG Staff*)
- Identification of final policies and implementation actions for preferred scenario (*Consultant/BCAG Staff*)
- Completion of equity analysis (*Consultant/BCAG Staff*)
- Coordinate on development and implementation of CERF program (*Consultant/BCAG Staff*)
- FINAL SCS Document (*Consultant/BCAG Staff*)
- Final SCS Document (*Consultant/BCAG Staff*)
- BCAG Board of Directors meetings (*BCAG staff*)

2021 NNING EMPHASIS AREAS ADDRESSED IN WORK ELEMENT 25-127	
1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	✓
2) Equity and Justice40 in Transportation	✓
3) Complete Streets	✓
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	✓
6) Federal Land Management Agency (FLMA) Coordination	✓
7) Planning and Environment Linkages (PEL)	✓
8) Data in Transportation	✓

25-127 PRODUCTS	SCHEDULE
1) Public Outreach Materials (<i>Consultant/BCAG Staff</i>)	September 2024
2) Final Policies and Implementation Actions for Preferred Scenario (<i>Consultant/BCAG Staff</i>)	July 2024
3) Equity Analysis (<i>Consultant/BCAG Staff</i>)	August 2024
4) FINAL SCS Document (<i>Consultant/BCAG Staff</i>)	October 2024
5) Final SCS Document (<i>Consultant/BCAG Staff</i>)	December 2024
6) BCAG Board of Directors presentations (<i>BCAG staff</i>)	October 2024 - December 2024

25-127 STAFFING	PERSON MONTHS
Planning Director	0.5
TOTAL	0.5

25-127 REVENUES		EXPENDITURES	
REAP 2.0 Funds	\$75,000	Personnel	\$7,368
FHWA PL	\$56,351	Consultant	\$125,000
LTF Planning	\$7,301	Indirect Costs	\$6,284
TOTAL	\$138,652	TOTAL	\$138,652

25-128 - SB1 24/25 SUSTAINABLE TRANSPORTATION PLANNING– 2024 SCS DEVELOPMENT

OBJECTIVE: To manage the 2024/25 Sustainable Communities Formula Grant funds allocated under Senate Bill (SB) 1 – The Road Repair and Accountability Act of 2017. The intent of the grant is to support and implement Regional Transportation Plans (RTPs) - Sustainable Communities Strategies (SCS) and to ultimately achieve the State’s greenhouse gas (GHG) reduction target of 40 and 80 percent below 1990 levels by 2030 and 2050, respectively.

DESCRIPTION: The Caltrans Sustainable Communities Formula Funds support the development of BCAG’s SCS and assist in carrying out the objectives of the plan. These funds support development of all activities identified in this Work Element.

As the region’s Metropolitan Planning Organization (MPO), BCAG is designated by the state to prepare the area’s SCS as an additional element of the RTP. The SCS is the forecasted development pattern for the region, which, when integrated with the transportation network, and other transportation measures and policies, will meet the passenger vehicle greenhouse gas reduction target for the area.

BCAG’s first SCS was prepared for the 2012 RTP and focused on bringing together newly developed local land use plans to lay out a future development pattern for the region which balanced housing and employment growth within specified growth areas, protected sensitive habitat and open space, and invested in a multi-modal transportation system. The 2016 SCS (2nd cycle) expanded on the efforts of the 2012 plan by integrating a new long-range transit and non-motorized plan. BCAG’s 2020 SCS (3rd cycle) included updated regional forecasts to account for the effects of the Camp Fire, modified jobs-to-housing ratios, as well as an updated housing mix to reflect recent trends.

During the 2024/25 fiscal year, BCAG will finalize development of the 2024 SCS. The following activities will be accomplished: finalize policies and implementation actions for preferred scenario; completion of equity analysis; FINAL SCS document; final SCS document; implement public outreach efforts for 2024 SCS; and attend state agency meetings and respond to request by state agencies.

In addition, BCAG’s regional planning datasets will be updated in coordination with the local jurisdictions for the 2024/25 FY. The datasets consist of bike facilities, bus routes and stops, existing land uses, non-residential building footprints, and a combined general plan layer, all in geographical information system (GIS) format. The datasets are used to inform the SCS and develop the land use and transportation components of the plan.

BCAG will coordinate all work activities with the BCAG Planning Director’s Group (PDG) consisting of representatives from BCAG member jurisdictions, the Butte County Air Quality Management District, and Butte Local Agency Formation Commission (LAFCO). Outreach will be conducted in accordance with BCAG’s Public Participation Plan, which includes the region’s disadvantaged communities, low income areas, and tribal governments.

PREVIOUS WORK: BCAG prepared the region’s first SCS as part of the 2012 RTP, with an updated SCS prepared in 2016 and the latest SCS (2020) being prepared as an additional element of the 2020 RTP and was adopted in December of 2020.

During the 2019/20 and 2020/21 fiscal years and utilizing 2019/20 SB - 1 Sustainable Transportation Planning funds, BCAG completed the following.

- Coordinated development of SCS for 2020 RTP and initiate development of 2024 SCS
- Development of regional land use allocation model for 2020 SCS
- Development of technical methodology for 2020 SCS
- Updates to SCS regional planning datasets for 2020 SCS
- Coordinated meetings of the BCAG Planning Directors Group, attended state agency and MPO coordinating meetings, and responded to state agency requests in developing 2020 SCS
- Public outreach activities in support of 2020 SCS

During the 2022/23 and 2023/24 fiscal years, BCAG also completed the following:

- Coordinated development and implementation of CERF program.
- Prepared for and presented at BCAG Board of Directors meetings.
- Developed scenarios for land use, housing, and transportation
- Identified FINAL policies and implementation actions for preferred scenario
- Ongoing SCS public outreach and coordination
- Quantified results
- Initiated equity analysis

TASKS

- Update 2024 SCS work plan and schedule. Prepare invoices and quarterly reports. *(BCAG Staff)*
- Coordinate development of FINAL SCS document *(BCAG/Consultant)*
- Coordinate development of final SCS document *(BCAG/Consultant)*
- Coordinate with CARB on submission and approval of SCS *(BCAG/Consultant)*
- Coordinate update of SCS regional planning datasets for year 2024 *(BCAG/Consultant)*
- Coordinate meetings of the BCAG Planning Directors Group and Transportation Advisory Committee. Attend state agency and MPO coordinating meetings and respond to state agency requests *(BCAG Staff)*
- Continue public outreach efforts for the SCS in accordance with BCAG’s Public Participation Plan and the SCS work plan. *(BCAG/Consultant)*

2021 PLANNING EMPHASIS AREAS ADDRESSED IN WORK ELEMENT 25-128	
1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	✓
2) Equity and Justice40 in Transportation	✓
3) Complete Streets	✓
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	✓
6) Federal Land Management Agency (FLMA) Coordination	✓
7) Planning and Environment Linkages (PEL)	✓
8) Data in Transportation	✓

25-128 PRODUCTS	SCHEDULE
1) Updated schedule and work plan, invoices, and quarterly reports to Caltrans (BCAG staff)	Quarterly
2) 2024 SCS Regional Planning Datasets (BCAG/Consultant)	June 2025
3) 2024 SCS Preferred Scenario and Strategies (BCAG/Consultant)	June 2025
4) Agendas, memorandums, meeting materials, meeting notes, staff reports, comment letters and data outputs (BCAG/Consultant)	Quarterly
5) CARB approval of 2024 SCS	June 2025
6) Meeting and outreach materials, translations, etc. (BCAG staff)	Quarterly

25-128 STAFFING	PERSON MONTHS
Planning Director	3.0
Programming Director	1.0
Regional Analyst	2.0
TOTAL	6.0

25-128 REVENUES		EXPENDITURES	
SB1 24/25 STP	\$180,000	Personnel	\$82,952
LTF	\$28,701	Consultant	\$55,000
		Indirect	\$70,749
TOTAL	\$208,701		\$208,701

3.

25-130 - NORTH VALLEY PASSENGER RAIL PROJECT

OBJECTIVE: To prepare a comprehensive Preliminary Environmental Assessment Report (PEAR) to determine the level and type of environmental document required for the North Valley Passenger Rail (NVPR) extending daily passenger rail service from the Natomas in Sacramento County to Butte County.

DESCRIPTION: The extension of daily passenger rail service to Butte, Yuba, and Sutter County is an important transportation mode to be established as part of BCAG's future sustainable multimodal transportation system. The service extension was studied in the North Valley Strategic Plan developed in the 2023/24 Overall Work Program and adopted by the BCAG Board of Directors in March of 2024. The next phase of the project is to prepare a comprehensive PEAR determining the level and type of environmental document required for the Project Approval and Environmental Document (PA&ED) project development component and NEPA/CEQA compliant documents. Consultant tasks and BCAG staff time to guide the project development of the NVPR to completion is eligible under §5304 Statewide transportation planning of Title 49 – Transportation, the Corona Response and Relief Supplemental Appropriations Act of 2021(Division L – Title I Department of Transportation and the Transit Intercity Rail and Capital Program (TIRCP).

A PEAR is a concise, project-specific scoping document designed to identify potential environmental issues and constraints that will be addressed in the NEPA or CEQA documentation, the risks and assumptions that were used to anticipate those issues, the anticipated level of environmental documentation, and the resources and schedule needed to complete the PA&ED phase. If potential impacts can be clearly expected based on preliminary information, a PEAR should include the anticipated mitigation measures or other environmental commitments and their estimated costs. The PEAR also includes a best-estimate workplan that is the basis for requesting resources for the PA&ED phase. The PEAR an initial environmental "look" at a project and its feasible alternatives for programming of state and/or federal aid funds. Scoping at this stage of a project may involve early consultation with local, regional, state, and federal agencies and interested persons with even a minor stake in a project to identify significant environmental issues and reduce the chance of conflict at critical times later in the project.

BCAG is partnering with Caltrans District 3, San Joaquin Regional Rail Commission (SJRRRC), San Joaquin Joint Powers Authority (SJJPA), and Union Pacific Railroad (UP) to develop PA&ED for the extension of passenger rail service (both intercity and commuter rail) from the Natomas area, through Yuba and Sutter Counties, to Butte County. This would be an extension of SJRRRC's/SJJPA's "Valley Rail" project. SJRRRC/SJJPA, would be the managing agencies for the expanded rail service.

SJRRRC is the owner/operator of the "Altamont Corridor Express" (ACE) commuter rail service which will connect riders from Natomas, Stockton, San Jose and Merced. SJJPA is responsible for the management of the state-supported "San Joaquins" intercity rail service which will connect riders from Natomas throughout the San Joaquin Valley and to Southern California via Thruway bus connections at Bakersfield (See Figure 1). The "Valley Rail" project is their planned extension of these rail services to Natomas in northern Sacramento County, which is fully funded through a \$500 million Transit and Intercity Rail Capital Program (TIRCP) grant and will be implemented over the next two to five years.

Upon completion of project development components and project construction, SJRRRC/SJJPA have the necessary expertise to successfully manage the expanded service north of Natomas to Butte County. BCAG will collaborate with SJRRRC and SJJPA to secure funding for the necessary improvements to make this vision a reality. The implementation of North Valley Passenger Rail will connect the North Valley with the state's expanding passenger rail network, including the San Joaquins, Altamont Commuter Express (ACE), Capital Corridor, California High-Speed Rail, etc.

BCAG, in partnership with Caltrans District 3, SJRRC, SJJPA, and UP, and with the assistance of a qualified consulting firm, will participate in the development of all project components. BCAG and SRRC/SJJPA will continue to coordinate directly with a Project Development Team (PDT) who will also review all key deliverables. The PDT is comprised of staff other pertinent agencies such as Caltrans Division of Rail and Mass Transit, Sacramento Area Council of Governments (SACOG), County of Yuba, County of Sutter, Cities of Yuba and Marysville, Chico, Oroville, Chico State University, etc.

Preparation of the described document will be coordinated with a stakeholder committee who will be regularly engaged and include other regional passenger rail studies/projects that may occur adjacent to the NVRP.

Limited public outreach will take place to solicit and integrate public input as needed to help define the parameters of the preliminary document.

During the 2021/22 FY, BCAG began development of the North Valley Rail Strategic Plan including consultant procurement, consultant kick-off meeting with consultant team, establishment of PDT, initiation of public outreach process, and completion of initial planning tasks that included determination of initial service and operations planning, rail network operations modeling by Caltrans, and initiation of RTC modeling by UP.

During the 22/23 and 23/24 FYs, BCAG continued development of the study including coordination with UP to receive key input on numerous plan specifications, determination of initial schedule and preferred station locations, completion of operating and capital improvements and costs, fare structure and pricing plan, ridership and revenue forecasts, and financing plan, and completion of FINAL and final plan documents. Meetings with PDT, stakeholder groups and other committees and groups continued along with additional public outreach.

PREVIOUS WORK: Development and approval of the North Valley Passenger Rail Strategic Plan.

Development of the NVPR PA&ED will occur over three Fiscal Years: 2023/24, 2024/25 and 2025/26. The tasks to be completed in the 2024/205 Fiscal Year are identified below.

TASKS

- Circulation of Request for Proposals or amendment of existing agreement. (*BCAG Staff*)
- Selection of Architect and Engineering (A&E) consultant or amendment of existing agreement (*BCAG Staff*)
- Project Invoicing and quarterly reporting (*BCAG Staff*)
- Continued Meetings with PDT and stakeholders (*BCAG Staff*)
- Meetings with City Councils, Board of Supervisors in Butte, Sutter, Yuba and Sacramento County, and other entities (*BCAG Staff/Consultant*)
- Development of FINAL preliminary environmental document (*BCAG Staff/Consultant*)
- Coordinate activities with SJJPA, CalSTA, Caltrans, City of Marysville, County of Yuba, and SACOG (*BCAG Staff/Consultant*)

2021 PLANNING EMPHASIS AREAS ADDRESSED IN WORK ELEMENT 25-130	
1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	✓
2) Equity and Justice40 in Transportation	✓
3) Complete Streets	✓
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	✓
6) Federal Land Management Agency (FLMA) Coordination	✓
7) Planning and Environment Linkages (PEL)	✓
8) Data in Transportation	✓

25-130 PRODUCTS	SCHEDULE
1. RFP solicitation and consultant selection/Amendment	July 2024
2. Invoices and quarterly reports to Caltrans (BCAG staff)	Quarterly
3. PDT meeting agenda, notes and sign-in sheets (BCAG staff/Consultant)	Quarterly
4. FINAL Preliminary Environmental Document(s) (Consultant)	June 2025
5. Presentation materials for BCAG Board Meetings (BCAG staff/Consultant)	As needed

25-130 STAFFING	PERSON MONTHS
Planning Director	3.0
Executive Director	1.5
Project Manager	0.5
Transit Manager	0.5
TOTAL	5.5

25-130 REVENUES		EXPENDITURES	
FHWA PL	\$74,696	Personnel	\$89,510
LTF Match	\$41,156	Consultant	\$250,000
CRRSAA	\$250,000	Indirect	\$76,342
23/24 FHWA PL Carryover	\$50,000		
TOTAL	\$415,852	TOTAL	\$415,852

24-215 - CONSTRUCTION OF PARADISE TRANSIT CENTER

OBJECTIVE: To complete and manage construction of the Paradise Transit Center. Administrative resources, tasks and products provided under this work element and are eligible under Corona Response and Relief Supplemental Appropriations Act of 2021(Division L – Title I Department of Transportation).

DESCRIPTION: Prior to the 2018 campfire, the Town of Paradise was the second largest incorporated jurisdiction within Butte County (by population) and had the second highest transit ridership on the Butte Regional Transit fixed route system. Fixed route service was provided between Paradise and Chico, and Paradise and Oroville.

In March of 2017, BCAG staff solicited for and obtained Mark Thomas; a transportation consultant for the development of an environmental document, plans, specifications and estimate (PS&E) for the Paradise Transit Center. In December of 2017, the National Environmental Policy Act/California Environmental Quality Act (NEPA/CEQA) Categorical Exclusion/Notice of Exemption document was completed and approved for a transit center to be constructed at the corner of Birch and Black Olive. PS&E was scheduled to be completed in the Fall of 2018 with utility coordination to be initiated soon thereafter. Right of Way acquisition was not required.

With the occurrence of the Camp Fire on November 8th, 2018, all plans for the transit center were put on hold indefinitely with final PS&E also being put on hold. Since that point in time, transit ridership has been slowly returning as the rebuilding of the Town moves forward. As the Town rebuilding effort has been moving forward, BCAG and Town of Paradise staff have been in communication regarding the completion of PS&E to support requests for identified potential funding sources to complete construction of the transit center.

During the 2022/23 FY, BCAG staff identified a funding source to construct the Paradise Transit Center by securing funds through the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) and subsequently solicited for and obtained a consultant to complete the PS&E and provide advertisement and construction management for the construction of the Paradise Transit Center. The project was advertised for construction in October of 2023 and a Contract awarded in December of 2023. Project construction was started in March of 2024 and is expected to be completed by September of 2024.

TASKS

- Administer, Manage and deliver construction of the Paradise Transit Center – March 2024 - September 2024 (BCAG Staff/Consultant/Contractor)

2021 PLANNING EMPHASIS AREAS ADDRESSED IN WORK ELEMENT 25-215	
1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	✓
2) Equity and Justice40 in Transportation	✓
3) Complete Streets	
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	✓
6) Federal Land Management Agency (FLMA) Coordination	
7) Planning and Environment Linkages (PEL)	✓
8) Data in Transportation	✓

25-215 PRODUCTS	SCHEDULE
1. Complete construction and construction management/administration (BCAG staff/Consultant/Contractor)	March 2024 – September 2024

25-215 STAFFING	PERSON MONTHS
Executive Director	1.5
TOTAL	1.5

25-215 REVENUES		EXPENDITURES	
CRRSAA Funds	\$1,250,000	Personnel	\$32,692
PPM	\$60,575	Contractor	\$1,000,000
		Consultant	\$250,000
		Indirect Costs	\$27,883
TOTAL	\$1,310,575	TOTAL	\$1,310,575

25-216 - STATE ROUTE 191 MITIGATION

OBJECTIVE: To ensure reporting requirements are completed and wasting account funding is disbursed annually for the Dixon Ranch conservation easement project completed as required mitigation for the State Route 191 State Highway Operations and Protection Program (SHOPP) project south of the Town of Paradise. Administrative resources, tasks and products provided under this work element are eligible under the State Highway Operations Protection Program (SHOPP) through an agreement with Caltrans District 03 to mitigate re-construction of State Route 191 in Butte County.

DESCRIPTION: BCAG was requested by Caltrans District 3 to implement the required mitigation for the State Route 191 SHOPP project south of the Town of Paradise in Butte County. Staff executed a Cooperative Agreement with Caltrans during the 2019-2020 Fiscal Year defining the terms and funding requirements to accomplish the mitigation. The mitigation project involved locating and protecting in perpetuity a sufficient acreage of blue oak woodland via voluntary conservation agreement with willing landowner.

During the 2019-2020 and 2020-2021 Fiscal Years, BCAG entered into an Option Agreement to purchase a conservation easement on a 427.4-acre site (Dixon Ranch) northeast of Chico that meets the project mitigation requirements. A Land Management Plan (LMP) was developed along with necessary documents and agreements with Northern California Regional Land Trust (NCRLT) to manage the easement and endowment and oversee the required management and monitoring of the mitigation lands in perpetuity.

During the 2021-2022 Fiscal Year, all work was completed with Caltrans and NCRLT, with the final execution of the purchase of the conservation easement, funding of the endowments, and execution of agreements. During the 2023-2024 Fiscal Year, BCAG staff dispersed wasting account funds and reviewed annual funding and management reports developed and submitted by NCRLT and ensure Caltrans' receipt of reports. During the 2024-2025 Fiscal Year, BCAG will disperse wasting account funds and review annual funding and management reports developed and submitted by NCRLT and ensure Caltrans receipt of reports.

Additionally, to allow adequate time for capitalization of the principal in the Land Management Endowment and Monitoring and Stewardship Endowment, BCAG established a wasting account to cover costs incurred by the Landowner and NCRLT during the first three years after close of escrow. BCAG will disburse funds from a wasting account funded by Caltrans to Landowner for its performance of the Land Management Activities on the Preserve Property during the first three years following the Preserve Establishment Date (June 30, 2022 – June 30, 2024). The annual distribution from the wasting account will be no more than \$7,847.13, for which Landowner will submit an invoice to BCAG for reimbursement by March 31, 2024.

BCAG will also disburse funds from the wasting account to NCRLT for its performance of activities necessary to ensure compliance with and enforce the Conservation Easement on the Preserve Property during the first three years following recordation of the Conservation Easement (June 30, 2022 – June 30, 2024). The annual distribution from the wasting account will be no more than \$8,772.48, for which NCRLT will submit an invoice to BCAG by March 31, 2024. Interim funding shall cease following this initial three-year capitalization period. Beginning in the fourth year following recordation of the Conservation Easement NCRLT will disburse Stewardship Funding from the Endowment Account to itself and Landowner according to the Endowment Assessment and associated agreements.

TASKS

- Review annual Funding Report and Management Report from NCRLT (BCAG Staff)
- Process annual invoice from NCRLT (BCAG Staff)
- Process annual invoice from Landowner (BCAG Staff)

2021 PLANNING EMPHASIS AREAS ADDRESSED IN WORK ELEMENT 25-216	
1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	✓
2) Equity and Justice40 in Transportation	✓
3) Complete Streets	
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	✓
6) Federal Land Management Agency (FLMA) Coordination	
7) Planning and Environment Linkages (PEL)	✓
8) Data in Transportation	✓

25-216 PRODUCTS	SCHEDULE
1) Annual Funding and Management Reports (BCAG Staff)	January 2025
2) Completed invoices (BCAG Staff)	March 2025

25-216 STAFFING	PERSON MONTHS
Planning Director	0
TOTAL	0

25-216 REVENUES		EXPENDITURES	
SHOPP FUNDING	\$16,620	Personnel	0
		NCRLT	\$16,620
TOTAL	\$16,620	TOTAL	\$16,620

25-300 - TRANSPORTATION DEVELOPMENT ACT ADMINISTRATION

OBJECTIVE: To administer the allocation of monies from the Local Transportation Fund (LTF) and State Transit Assistance (STA) to member entities, and to prepare the 2024/25 Unmet Transit Needs Assessment. Administrative resources, tasks and products provided under this work element and are eligible under the ongoing statutes defined in the *Transportation Development Act (TDA) of 1971*.

DESCRIPTION: As the administrator of the Transportation Development Act (TDA) for Butte County, BCAG is responsible for Local Transportation Funds, State Transit Assistance Funds, including the State of Good Repair (SGR), which support transit operations and capital as well as road projects in Butte County. BCAG allocates and monitors the distribution and use of these funds. This administrative mechanism permits BCAG to ensure that all funds are used in accordance with the Transportation Development Act Regulations.

This work element coordinates activities with the State Controller, Butte County Auditor-Controller and the Butte County Treasury, as funds are received and distributed.

One of the annual tasks included in this work element is the “Unmet Transit Needs” finding process, which is required under PUC Section 99401.5. BCAG’s unmet transit needs process is accomplished with the assistance of the Social Services Transportation Advisory Council (SSTAC), in accordance with the Transportation Development Act.

The process includes outreach encouraging the public to submit comments/testimony, along with a scheduled public hearing before the BCAG Board of Directors. Staff will consider comments, along with other comments received during the year and makes a recommendation. The SSTAC will review this testimony, along with staff’s analysis of the request as being “reasonable to meet” and makes an “unmet transit needs” finding recommendation to the BCAG Board of Directors. The BCAG Board then considers the testimony and the recommendation before making an annual unmet transit needs finding.

BCAG also facilitates the production of the annual fiscal audits of Transportation Development Act funds received by the claimants through the efforts of an independent auditor.

PREVIOUS WORK: BCAG has administered the LTF since 1978; Triennial Performance Audits for public transit systems were prepared during FY 2022/23 (May 2023); Annual fiscal audits for FY 2022/23 (February 2024); Unmet Transit Needs Assessment for FY 2025/26 (February 2025).

TASKS

- Liaison with Butte County Auditor-Controller, Caltrans and State Controller’s Office *(BCAG Staff)*
- Monitor and report expense of SGR funding against stated TDA eligible projects *(BCAG Staff)*
- Develop LTF and STA Findings of Apportionment for adoption by the BCAG Board *(BCAG Staff)*
- Review statutes, rules and regulations, and pending legislation pertinent to transit and transit funding *(BCAG Staff)*
- Solicit comments and hold a public hearing regarding unmet transit needs, including with under-represented and underserved populations, such as the elderly, disabled, low-income, and minority (i.e., Black, Hispanic, Asian American, American Indian/Alaska Native, and Pacific Islander) communities/groups and community leaders *(BCAG Staff)*
- Analyze and assess unmet transit needs based on comments received and public hearing *(BCAG Staff)*
- Prepare FY 2025/26 Unmet Needs Assessment and Finding, review with SSTAC and Board *(BCAG Staff)*
- Prepare agendas and minutes for meetings with the SSTAC *(BCAG Staff)*
- Conduct SSTAC meetings to review unmet transit needs and other pertinent social service transportation issues *(BCAG Staff)*
- Review LTF and STA claims submitted by claimants including technical assistance in completing BCAG claim forms, compliance with LTF/STA rules and regulations, and consistency with the 2020 Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) and in alignment with the 2024 RTP/SCS *(BCAG Staff)*
- Review LTF claims for non-motorized projects to be in alignment with Complete Streets goals
- Prepare audits as required under the Transportation Development Act (TDA) for BCAG and all member jurisdictions *(BCAG Staff)*
- Provide oversight of LTF and STA audits *(BCAG Staff)*

2021 PLANNING EMPHASIS AREAS ADDRESSED IN WORK ELEMENT 25-300	
1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	
2) Equity and Justice ⁴⁰ in Transportation	✓
3) Complete Streets	✓
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	
6) Federal Land Management Agency (FLMA) Coordination	
7) Planning and Environment Linkages (PEL)	
8) Data in Transportation	✓

25-300 PRODUCTS	SCHEDULE
1) Submit SGR Project Listing (BCAG Staff)	September 2024
2) Submit SGR Project Reporting (BCAG Staff)	January 2025
3) 2025/26 LTF & STA Findings of Apportionment & Claims (BCAG Staff)	May 2025
4) 2025/26 Transit Needs Assessment (BCAG Staff)	February 2025
5) 2024/25 TDA Fund Audits (BCAG Staff)	February 2025
6) Documentation of Public Participation Plan reference (BCAG Staff)	As needed

25-300 STAFFING	PERSON MONTHS
Programming Director	1.0
Human Resources Director	0.5
Transportation Analyst	0.5
Chief Fiscal Officer	1.5
TOTAL	3.0

25-300 REVENUES		EXPENDITURES	
TDA Administration	\$131,307	Personnel	\$42,802
		Consultant	\$52,000
		Indirect Costs	\$36,505
TOTAL	\$131,307	TOTAL	\$131,307

25-301 - TRANSIT SYSTEMS PLANNING & COORDINATION

OBJECTIVE: To coordinate the required planning activities for Butte Regional Transit.

DESCRIPTION: Starting in the 2001/02 FY, BCAG assumed the day-to-day planning responsibilities for the public transit system operated by the cities, town and county (Butte County Transit, Chico Area Transit, Chico Clipper, Oroville Area Transit, Oroville Express, and Paradise Express). Tasks and products are eligible under the Transportation Development Act (TDA) of 1971, Section 420.113 of 23 U.S.C Chapter 1 Subchapter E Part 420 Part A – Administration of FHWA Planning and Research Funds. And FTA 5303 – Metropolitan & Statewide Planning and Non-Metropolitan Transportation Planning and the State Planning, Programming & Monitoring (PPM) part of the State Transportation Improvement Program (STIP)

In 2005, the cities, town and county consolidated the transit policy making authority under BCAG in addition to the day-to-day administration responsibilities. BCAG's Joint Powers Agreement has been amended to include the policy making responsibilities for the new public consolidated regional transit system.

To work with staff on policy and planning issues concerning Butte Regional Transit, a Transit Administrative Oversight Committee was established that includes representatives from each of the member jurisdictions that include staff from the cities, town, and county. During FY 2024/25, staff will continue working with the Transit Administrative Oversight Committee on planning and policy issues regarding Butte Regional Transit.

Since FY 2012/13, BCAG has assisted with the establishment of HelpCentral.Org to develop a centralized Human Services/Public Transportation website to improve Regional Mobility. During FY 2018/19, BCAG leased office space to HelpCentral.Org and continues to coordinate necessary activities with HelpCentral.Org to ensure correct transit information is provided to the public.

BCAG will continue to coordinate public transit planning in cooperation with the local jurisdictions, social service agencies, non-profit agencies, and the public. As part of the consolidation process, BCAG expanded the role of the Social Services Transportation Advisory Council (SSTAC) to include a broader role in transit planning activities. In addition to coordinating the annual unmet needs process, the SSTAC serves as a regional transit advisory committee to staff and the BCAG Board on transit issues.

During FY 2020/21, BCAG received FTA 5307 funds to prepare the Butte Regional Transit Routing Optimization Study to meet current and future needs of B-Line riders. The goal of the study was to provide recommendations to improve ridership, identify alternative routing options, and develop innovative solutions that utilize B-Line's existing resources. Staff will continue implementation of the Routing Study in FY 2024/25, including procuring necessary software and services for microtransit, non-emergency medical transportation, on-demand software, and modifications/upgrades to routes and stops throughout the county, and coordination on operation of potential commuter services with out of region agencies and service providers.

In FY 2021/22, BCAG contracted with AMMA Transit Planning to prepare the Butte County Non-Emergency Medical Transportation (NEMT) Study. The Study identified the type, scope and distribution of need for NEMT, service models for Butte County, and developed a NEMT Action Plan, which was presented to the BCAG Board and its constituents. Over the past few years, staff have assessed the operating and capital needs to implement NEMT service. Staff will continue analyzing demand and implementation strategies for this service with assistance from AMMA.

In the fiscal year, BCAG will work with a consultant to prepare the B-Line Marketing Plan for the introduction of new services, including microtransit, NEMT, zero-emission vehicles, media, advertising, etc. Marketing materials will be supported through the Caltrans Low Carbon Transit Operations Program (LCTOP).

BCAG developed a Coordinated Public Transit – Human Services Transportation Plan in response to legislation under the Safe, Accountable, Flexible, Efficient Transportation ACT in FY 2007/08. Staff will update the document in FY 2024/25 to reflect current practices, trends, and data.

PREVIOUS WORK: Coordinated Public Transit-Human Services Transportation Plan 2007/08; Short-Range Transit Plans 1998/99; Countywide Transit Consolidation Study Report 2000/2001; Startup of Butte Regional Transit July 2005; Market Based Transit Study 2010/11; Routing Optimization Study final documents 2022/23; NEMT operating and capital analysis 2022/23.

TASKS

- Review, update and revise routes and schedules based upon AVL/GPS system data, driver and public input, coordinate implementation with contractor, BCAG Board and public (*BCAG Staff*)
- Monitor and evaluate Butte Regional Transit in consultation with Transit Administrative Oversight Committee (*BCAG Staff*)
- Hold public workshops as needed to educate riders on using the B-Line Fixed Route, Paratransit, Microtransit and NEMT services – coordinate in low-income and senior communities as well as with traditionally underrepresented populations (*BCAG Staff*)
- Plan annual budget meeting for regional transit system (*BCAG Staff*)
- Monitor available funding sources for transportation issues (*BCAG Staff*)
- Oversee/prepare appropriate FTA and Caltrans funding applications and program of projects (*BCAG Staff*)
- Attend appropriate transportation related workshops and meetings (*BCAG Staff*)
- Coordinate with Butte OEM, EOC Logistics, and CalOES on Butte County Emergency Management Plan (*BCAG Staff*)
- Document all Tribal Government-to-Government relations and communications (*BCAG Staff*)
- Implementation of the B-Line Routing Optimization Study and stop upgrades. (*BCAG Staff*)
- Continued coordination on NEMT alternatives (*BCAG Staff/Consultant*)
- Work with consultant to prepare the B-Line Marketing Plan (*BCAG Staff/Consultant*)
- Update Coordinated Public Transit – Human Services Transportation Plan (*BCAG Staff*)
- Coordination and development of mobile ticketing and on-demand software (*BCAG Staff*)

2021 PLANNING EMPHASIS AREAS ADDRESSED IN WORK ELEMENT 25-301

1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	✓
2) Equity and Justice40 in Transportation	✓
3) Complete Streets	
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	
6) Federal Land Management Agency (FLMA) Coordination	
7) Planning and Environment Linkages (PEL)	✓
8) Data in Transportation	✓

25-301 PRODUCTS

SCHEDULE

1) Coordination of transit policy in consultation with Transit Administrative Oversight Committee and BCAG Board of Directors <i>(BCAG Staff)</i>	Ongoing
2) Implement ongoing transit planning activities including public involvement process <i>(BCAG Staff)</i>	Ongoing
3) Prepare public outreach and marketing materials including brochures, commercials and other advertisement related materials to promote and encourage using B-Line transit <i>(BCAG Staff)</i>	Ongoing
4) TAOC meeting agenda and minutes <i>(BCAG Staff)</i>	Spring 2025
5) Coordinate with the Local and State Law Enforcement and Federal Agencies with Homeland Security training <i>(BCAG Staff)</i>	Ongoing
6) Routing Study and Transit Stop Upgrade Implementation <i>(BCAG Staff)</i>	Ongoing
7) NEMT Implementation and Outreach <i>(BCAG Staff/Consultant)</i>	Ongoing
8) Development of B-Line Marketing Plan <i>(BCAG Staff/Consultant)</i>	Ongoing
9) Coordinated Public Transit – Human Services Transportation Plan Update <i>(BCAG Staff)</i>	Ongoing

25-301 STAFFING	PERSON MONTHS
Executive Director	0.5
Transportation Analyst	3.0
Transit Manager	3.0
Transportation Analyst	2.5
Project Manager	3.0
TOTAL	12.0

25-301 REVENUES		EXPENDITURES	
FHWA PL	\$89,455	Personnel	\$131,956
23/24 FHWA PL CARRYOVER	\$50,000	Indirect Costs	\$112,544
FTA 5303	\$54,022		
23/24 FTA 5303 Carryover	\$22,978		
LTF MATCH	\$28,045		
TOTAL	\$244,500	TOTAL	\$244,500

25-302 - BUTTE REGIONAL TRANSIT ADMINISTRATION & OPERATIONS

OBJECTIVE: To provide day-to-day administrative oversight; to serve as the policy making board; and to provide safe, efficient and cost-effective public transit services that increase mobility and improve the quality of life for Butte County residents. Tasks and products are eligible and funded with the Transportation Development Act (TDA) of 1971

DESCRIPTION: Starting in FY 2005/06, BCAG became the day-to-day administrative staff and policy making body for the regions public transit system – Butte Regional Transit, or “B-Line.”

Butte Regional Transit provides public transit service in and between the urban areas of the county in addition to rural areas of the county. Butte Regional Transit also provides paratransit service within each of the urban areas. The purpose of this work element is to reflect BCAG staff time devoted to Butte Regional Transit Operations. The FY 2024/25 Butte Regional Service Plan & Budget is a separate document from this OWP.

PREVIOUS WORK:

BCAG assumed the day-to-day planning responsibilities for the public transit system operated by the cities, town and county (Butte County Transit, Chico Area Transit, Chico Clipper, Oroville Area Transit, Oroville Express, and Paradise Express) in FY 2001/02. In December of 2004, BCAG’s Joint Powers Agreement was amended to include the policy making authority for the consolidated transit service. B-Line Service began July 5, 2005.

TASKS

The tasks and staff time to be funded under the Butte Regional Transit budget are for staff activities that are operational in nature and as such cannot be funded by BCAG planning funds.

- Supervise contractor on day-to-day administrative issues for B-Line service in compliance with BCAG/Contractor Agreement (*BCAG Staff*)
- Monthly meetings with Transdev operations, safety, maintenance, and Human Resources staff (*BCAG Staff*)
- Work with cities, town and county on transit operational issues (*BCAG Staff*)
- Implement budget, Service Plan, invoicing, and reporting requirements for transit operations (*BCAG Staff*)
- Work with local DBE firms and non-profit agencies (*BCAG Staff*)
- Monitor contract and data requirements with Chico State University (*BCAG Staff*)
- Meet with BCAG Board of Directors on policy items (*BCAG Staff*)
- Coordinate with Butte EOC Logistics Team (*BCAG Staff*)
- Monitor, plan, and budget replacement of transit (fixed route & paratransit) revenue fleet vehicles (*BCAG Staff*)
- Coordinate with local, State, and Federal agencies and stakeholders to promote the public transit system (*BCAG Staff*)
- Customer service and ticket sales (*BCAG Staff*)

2021 PLANNING EMPHASIS AREAS ADDRESSED IN WORK ELEMENT 25-302	
1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	✓
2) Equity and Justice ⁴⁰ in Transportation	✓
3) Complete Streets	
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	
6) Federal Land Management Agency (FLMA) Coordination	
7) Planning and Environment Linkages (PEL)	✓
8) Data in Transportation	✓

25-302 PRODUCTS	SCHEDULE
1. Administration and implementation of B-Line fixed route and ADA/Paratransit service within Butte County (<i>BCAG Staff</i>)	Ongoing

25-302 STAFFING	PERSON MONTHS
Accounting Clerk	1.5
Executive Director	2.0
Human Resource Director	1.5
Administrative Assistant	4.0
Transit Manager	5.5
Project Manager	2.0
Transportation Analyst	6.0
Transportation Analyst	4.5
Chief Fiscal Officer	0.5
TOTAL	27.5

25-302 REVENUES		EXPENDITURES	
Butte Regional Transit	\$525,000	Personnel	\$285,640
LTF	\$4,261	Indirect Costs	\$243,620
TOTAL	\$529,261	TOTAL	\$529,260

25-303 - AMERICANS WITH DISABILITIES ACT (ADA) CERTIFICATION PROGRAM

OBJECTIVE: Administration and implementation of the eligibility and certification process for individuals wishing to utilize B-Line ADA Paratransit or Dial-a-Ride services.

DESCRIPTION: The Americans with Disabilities Act (ADA) requires that B-Line provide complementary paratransit service to individuals that are unable to utilize the fixed route bus system. B-Line provides this service to disabled and senior citizens within a three-quarter mile boundary of the fixed route bus system in Chico, Oroville and Paradise. The Federal Transit Administration has outlined specific eligibility rules and requirements for this paratransit service.

PREVIOUS WORK:

BCAG has been administering an eligibility process in-house since the 2010/11 FY to meet these requirements. BCAG will continue to implement the program during FY 2024/25 to ensure federal requirements are being met while also providing a high level of customer service.

TASKS:

- Prepare and distribute ADA Paratransit applications *(BCAG Staff)*
- Evaluate incoming applications and make eligibility determinations *(BCAG Staff)*
- Maintain electronic database of eligible riders that will coordinate with scheduling software of contractor *(BCAG Staff)*
- Enforce Paratransit policies regarding suspensions and appeals *(BCAG Staff)*
- Send correspondence to riders *(BCAG Staff)*
- Review statutes, rules and regulations, and pending legislation pertinent to paratransit services *(BCAG Staff)*

2021 PLANNING EMPHASIS AREAS ADDRESSED IN WORK ELEMENT 25-303	
1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	
2) Equity and Justice ⁴⁰ in Transportation	✓
3) Complete Streets	
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	
6) Federal Land Management Agency (FLMA) Coordination	
7) Planning and Environment Linkages (PEL)	
8) Data in Transportation	✓

25-303 PRODUCTS	SCHEDULE
1) Implementation and administration of the Butte Regional Transit’s ADA certification program <i>(BCAG Staff)</i>	Ongoing

25-303 STAFFING		PERSON MONTHS	
Human Resources Director		0.5	
Administrative Assistant		2.0	
Transportation Analyst		1.0	
TOTAL		3.5	

25-303 REVENUES		EXPENDITURES	
Butte Regional Transit	\$45,000	Personnel	\$27,277
LTF	\$5,542	Indirect Costs	\$23,265
TOTAL	\$50,542	TOTAL	\$50,542

25-308 - B-LINE ZERO EMISSION BUS ROLLOUT

OBJECTIVE: To implement a phased Zero-Emission Bus Rollout Implementation and Operations Plan for Butte Regional Transit System in compliance with the California Air Resources Board (CARB) Innovative Clean Transit (ICT) regulations adopted in August 2023. Administrative resources, tasks and products provided under this work element and are eligible under FTA 5303 – Metropolitan & Statewide Planning and Non-Metropolitan Transportation Planning and the State Planning, Programming & Monitoring (PPM) part of the State Transportation Improvement Program (STIP) and Zero Emissions Transit Capital Program (ZETCP)

DESCRIPTION: The ICT Transit regulation adopted by CARB is part of a statewide effort to reduce emissions from the transportation sector, which accounts for 40 percent of climate-changing gas emissions and 80-90 percent of smog-forming pollutants. The transition to zero-emission technologies, is essential to meeting California’s air quality and climate goals.

Implementation of the regulation adopted by CARB is expected to reduce greenhouse gas emissions by 19 million metric tons from 2020 to 2050 – the equivalent of taking 4 million cars off the road. The regulation will also reduce harmful tailpipe emissions (nitrogen oxides and particulate matter) by about 7,000 tons and 40 tons respectively during that same 30-year period. The state’s 200 public transit agencies play a major role in transitioning vehicle fleets away from fossil fuel-powered technologies to zero-emission alternatives. Eight of the 10 largest transit agencies in the state are already operating zero-emission buses, including battery electric and hydrogen fuel cell vehicles. Transit agencies are well suited for introducing these technologies since most are located in counties with urban centers, where pollution and noise are of greater concern. Buses tend to drive in stop-and-go traffic where conventional internal combustion engines waste fuel while idling.

In FY 2024/25, staff will continue research on zero emissions bus and charging/fueling equipment manufacturers, necessary updates and installations for the BROCC facility, and identify funding programs for implementation of these products. Funding Allocations were requested in December of 2023 under the state authorized ZETCP program for the purpose of investigation and developing a plan and design for Hydrogen fueling to support hydrogen powered fuel cell zero emissions vehicles for public transit. Staff will also continue conversations with PG&E in FY 2024/25. BCAG has five battery electric buses on order expected to be delivered in 2025.

PREVIOUS WORK:

BCAG completed its Zero Emission Bus Fleet Transition Plan to CARB in August 2023. The Plan demonstrates how B-Line will achieve a zero - emission fleet by 2040. The Plan guides B-Line's implementation of a zero-emission bus fleet and helps staff work through challenges and explore solutions. It also identifies solutions related to electric service, hydrogen supply charging and dispensing systems, scheduling and timing, routing, technologies, maintenance, and other necessary improvements needed to support zero-emission technologies.

TASKS

- Evaluate zero emission bus manufactures and charging/fueling system needs, develop scope of bus and charging/fueling specifications for future acquisition (BCAG staff)
- Refine and update bus replacement schedule for transition to zero emission bus replacement (BCAG staff)
- Circulate RFP/RFQ for solicitation of consultant to develop ZEV hydrogen fueling (BCAG staff)

- Identify funding programs for acquisition of buses and charging infrastructure (BCAG staff)
- Select consultant to development hydrogen fueling plan/design (BCAG staff/Consultant)
- Attend ZEB workshops and site-visits (BCAG staff)
- Coordinate with partnering agencies on ZEB capital & operating needs (BCAG staff)
- Continued coordination with contractors, vendors and PG&E for underground electric infrastructure in preparation for above ground ZEV capital investments (BCAG staff)
- Purchase zero-emission buses, charging equipment, and facility upgrades/equipment (BCAG staff)

2022 PLANNING EMPHASIS AREAS ADDRESSED IN WORK ELEMENT 25-308	
1) Tackling the Climate Crisis – Transition to Clean Energy, Resilient Future	✓
2) Equity and Justice40 in Transportation	✓
3) Complete Streets	
4) Public Involvement	✓
5) Strategic Highway Network (STRAHNET)/ US DOD Coordination	
6) Federal Land Management Agency (FLMA) Coordination	
7) Planning and Environment Linkages (PEL)	✓
8) Data in Transportation	✓

25-308 PRODUCTS	SCHEDULE
Zero-Emission Buses and Charging/Fueling Equipment (BCAG staff)	June 2025
Hydrogen Fueling Study and Design (BCAG staff/Consultant)	June 2025

25-308 STAFFING	PERSON MONTHS
Executive Director	1.0
Transit Manager	1.0
Project Manager	4.0
Facilities Manager	0.5
TOTAL	6.5

25-308 REVENUES		EXPENDITURES	
FTA 5303	\$35,045	Personnel	\$94,236
23/24 5303 Carryover	\$20,000	Indirect Costs	\$80,373
LTF	\$7,132	Consultant	\$250,000
PPM	\$112,432		
CRRSAA	\$250,000		
TOTAL	\$424,609	TOTAL	\$424,609

Chapter 4 - APPENDICES

Transportation Advisory Committee

Social Services Transportation Advisory Council

Transit Administrative Oversight Committee

2020 U.S. Census Chico Urbanized Area Map

MPO Planning Area Boundary Map

Certifications and Assurances

Public Participation Plan (Separate Document)

TRANSPORTATION ADVISORY COMMITTEE

BUTTE COUNTY PUBLIC WORKS

Josh Pack
Terry Edwards
Zach Meisel
Ashley Stanley
Raymond Cooper

BUTTE COUNTY PUBLIC HEALTH

Jodi Putnam
Kerri Vanderbom

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

Ivan Garcia
Brian Lasagna
Sara Cain
Amy White

BUTTE COUNTY AIR MANAGEMENT DISTRICT

Jason Mandly

CITY OF BIGGS

Dave Harden

CITY OF CHICO

Brendan Ottoboni
Mike Cook
Novel Carvalho
Tracy Bettencourt
Lane Green
David Giongco
Eunice Lopez

CITY OF GRIDLEY

Dave Harden

CITY OF OROVILLE

Fred Mayo

TOWN OF PARADISE

Jessica Erdahl
Marc Mattox

CALTRANS

Dawson Stroud
Angel Araiza

MECHOOPDA INDIAN TRIBE OF CHICO RANCHERIA

He-Lo Ramirez
Sandra Knight

FHWA

Antonio Johnson

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

Jeannie Schroeder and Marta De Los Santos - Mains' I Services

Qualification: Representative of the local social service providers for seniors, the disabled and for persons of limited means

Ron Ullman – Citizen

Qualification: Citizen from City of Oroville

Mary Neumann - Passages Adult Resource Center

Qualification: Representative of the local social service providers for seniors, the disabled and for persons of limited means

Tara Sullivan Hames – Butte 211

Qualification: Representative of a local social service provider

David Wilkinson – Citizen - Chico

Qualification: Potential transit user who is disabled

Michael Harding – We Care A Lot Foundation - FNRC

Qualification: Representative of a local social service provider for persons of limited means

Talmadge House - Disability Action Center

Qualification: Representative of the local social service providers for seniors, the disabled and for persons of limited means

W. Jay Coughlin - Butte County DESS - Calworks

Qualification: Representative of a local social service provider for persons of limited means

Debra Connors - Citizen - Chico

Qualification: Potential transit user who is disabled

Linda Cartier – Citizen – Chico

Marcella Seay – Citizen – Magalia

Seth Klobodu – CSU Chico

Larry Pohlad – Citizen – Chico

Connie Stahl – Citizen – Chico

Judy Barclay – Citizen - Chico

TRANSIT ADMINISTRATIVE OVERSIGHT COMMITTEE

BUTTE COUNTY

Amanda Partain

Josh Pack

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS

Andy Newsum

Victoria Proctor

Amy White

Julie Quinn

Sara Cain

CITY OF BIGGS

Josh Cook

CITY OF CHICO

Brendan Ottoboni

Linda Herman

Robyn Ryan

CITY OF GRIDLEY

Elisa Arteaga

Martin Pineda

CITY OF OROVILLE

Ruth Duncan

Fred Mayo

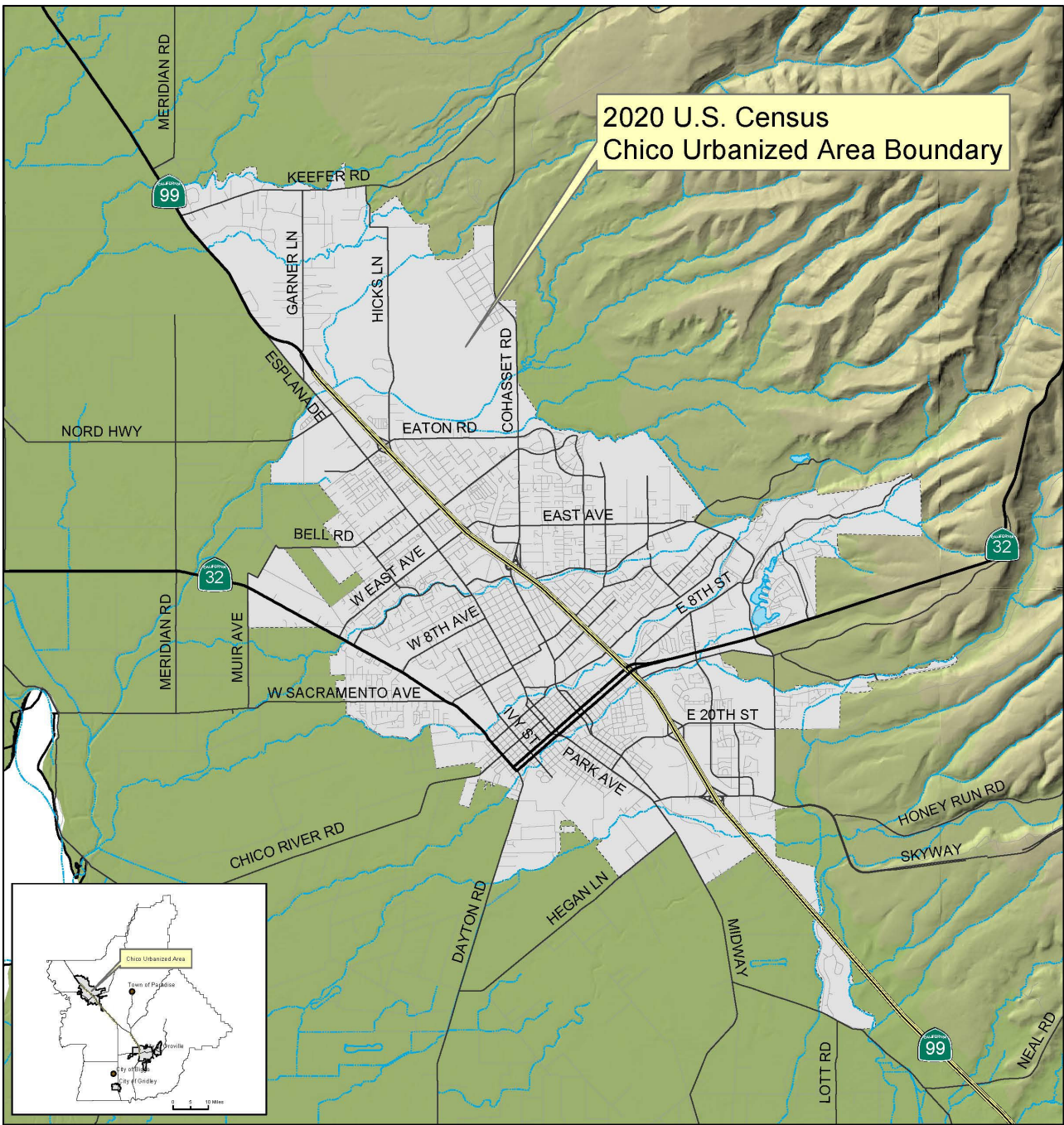
TOWN OF PARADISE

Marc Mattox

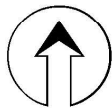
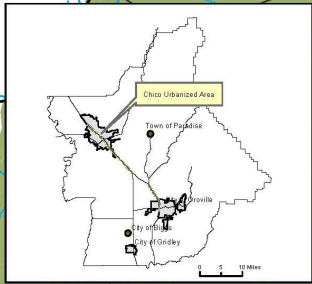
Aimee Beleu

TRANSDEV

Lance Atencio



2020 U.S. Census
Chico Urbanized Area Boundary



0 0.3750.75 1.5 Miles

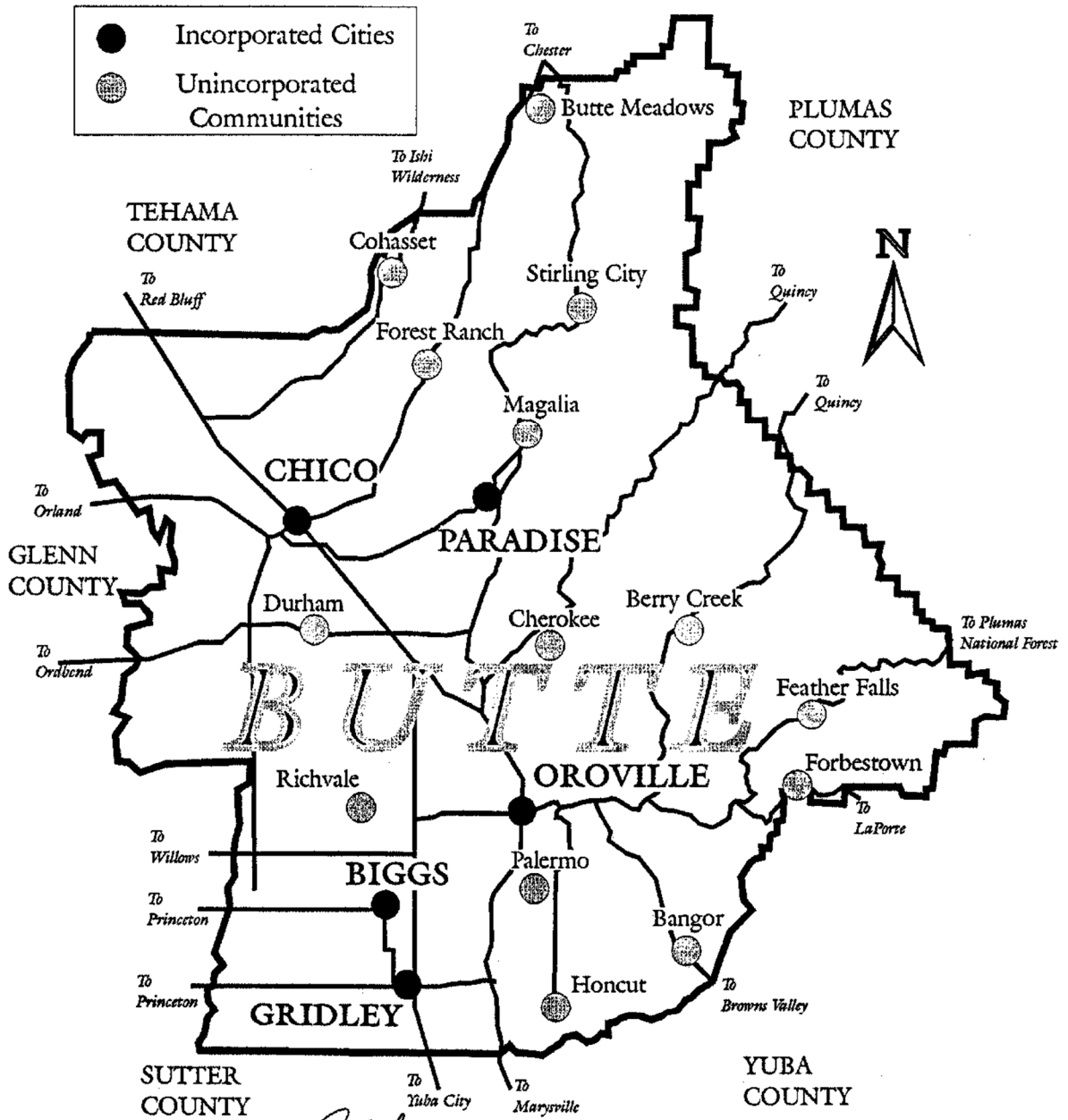
2020 U.S. Census Chico Urbanized Area




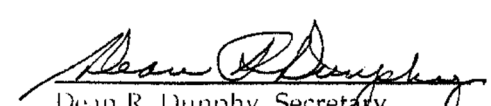
Legend

-  Regional Roads
-  Roads
-  Hydrology
-  Lakes
-  Chico Urbanized Area 2020

BUTTE COUNTY ASSOCIATION OF GOVERNMENTS MPO PLANNING AREA BOUNDARY




 Jon A. Clark, Executive Director


 Dean R. Dunphy, Secretary
 Business, Transportation and Housing