

**Regional Early Action Planning Grants (REAP)**  
**Butte County Association of Government (BCAG)**  
**Annual Report**



<https://www.hcd.ca.gov/grants-funding/active-funding/reap.shtml>

March 2023

## Instructions

The following form is to be used for satisfying the annual reporting requirements of Health and Safety Code section 50515.04. The annual report utilizing this form must be submitted to HCD by April 1 of the year following receipt of funds and annually thereafter until funds are expended.

Applicants must submit the annual report to HCD by email at  
reap@hcd.ca.gov.

Applicants should utilize the following instructions in completing the forms.

**Overall Context:** This section will provide an overview of the project, including needs, challenges, limiting factors, opportunities and solutions unique to the region. The section should also discuss the overall approach, goals and high-level summary of the status of the program.

**Project Highlights, Accomplishments and Best Practices:** This section will generally discuss some highlights for the overall project from the last year and any accomplishments resulting from the efforts in implementing the program. This section may also list and explain some of the best practices occurring through the program. This section can highlight efforts at a regional, sub-regional or local level and can include a wide ranging variety of

efforts that facilitate housing impacts such as engaging stakeholders, building support for housing, major progress in zoning amendments, subregional collaboration, technical assistance outcomes.

**Status of Activities:** This section will provide a description of each of the major activities in the applicant's program. For major activities, the applicant can consult Section C from the application. The section will provide a general description of the overall activities, highlighting challenges, opportunities and accomplishment and will complete the status table. Column 1 of the status table is entitled Activity Category. This column will be completed with the relevant activity category (i.e., identification of best practices, education and outreach, improved RHNA methodology, suballocation, technical assistance and administration costs). Column 2 will include a brief description of the activity. Columns 3 and 4 will report the amount of money allocated to each activity and how much has been expended per activities as of the end of the calendar year. Column 5 will describe the overall timing of the project with beginning and anticipated completion dates. Column 6 will include a general status (i.e., not yet started, in progress, complete) and anticipated upcoming milestones. Column 7 will qualitatively and quantitatively, where possible, describe the regional impact on housing as a result of the activity.

**Summary of Housing Production Indicators:** This section will give an overview of housing production indicators and a summary of building permits, certificates of occupancy, or other completed entitlements issued by entities within the region or by the jurisdiction, as applicable. Applicants may use the Annual Progress Reports published the previous year to provide the total number of new units for the region. Self-reported data by cities and counties is available on HCD's [Housing Element and Implementation and APR Data Dashboard](#) (note: HCD cannot independently verify most project-level data). HCD recognizes REAP funds may not begin to impact housing production completed in 2019 and 2020, but that these numbers may be used as a baseline or context for indicating housing production at a regional scale. Baseline year will be the 2019 calendar year and current year will be the prior year annual progress report. Applicants may add other indicators of housing production and numerical outcomes and may also discuss any anticipated changes and limiting or confounding factors potentially impacting the effectiveness of the activities.

**Additional Information:** The applicant may add any applicable information as necessary to demonstrate the status and impacts of the overall program.

## Butte County Association of Governments

**Overall Context:** BCAG's overall goals in expending the 25% advanced allocation of REAP funding included updating its Regional Housing Needs Plan (RHNP), including developing an improved methodology, more expansive outreach to stakeholders and other groups, and more meaningful coordination and collaboration with its member jurisdictions. For the remaining 75% of funding, BCAG's goal was to suballocate the funds directly to member jurisdictions to result in the production of new housing, including affordable housing, in the region. This was particularly important due to the devastating impacts of the Camp and North Complex Fires on the region's housing supply.

### **Advance Allocation 25% Funding**

For the 2020 update of BCAG's RHNP, REAP funding allowed BCAG to contract with a qualified consultant firm for the first time to assist in the development of the plan. The consultant team assisted BCAG in developing an improved methodology that expanded upon those used in past RHNP updates and resulted in more strategic distributions to member jurisdictions.

Stakeholder outreach was expanded and resulted in greater input from many entities involved in housing planning, low-income housing, housing development, fire recovery, and tribal government housing needs. Coordination with member jurisdictions was increased and resulted in consensus being reached on a final methodology and final RHNP for the region. The plan was adopted by the BCAG Board of Directors in December 2020.

### Remaining 75% Funding

In November 2018, the Camp Fire destroyed more than 18,000 structures in the Town of Paradise and unincorporated Butte County, including more than 14,000 housing units, making it the most destructive wildfire in California history. In September 2020, the North Complex Fire destroyed an additional 2,350 structures including more than 1,500 housing units in unincorporated Butte County. With the region losing approximately 18% of its housing stock through these disasters, BCAG member jurisdictions requested that the REAP funds be suballocated to them to help expedite the production of additional housing in the region.

The remaining 75% of REAP funding was suballocated to three of BCAG's six member jurisdictions. BCAG requested all member jurisdictions to submit projects for consideration, with only three of the six submitting candidate projects for a total of four projects spread throughout the region. All four projects were able to be funded with REAP funding, and included completion of a CEQA document for a Specific Plan in north Chico, an infrastructure study to extend sewer service to new housing developments in south Oroville, a phased Annexation Plan and Zoning Code Amendment for the City of Biggs to increase the inventory of land zoned for residential growth, and a part-time Associate Planner for the City of Oroville for approximately one-year to expedite processing of

development and permit applications. All projects will lead to the increase in housing production throughout the region, will facilitate the implementation of the 2020 RHNP, and aid the region in recovering from the devastating wildfires of 2018 and 2020 (*It should be noted that the Town of Paradise didn't submit candidate projects for REAP suballocation funding after several discussions with BCAG staff due to generally being overwhelmed with the scale of recovering from the natural disaster and the many other aspects of disaster recovery that the Town is dealing with. The idea of providing funding for additional staff support at the Town was discussed, but the Town eventually decided they would have trouble accommodating this as well. Despite this, BCAG and member jurisdiction staff believe the four suballocation projects will help with alleviating the housing strain in the region created by the destructive fires.*).

**Project Highlights, Best Practices and Recent and Anticipated Achievements:**

As of April 1, 2022, all tasks funded through the advanced allocation of 25% of REAP funding had been completed. This included completing the 2020 update of the BCAG RHNP, which was completed in December 2020 and involved coordinating with BCAG member jurisdictions, developing an education and outreach strategy to key stakeholder groups, and developing an improved methodology for the 6<sup>th</sup> cycle of RHNA.

Most BCAG member jurisdiction suballocation projects funded with the remaining 75% of funding also include LEAP and SB 2 funding, which are being expended before the REAP funds. Because of this, use of REAP funds on these projects has been slow to date. The one exception is the City of Oroville temporary Associate Planning position, which is 82% complete. The suballocation recipients are aware of the funding deadline, which is

expected to be extended to December 1, 2024, and expect to have all work and invoices submitted by the required dates.

**Status of Activities:**

All tasks funded through the advanced allocation of 25% of REAP funding have been completed. This includes completing the 2020 update of the BCAG RHNP, which was completed in December 2020 and involved coordinating with BCAG member jurisdictions, developing an education and outreach strategy to key stakeholder groups, and developing an improved methodology for the 6<sup>th</sup> cycle of RHNA.

Most BCAG member jurisdiction suballocation projects funded with the remaining 75% of funding also include LEAP and SB 2 funding, which are being expended before the REAP funds. Because of this, use of REAP funds on these projects has continued to be slow to date. The one exception is the City of Oroville temporary Associate Planning position, which is 82% complete. The suballocation recipients are aware of the funding deadline, and expect to have all work and invoices submitted by the required dates.

Activity Category	General Description	Amount Allocated	Amount Expended	Timing	Status	Regional Impact on Housing
<i>REAP 25% Advanced Allocation Tasks</i>						
Administration of program by BCAG staff, establishment of work program	Funds BCAG staff to administer grant program	\$19,143	\$19,143	Feb 2020-Dec 2020	Complete	Lead to the completion of the BCAG 2020 RHNP update which will facilitate member jurisdiction Housing

						Element update and compliance, resulting in member jurisdictions aligning with state housing goals and policies to plan for and increase housing production in the region, including low-income housing.
Coordinate with BCAG member jurisdictions to determine tasks and deliverables for full grant application; develop full grant application	Determine appropriate tasks and projects for 25% advance allocation funding	\$18,950	\$18,950	Jan 2020 – Mar 2020	Complete	Resulted in using funds to develop BCAG 2020 RHNP update which achieved the above-mentioned benefits.
Development of improved methodology for 6 <sup>th</sup> Cycle of RHNA	As part of BCAG 2020 RHNP update, develop improved methodology	\$8,690	\$8,690	Apr 2020 – June 2020	Complete	Improved RHNA methodology resulted in more strategic housing unit allocations to member jurisdictions, facilitating improved implementation of Housing Elements and increasing housing production in the region, including low-income housing.



Development of education and outreach strategy; survey other regions to identify best practices	As part of BCAG 2020 RHNP update, develop education and outreach strategy to result in improved RHNP update process	\$4,550	\$4,550	Mar 2020 – June 2020	Complete	Resulted in improved input into RHNP update process, improved methodology, and more strategic housing unit allocation to member jurisdictions, in turn facilitating implementation of Housing Elements and resulting in increased housing unit production in the region, including low-income housing.
Consultant Contracts for planning studies for increasing housing production in the region	Funded consultant contract to assist BCAG with 2020 update of RHNP	\$95,910.93	\$95,910.93	Feb 2020 – Dec 2020	Complete	Improved 2020 RHNP update will facilitate Housing Element implementation, increasing housing unit production in the region, including low-income housing.
BCAG staff costs for overseeing and participating in development of suballocation process	Will fund BCAG staff costs to oversee and participate in development of suballocation projects	\$73,589.07	\$45,200	Apr 2021 – June 2024	Underway	Will lead to increase housing in the region through participating in suballocation project development.
<i>REAP 75% Remaining Funding Tasks</i>						

Suballocation of funds to Butte County/City of Chico for development of CEQA document for North Chico Special Planning Area	Butte County will lead the development of a CEQA document for the North Chico Special Planning Area	\$216,251	\$0	Apr 2021 – July 2024	Not Started	Will lead directly to increased housing production in north Chico by completing plans necessary for housing development projects to move forward, including low-income housing projects.
Suballocation of funds to Butte County for planning and design tasks for Las Plumas Area Gravity Sewer Interceptor Phase 2 in southern Oroville area in association with Lake Oroville Area Public Utilities District	Butte County will lead the development of planning and design work to extend sewer to new development areas in south Oroville area.	\$216,250	\$0	Apr 2021 – July 2024	Project Initiated, awaiting invoices from subapplicant	Will lead directly to increased housing production in south Oroville area by completing planning and design tasks necessary to implement sewer expansion that is needed for housing development projects to move forward, including low-income housing projects.
Suballocation to City of Biggs for Phased Annexation Plan and Zoning Code Amendments	The City of Biggs will develop a phased annexation plan and zoning code amendments to expand areas zoned for	\$160,000	\$0	Apr 2021 – July 2024	Not Started	Will lead directly to increased housing production in the City of Biggs by completing plans and amendments necessary for housing development projects to move forward,

	residential development					including low-income housing projects.
Suballocation of funds to City of Oroville for Temporary Associate Planning Consultant, Planning/Building Department	The City of Oroville will contract with a consultant to provide temporary Associate Planning duties	\$46,000	\$37,822	Apr 2021 – December 2023	Underway	Will lead directly to increased housing production in the City of Oroville by adding staff support to facilitate review of development applications and issuance of building permits.
Program Administration by BCAG staff	Funds BCAG administration of final 75% of REAP funding for suballocation projects by member jurisdictions	\$24,000	\$16,200	Apr 2021 – July 2024	Underway	Will ensure the suballocation projects are successfully implemented and adhere to all grant program requirements.

**Summary of Indicators of Housing Production:**

Housing Production Indicator	Baseline Year	Current Year	Cumulative Change	Notes
Building Permits	3,489			
Certificates of Occupancy				

Completed Entitlements				
Other				
Other				
Other				

Additional Information: